

Agenda item 11

For decision – Amendments to Standing Orders

Author: Peter Wheelhouse, Town Clerk

Summary

The purpose of this report is to secure approval of amendments to Standing Orders shown as track changes in [Appendix 11.1 which can be viewed on the website here](#).

It follows on from Council's approval of the following at the last meeting:

- Enabling the Planning Committee to consider licensing applications
- The creation of a new Complaints Committee under a new Complaints Procedure.

Recommendations

1. To approve the following amendments to Standing Orders:
 - a. Amendments to clause 15(2) confirming that the Complaints Committee will consist of at least six councillors
 - b. Amendments to clause 15(4) confirming that the Complaints Committee will meet when required
 - c. Amendments to clauses 18(1)(i) and 18 (1) (v) confirming that the Planning Committee will also consider licensing applications
 - d. New clauses 20 (1), 20 (2), 20 (3) and 20(4) setting out the Terms of Reference of the Complaints Committee
 - e. Renumbering of clauses to take account of the insertion of new clauses

Report sign off: Peter Wheelhouse, Town Clerk 20/07/26