

## Minutes of a meeting of Frome Town Council's Planning Committee

Date: 12 June 2025

Time: 7.00pm

Venue: Frome Town Hall, Christchurch St West, Frome BA11 1EB & Zoom

### Present:

Frome Town Planning Committee Councillors: Steve Tanner, Fiona Barrows, Mark Dorrington

### In attendance:

Members of the public in person: 0

Somerset Councillors in person: 0

Members of the public on Zoom: 0

Jane Llewellyn, Planning and Development Manager

Owen King, Planning and Development Project Officer

Becca Evans, Business Administrator

Table 1 – Agenda items

Minute Ref	Agenda Item	Action
2025/038P	<b>1 TO ELECT THE NEW CHAIR OF THE PLANNING COMMITTEE</b> Cllr Fiona Barrows proposed Cllr Steve Tanner as Chair of the Planning Committee, seconded by Cllr Mark Dorrington, agreed unanimously.	
2025/039P	<b>2 QUESTIONS, COMMENTS, AND INFORMATION FROM THE PUBLIC</b> Jane Llewellyn gave an information update regarding the Selwood Garden Community development.	
2025/040P	<b>3 APOLOGIES FOR ABSENCE</b> Apologies received from Cllr Philip Campagna, Cllr Andy Jones. Proposed by Cllr Mark Dorrington, seconded by Cllr Fiona Barrows, agreed unanimously.	
2025/041P	<b>4 DECLARATION OF MEMBERS' INTERESTS</b> None	
2025/042P	<b>5 TO AGREE TO THE MINUTES OF THE MEETING HELD 15 May 2025</b> Proposed by Cllr Fiona Barrows, seconded by Cllr Mark Dorrington, agreed unanimously.	
2025/043P	<b>6 TO CONSIDER THE MAJOR PLANNING APPLICATIONS RECEIVED – APPENDIX 1</b> ID 703 – Proposed by Cllr Fiona Barrows, seconded by Cllr Steve Tanner, agreed unanimously. The following two applications were considered together. ID 706 - Proposed by Cllr Steve Tanner, seconded by Cllr Mark Dorrington, agreed unanimously. ID 707 - Proposed by Cllr Steve Tanner, seconded by Cllr Mark Dorrington, agreed unanimously.  ID 709 – Proposed by Cllr Steve Tanner, seconded by Cllr Fiona Barrows, agreed unanimously.  It was agreed that the response for all other applications listed in appendix 2 would be no objections or to incorporate suggestions from Jane Llewellyn, Planning and Development Manager, sent round to Councillors prior to the meeting. Proposed by Cllr Steve Tanner, seconded by Cllr Fiona Barrows, agreed unanimously.	
2025/044P	<b>7 DATE OF NEXT MEETING</b> Thursday 26 June 2025 at 7pm.	

The Chair closed the meeting at 7.34pm

ID	SC Reference	Address	Ward	Applicant	Description	Type	Planning Officer	Consultation Response
702	<a href="#">2025/0838/TCA</a>	24 New Buildings Lane Frome Somerset BA11 1PH	Keyford Ward	Mrs S Caddy	T1 - Cedrus Atlantica - Raise canopy by 1m, thin by 20% and prune by 1-2m. T2 - Lawson cypress - remove broken branch attached at 3m. T3 - Hazel - prune.	Works/Felling Trees in a CA	Christopher Partridge	No objection
703	<a href="#">2025/0987/TCA</a>	North Hill North Parade Frome Somerset BA11 2AB	Innox Ward	Mrs Webster	Cypress - Fell.	Works/Felling Trees in a CA	Planning Tree Team	Objection - No details have been submitted to support this application. There are many mature trees in this area and from the information provided it is not possible to assess the significance of this tree. No reason for felling has been given. The tree officer should consider whether this tree is worthy of a TPO.
704	<a href="#">2025/0966/TCA</a>	29 Catherine Street Frome Somerset BA11 1DB	Market Ward	Mr Frederick Gibson	Cherry (T5) - Fell. Apple (T1) - Partial canopy reduction by 1.2m	Works/Felling Trees in a CA	Planning Tree Team	No objection
705	<a href="#">2025/0775/CLP</a>	2 Wine Street Frome Somerset BA11 1EN	Market Ward	Ms Susan Drees	Application for a proposed lawful development certificate for intallation of window to hayloft opening.	Certificate of Proposed Use/Development	Kirsty Black	If it is determined that the development is not lawful and an application is required, we support the views of the Civic Society and would like to see the shutter retained and detailed drawings of the proposed window

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706	<a href="#">2025/0805/FUL</a>	The Black Swan Arts Cafe The Black Swan Guild 2 Bridge Street Frome Somerset BA11 1BB	Market Ward	Miss Ellen Porteous	Installation of a new air-conditioning unit to the rear elevation.	Full Application	Kirsty Black	Objection - Whilst we want to support the Black Swan, we are concerned about the potential noise impacts of the proposed air conditioning unit on the adjoining properties. Any consent should condition the hours of use to the café opening times
707	<a href="#">2025/0804/LBC</a>	The Black Swan Arts Cafe The Black Swan Guild 2 Bridge Street Frome Somerset BA11 1BB	Market Ward	E Porteous	Installation of a new air-conditioning unit to the rear elevation.	Listed Building Consent	Kirsty Black	Objection - Whilst we want to support the Black Swan, we are concerned about the potential noise impacts of the proposed air conditioning unit on the adjoining properties. Any consent should condition the hours of use to the café opening times
708	<a href="#">2025/0893/HSE</a>	100 Oakfield Road Frome Somerset BA11 4JH	Oakfield Ward	Mr & Mrs Cook / Robinson	proposed dormer to rear elevation	Householder Application	Jane Thomas	No objection
709	<a href="#">2025/0906/HSE</a>	104 Rodden Road Frome Somerset BA11 2AL	Berkley Down Ward	Mr Alexander McNamara	Loft conversion with rear dormer and side gable extension, single storey rear/ side extension to replace the existing garage and rear/ side extension.	Householder Application	Connor Chapman	No objection subject to the case officer being satisfied that there will not be any additional overlooking from the dormer window.
710	<a href="#">2025/0937/TPO</a>	29 Christchurch Street East Frome	Market Ward	Moss	TPO M1008 - T1 & T2 - 2 x Copper Beech - Reduce overall height of crowns by up to 2.5m. Reduce spread to balance form. Reduce	Works/Felling of TPO Trees	Christopher Partridge	No objection

		Somerset BA11 1QH			away from adjacent buildings and utility lines to give 1.5-2m clearance. Crown lift to 5.2m above the public highway.			
711	<a href="#">2025/0941/ADV</a>	Unit 2 1 - 2 The Bridge Frome Somerset BA11 1AR	Market Ward	B LeBeau	Illuminated projecting sign, flat cut letters to existing background to fascia	Application to Display Adverts	Connor Chapman	No objection
712	<a href="#">2025/0967/HSE</a>	29 Catherine Street Frome Somerset BA11 1DB	Market Ward	Mr Frederick Gibson	Removal of existing modern single storey extension, erection of new single storey extension.	Householder Application	Kirsty Black	No objection in principle but are concerned about the visual impact of the proposed flue on the Conservation Area