

Agenda item 8

For information – Update on staff matters

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This is a standing item on the Council Matters agenda and provides an update on staff changes and training since the last meeting.

Staff starters and leavers since last report September 2021

- At the beginning of November, Joanna Morris, will be joining FTC as the new Resilience Officer.
- We are advertising for Casual Event Stewards to help support us at various events at the Town Hall and around the town. The recruitment for this will be ongoing. Please see the website for full information
- Phoebe Jade Mollison's 6 month Kickstart apprenticeship has come to end. We wish Phoebe all the best for her future endeavours and thank her for her time with FTC.

Staff training since last report September 2021

- The majority of staff attended the Emergency First Aid at Work blended course in October. The certificate is valid for three years
- Rachel Griffin successfully completed the iHASCO courses Food safety level 2 and Mental Health Awareness for Managers
- Laura Flaherty attended the CIPD Webinar: Let's talk menopause
- Nikki Cox, Melody Hunter Evans, Laura Hales, George Tomlinson, Helen Viner, Alexander Lyons, Hannah Stopford and Tracy Ramsey successfully completed the Green Community Connector training
- All Rangers successfully passed 'Routine inspections of children's playgrounds'
- Paul Wynne attended the SLCC virtual Clerks Conference in October
- Hannah Paniccia and Sarah Williams attended the Omega Budgets Webinar. They have also enrolled onto the SLCC Financial Introduction to Local Council Administration Course.
- Staff were continuing to complete training as part of the iHASCO offer, which includes bite size training on Safeguarding, Cyber Security Awareness and Display Screen Equipment and Manual Handling.