

Agenda item 7

For decision - Calendar of meetings 2024/25 starting May 2024  
Author: Laura Flaherty, Executive Assistant to the Town Clerk and Mayor

When putting together the calendar of meetings for 2024/25 we have tried to ensure meetings are not too close together and are less frequent during holiday times. At the time of writing the calendar of meetings for Somerset Council was not yet complete. From the dates currently listed on the website there were no clashes with the proposed meetings but it is worth keeping in mind some may come up over the next year.

To try to avoid school holidays as much as possible in February 2025 the Planning Committee meeting has been moved to 27 February meaning a 4 week gap from the January meeting. However, there would only be 2 weeks between the February and March meetings. Due to where Easter falls in 2025 it made more sense to schedule the April Oversight Committee meeting on 7 May 2025.

The suggested calendar below will mean there are 12 monthly Council meetings and quarterly Oversight Committee meetings, both meetings will start at 7pm. The Planning Committee will meet every 3 weeks (with the exception of February and March 2025) and start at 6.30pm. All meetings will be held in person and anyone can attend on line. The recording of every meeting will be uploaded to YouTube shortly afterwards.

**Recommendation**

Approve the calendar of meetings for 2024/25

## Frome Town Council Calendar of meetings 2024/25 – draft

All are welcome to attend

Date			Committee	Venue	Time
May	9	Thurs	Planning Committee	Frome Town Hall & Zoom	18:30
May	15	Wed	Council (Annual Meeting)	Frome Town Hall & Zoom	19:00
Jun	6	Thurs	Planning Committee	Frome Town Hall & Zoom	18:30
Jun	12	Wed	Council	Frome Town Hall & Zoom	19:00
Jun	27	Thurs	Planning Committee	Frome Town Hall & Zoom	18:30
Jul	10	Wed	Council	Frome Town Hall & Zoom	19:00
Jul	18	Thurs	Planning Committee	Frome Town Hall & Zoom	18:30
Jul	24	Wed	Oversight Committee	Frome Town Hall & Zoom	19:00
Aug	7	Wed	Council	Frome Town Hall & Zoom	19:00
Aug	8	Thurs	Planning Committee	Frome Town Hall & Zoom	18:30
Aug	29	Thurs	Planning Committee	Frome Town Hall & Zoom	18:30
Sept	4	Wed	Council	Frome Town Hall & Zoom	19:00
Sept	19	Thurs	Planning Committee	Frome Town Hall & Zoom	18:30
Oct	2	Wed	Council	Frome Town Hall & Zoom	19:00
Oct	10	Thurs	Planning Committee	Frome Town Hall & Zoom	18:30
Oct	23	Wed	Oversight Committee	Frome Town Hall & Zoom	19:00
Oct	31	Thurs	Planning Committee	Frome Town Hall & Zoom	18:30
Nov	13	Wed	Council	Frome Town Hall & Zoom	19:00
Nov	21	Thurs	Planning Committee	Frome Town Hall & Zoom	18:30
Dec	4	Wed	Council	Frome Town Hall & Zoom	19:00
Dec	12	Thurs	Planning Committee	Frome Town Hall & Zoom	18:30
Jan	9	Thurs	Planning Committee	Frome Town Hall & Zoom	18:30
Jan	15	Wed	Council	Frome Town Hall & Zoom	19:00
Jan	29	Wed	Oversight Committee	Frome Town Hall & Zoom	19:00
Jan	30	Thurs	Planning Committee	Frome Town Hall & Zoom	18:30
Feb	12	Wed	Council	Frome Town Hall & Zoom	19:00
Feb	27	Thurs	Planning Committee	Frome Town Hall & Zoom	18:30
Mar	12	Wed	Council	Frome Town Hall & Zoom	19:00
Mar	13	Thurs	Planning Committee	Frome Town Hall & Zoom	18:30
Apr	2	Wed	Annual Town Meeting (not a Council meeting)	Frome Town Hall & Zoom	19:00
Apr	3	Thurs	Planning Committee	Frome Town Hall & Zoom	18:30
Apr	24	Thurs	Planning Committee	Frome Town Hall & Zoom	18:30
Apr	30	Wed	Council	Frome Town Hall & Zoom	19:00
May	7	Wed	Oversight Committee	Frome Town Hall & Zoom	19:00
May	15	Thurs	Planning Committee	Frome Town Hall & Zoom	18:30
May	21	Wed	Council (Annual Meeting)	Frome Town Hall & Zoom	19:00

Times and venues are subject to change; please consult website for most accurate information. Copies of agendas, associated papers and minutes are available at [www.frometowncouncil.gov.uk](http://www.frometowncouncil.gov.uk) or ask at Frome Town Hall