

Agenda item 9

For information – Update on staff matters

Authors: Paul Wynne, Town Clerk and Laura Flaherty, Executive Assistant to the Town Clerk and Mayor

Starters and leavers since last report 4 May 2022

- Owen King has joined us as Climate Action Researcher/ Evaluator, welcome Owen.
- Kate Hellard, Community Development Manager, has temporarily reduced her hours with FTC to take on a one-year contract supporting the creation of Local Community Networks at Somerset Council.
- Sadly Chris Stringer, Environment Manager, will be leaving us at the end of August as family life takes him away from Frome. We thank Chris for all his hard work in the seven years he has been with us at FTC and for helping to make our open spaces so special
- We are currently recruiting for a Planning and Development Officer to help support us in all things planning. Details can be found here www.frometowncouncil.gov.uk/council/frome-town-council/job-opportunities/
- There are also opportunities to join FTC in the Marketing and Communications and Resilience teams – 2 summer placements are being offered. We are also advertising for people to become Volunteer Energy Advice Champions. All details can be found on the above link.

Staff training since last report May 2022

- The majority of staff attended a two-day course on Restorative Conversations from facilitator Charlotte Calkin. Remaining staff will complete the course in October
- Jo Morris completed City and Guilds Level 3 Energy Advice course
- Jane Llewellyn and Paul Wynne attended an SLCC seminar
- Paul Wynne attended the Management in Action conference from SLCC
- Rachel Griffin attended training on Performance Managing Staff with Medical Conditions
- Hannah Paniccia attended Pensionable Pay Focus Session for Somerset Fund Employers from Peninsula Pensions
- Laura Flaherty and Laura Hales attended a training session on suicide prevention alertness from Every Life Matters
- Sarah Williams and Laura Flaherty will be attending a training session on Job Evaluation – NJC Scheme from South West Councils
- Staff were continuing to complete training as part of the iHASCO offer, which includes bite size training on Safeguarding, Cyber Security Awareness and Display Screen Equipment and Manual Handling.