

## Agenda item 6

### For decision – Grants Advisory Panel membership

Author: Laura Flaherty, Executive Assistant to the Town Clerk and Mayor

At the Council meeting on 18 May 2022 it was decided to defer the decision of membership to the Grants Advisory Panel (2022/23). This was to allow the new Cllrs to settle into the roles and for all to decide on their areas of commitment. In the meantime all Cllrs have been invited to the meetings of the Grants Advisory Panel (GAP). At the Council meeting in November 2022 it was requested to formalise the membership.

The Grants Advisory Panel (GAP) make recommendations to the Town Clerk for Community grants (up to £3k) and Substantial grants (up to £10k) applications for approval and refusal. The decisions by the Town Clerk are ratified by Council. Mayor's grants (up to £300) are decided by the Town Clerk in consultation with Mayor and Deputy Mayor .

In Standing Orders it says:

#### 20. *Advisory Groups*

*20.1. Council and committees may establish Advisory Groups comprising only Cllrs*

*20.2. Each Advisory Group will include a member of staff to provide advice and administrative support*

*20.3. The remit, timescale and membership will be determined by Council or the appointing committee*

*20.4. Advisory groups make recommendations but cannot decide on matters*

The responses received from Cllrs asking who wanted to be a member is as follows:

Fiona Barrows  
Philip Campagna  
Mark Dorrington  
Anne Hills  
Andy Jones  
Lisa Merryweather  
Steve Tanner

#### Recommendations

1. Take any further nominations for membership of GAP
2. Approve the membership of GAP for 2022/23