

## Agenda item 7

For decision - Phase 3 of Market Place project - Boyle Cross

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### Summary

This report sets out the quotes received for the installation of additional seating and planters for the Market Place Phase 3 project around the Boyle Cross. It provides an update of the costs to date, recommends the appointment of a company to carry out the project and an agreement of a further sum of £20,000 to pay for this.

Even though it is a small space, this part of the Market Place project has been a complex and time consuming piece of work for all those who have been part of it. We are now, however, at the final stage with installation clearly on the horizon.

Following the previous update on the progress of the project at Town Matters on 8<sup>th</sup> Dec 2021, the outstanding information required by the tender which focussed on construction and installation has now been received. The table below summarises the quotes received. For the purposes of commercial confidentiality, the company names are not included.

Quote No	Notes	Total
1	Manufacture only, excludes installation	£60,000
2	Includes design, manufacture, supply and installation. Excludes water reservoir for planters.	£28,650
3	Manufacture only, excludes installation	£36,300
4	Includes design, manufacture and installation. Price for planters only, excludes seating, handrail water reservoir for planters (confirmation of the additional costs for supplying the seating not provided)	£15,295
5	Manufacture only, excludes handrail and installation	£21,935

As you will see above, some of the companies who quoted provided a price for manufacture only, so it was recommended by Nicholas Pearson Associates, that we get a separate quote for installation. Four companies were contacted for an installation only quote, summary of quotes below. Again, for the purposes of commercial confidentiality, the company names are not included.

### Installation only

Quote 6	£3828
Quote 7	Declined to quote
Quote 8	Declined to quote
Quote 9	No response received

Only one company has provided a quote covering all the requirements, together with details of referees and examples of previous public realm projects, this is Quote 2, £28,650. Quote 2 is the best price considering the cost of those who have quoted for manufacture only excluding the handrails (Quote 5) combined with the separate quote for installation (quote 6).

Quote 2 also provides the continuity of the manufacturer installing their own work. The company who provided Quote 2 are Somerset based and has extensive experience of manufacturing and installing public realm works. If appointed the earliest installation could take place would be the end of April. The timescale for Quote 6 is delivery in 12 weeks (11<sup>th</sup> April) plus installation. Instructing the company from quote 2 is recommended.

The town council election is on 5 May 2022, and this means that the Purdah period starts on 11<sup>th</sup> April 2022. To avoid any possible charge of electioneering, it is recommended to follow purdah guidance and timetable the installation to immediately following the election.

### Costs

The original budget approved for the Phase 3 works was £15,500, this was for the manufacture and installation costs based on the original quotes received. Since that budget was approved additional public consultation was carried out and there has been a redesign of the layout of the planters and seating.

From the original budget of £15,500, £4000 has been spent. This amount includes the additional design fees and preparation of a tender document by Nicholas Pearson Associates, the application to Mendip District Council for a Certificate of Lawful Development and an assessment of the proposed plans to ensure the vehicle swept path would not be affected by IMA.

The remaining budget is £11,500. To proceed with Quote 2 would require an additional sum of £17,150, I recommend adding a contingency sum to this, rounding it up to £20,000. This amount would come from the Saxonvale Legacy EMR.

### Recommendations

1. Appoint the company for Quote 2 to manufacture and install the seating and planters on Boyle Cross for the sum of £28,650 as soon as possible after the Town Council elections on 5 May
2. Use the remaining project budget of £11,500 towards these works
3. Allocate an additional sum of £20,000 (including a contingency sum) from the Saxonvale Legacy Fund.