

Minutes of an extraordinary meeting of Frome Town Council

Wednesday 8 October 2025, 7pm
Frome Town Hall and Zoom

Present:

In the Town Hall: Tracey Ashford, Fiona Barrows (Chair), Sara Butler, Anita Collier, Nick Dove, Andy Jones, Polly Lamb, Steve Tanner

In attendance:

Sarah Williams (Business Manager), Laura Flaherty (Executive Assistant to the Town Clerk and Mayor)

o members of the public were in attendance at Frome Town Hall

o members of the public were in attendance on Zoom.

Minute Ref	Agenda Item	Action
2025/70/FC	The meeting started at 7pm. 1a. Apologies for absence Andy Jones proposed to accept apologies from Philip Campagna, Carla Collenette, Mark Dorrington, Anne Hills, Ben Still and Max Wide, seconded by Sara Butler, agreed unanimously. 1b. Declaration of members' interests None was received	
2025/71/FC	2. Questions from public and Cllrs Nick Dove raised an issue he had been contacted about regarding children accessing the roof of Melanie Giles in Palmer Street. Nick had spoken to Jane Llewellyn for advice about ownership of the access to the roof. Cllrs discussed the best options and suggested Nick contact the SC Cllr, Somerset Council and start with a land registry search. Nick also noted that Jane was speaking with Alastair Findlay, Facilities Manager, about a possible fire risk assessment.	
2025/72/FC	Vote to go into confidential session Fiona Barrows proposed Cllrs entered into confidential session, seconded by Sara Butler, agreed unanimously.	
2025/73/FC	3. For decision – Staff matters Polly Lamb arrived at 7.06pm and Tracey Ashford arrived at 7.08pm.	

	Cllrs discussed the confidential report and the associated recommendations. The recommendations as written in the report were proposed by Fiona Barrows, seconded by Andy Jones, agreed by majority. Nick Dove abstained.	
2025/74/FC	The next meeting will be at 7pm on Wednesday 29 October 2025, Frome Town Hall and Zoom	

The chair closed the meeting at: 7.23pm