

## Agenda item 9

### For decision – Approval of Chapter 7 Staff and Cllrs’ Protocol

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In April 2023, Cllrs adopted the Staff and Cllr’s Protocol based on the National Association of Local Councils (NALC) model guidance. There have been no updates from NALC since. It is Chapter 7 of the Council’s constitution. I have reviewed the policy, and no new changes are proposed. The policy can be viewed on the website here at:

[www.frometowncouncil.gov.uk/wp-content/uploads/2025/03/Chapter-7-Staff-and-Cllr-Protocol-2025.pdf](http://www.frometowncouncil.gov.uk/wp-content/uploads/2025/03/Chapter-7-Staff-and-Cllr-Protocol-2025.pdf)

Normally this policy would be reviewed by the Operations and Assets Committee. However, the next meeting is not until August 2026. Future reviews will happen in May in line with the calendar of meetings for the committee.

### Other options considered

None

### Key considerations for the Council

To ensure that the Staff and Cllrs protocol is up to date and fit for purpose

### Consultation and feedback

None, part of an annual review.

### Links to Council Plan and Medium-Term Financial Plan

Aim 5 – to be a bold and effective council

### Financial and Risk Implications

None

### Legal / HR Implications

No legal implications

To ensure that no grievances are brought by either staff or Cllrs

### Equalities Implications

None

### Community Safety Implications

None

### Climate Change and Sustainability Implications

None

### Health and Safety Implications

None

**Health and Wellbeing Implications**

This protocol helps protect staff and Cllr wellbeing by providing clear guidance

**Constitutional Requirements**

Part of the constitutional documents

**Background Papers**

None

**Report Sign-Off**

Peter Wheelhouse, Town Clerk 16/04/26

**Recommendation**

Approve the annual review of Chapter 7 Staff and Cllrs' Protocol