Agenda item 10

For decision – Re-approval of chapters in the constitution:

- 13. Access to information policy
- 14. Information policy
- 15. Publication Scheme
- 16. Information retention and disposal policy
- 17. Data Protection Policy
- 18. General Data Protection Regulation Privacy Information

Author: Sarah Williams, Business Manager

I have reviewed the above current chapters of the constitution to ensure that they are up to date and provide the correct information. There are no significant amendments required at this time.

All of these chapters are available on the Frome Town Council website here: https://www.frometowncouncil.gov.uk/council/frome-town-council/publications-strategic-documents/

The review dates will be amended and reuploaded to the website after this meeting.

Recommendation

Approve and adopt the chapters listed below:

- 13. Access to information policy
- 14. Information policy
- 15. Publication Scheme
- 16. Information retention and disposal policy
- 17. Data Protection Policy
- 18. General Data Protection Regulation Privacy Information