

Frome Town Council

To Members of the Operations and Assets Committee

Fiona Barrows, Philip Campagna, Mark Dorrington, Anne Hills,
Andy Jones, Polly Lamb, Lyndsey Mayhew, Steve Tanner

A meeting of the Operations and Assets Committee

Wednesday 26 November 2025, 7pm
Frome Town Hall and Zoom. Join here: <https://bit.ly/4zpVyDP>

On this month's agenda:

1. Apologies for absence and declarations of Cllrs' interests and approval of the [minutes from the last meeting 17 September 2025](#)
2. Questions and comments from the public and Cllrs
3. A verbal update on the Market Yard toilets
4. [An update on the Open Spaces work programme](#)
5. [To adopt Management Plans for Adderwell Water Meadow and the Showfield](#)
6. [To approve updates and additions to the Staff Handbook](#)
7. [FTC's financial position at the end of November 2025](#)
8. [A review of safety at Frome Town Hall and the Key Centre and adoption of a Zero Tolerance Statement](#)
9. [A review of facilities management since September 2025](#)

The proposal is for the next item to be held in confidential session, therefore members of the press and public will be asked to leave.

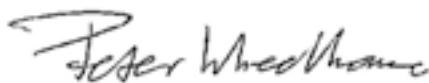
10. For decision - staff matters

The next meeting will be at:

7pm on Wednesday 28 January 2026 at Frome Town Hall and on Zoom.



Yours sincerely

A handwritten signature in black ink, appearing to read "Peter Wheelhouse".

Peter Wheelhouse,
Acting Town Clerk.
Frome Town Council
Frome Town Hall
Christchurch Street West
Frome
BA11 1EB

19 November 2025