

Frome Town Council

To Members of the Council Matters Committee

Rich Ackroyd, Lizzie Boyle (Chair), Sara Butler, Rob Collett, Anita Collier,
Maxine Crawley, Mark Dorrington, Nick Dove, Sheila Gore, Anne Hills, John Nelson,
Andy Palmer, Andy Wrintmore

Council Matters Committee Meeting

Wednesday 4 May 2022, 7pm

Frome Town Hall and Zoom: Register here: <https://bit.ly/3rVac08>

On this month's agenda:

1. Apologies for absence, declaration of Cllrs interests and approval of the minutes from the last meeting on 9 February 2022
2. Questions and comments from the public and Cllrs
3. Update on what's been happening at the Town Hall
4. What has been happening recently in the parks and green spaces
5. To approve updated management plans for some of FTC's sites
6. To approve an update to the Staff Handbook
7. To approve an update to the Staff Expenses chapter of the constitution
8. FTC's financial position at the end of March 2022 for approval
9. An update on the online work of the Marketing and Communications team
10. Staff update - starters and leavers
11. H&S update - outstanding claims, accidents and risk management activity



Yours sincerely

Paul Wynne, Town Clerk.
Frome Town Council
Frome Town Hall
Christchurch Street West
Frome
BA11 1EB

27 April 2022

The next meeting will be at:

7pm on Wednesday 29 June 2022, Frome Town Hall and Zoom