

FROME TOWN COUNCIL

Minutes of a meeting of the Town Matters Committee

Wednesday 4 August 2021, 7pm
Zoom and Frome Town Hall

Present:
Councillors:

In the Chamber: Mark Dorrington, Nick Dove (Chair),

On Zoom: Sara Butler, Anita Collier, Maxine Crawley, Anne Hills, Paul Horton, Andy Palmer, Steve Tanner, Scott Ward

In attendance:

Tom Brickell (Nicholas Pearson Associates), Lee Fletcher (Option 24/7), Peter Travis (FAVBUG), Paul Wynne (Town Clerk), Peter Wheelhouse (Deputy Town Clerk), Sarah Williams (Business Manager), Emma Parker (Project Officer), Rachel Griffin (Marketing and Communications Manager), Jane Llewellyn (Planning and Development Manager)

0 members of the public in the Chamber

6 members of the public on Zoom

Minute Ref	Agenda Item	Action
2021/23/TM	<p>Meeting started at 7pm</p> <p>1a. Apologies for absence Received from Rich Ackroyd, Ali Barclay, Rob Collett and John Nelson</p> <p>1b. Declaration of members' interests None was declared</p> <p>1c. Minutes from the last meeting on 16 June 2021 The minutes of the Town Matters Committee meeting held on 16 June 2021 were approved as a true record of the meeting and signed by the Chair.</p> <p>Proposed by Mark Dorrington, seconded by Anne Hills, agreed unanimously.</p>	
2021/24/TM	<p>2. Questions and comments from the public and Cllrs None was received.</p> <p>Anita Collier declared a personal interest in item 6.</p>	

2021/25/TM	<p>3. For information and discussion – Boyle Cross Phase 3 Cllr Sara Butler joined the meeting via Zoom at 7.12pm and Cllr Paul Horton joined the meeting via Zoom at 7.16pm.</p> <p>Jane Llewellyn and Rachel Griffin gave a summary of the report including the stakeholders meeting and the engagement day.</p> <p>Tom Brickell, from Nicholas Pearson Associates presented a series of architectural drawings for the plans for the space.</p> <p>Scott Ward thanked Jane and Rachel for their work on the consultation. He liked the flexibility and wondered where the mobile seating would be stored when there was an event. More seating would be good.</p> <p>Paul Horton liked the design and felt using planters to corral pedestrians was not conducive to the permeability of the site and suggested leaving some gaps. He also suggested that the space was suitable for other events than just markets and lots of permanent furniture could impede that.</p> <p>Andy Palmer felt there should be fixed benches along the side of the bank that could be used for seating as well as market stalls that could be placed on top of.</p> <p>Rachel Griffin read out comments from the public who were keen for the space to remain flexible.</p> <p>Jane thanked all Cllrs and the public for their comments. She explained she was still awaiting feedback from some stakeholders and the markets. Once she had those the feedback would inform discussions and plans going forward with Nicholas Pearson.</p>	
2021/26/TM	<p>4. For information – an update on the work to support active travel</p> <p>Emma Parker gave an overview of the report which included:</p> <ul style="list-style-type: none"> • LCWIP – create a joined up plan for safe walking and cycling routes. Workshops with the community were planned for the next three months • School Streets – received funding from the Department of Transport, Sustrans were leading on engagement and design and co design workshops were planned for September/October. • School active travel challenge – sees a 20% increase in active travel, with 5% sustained throughout the year • Cycle Together – ebike given on loan and those part of the scheme take part in cycle confidence classes 	

	<ul style="list-style-type: none"> • Bike Jumble – 90 bikes donated in 2021 and £3k raised for Frome’s Missing Links • Walkers are Welcome – successfully had accreditation since 2018. Also about networking and opening up new routes • Clean Air Frome – Frome Tech Shed created sensors and it is hoped streets will learn to create their own • Frome Station Friends • Co Wheels car club <p>Anne Hills asked Emma about bike racks and whether an audit could be made of them? Emma explained a Sustrans volunteer had completed an audit although condition was unknown. A volunteer from the Climate emergency transport meetings was keen to do an active travel map, the bike racks could be included, and Emma would talk to them. Anne also asked could the times of the commuter trains be reviewed. Emma noted that this was a complex issue and perhaps something Friends of Frome Station could take forward.</p>	<p>EP</p>
<p>2021/27/TM</p>	<p>5. For decision – Consultation response to Bus Back Better Peter Wheelhouse introduced the report.</p> <p>Peter Travis, from Frome area and villages bus users group (FAVBUG) explained the history of bus use in Frome and the potential improvements that he proposed as part of FAVBUGs response.</p> <p>Lee Fletcher spoke about a proposal to create a zero emission bus pilot on the Westbury/Frome corridor. An electric bus on an hourly frequency. The intention was to make a bid to the Department of Transport for funding for the capital costs. Lee explained that the annual running costs would be less than Wiltshire Council currently spends on the same route with less bus journeys.</p> <p>Cllrs supported Lee’s proposal.</p> <p>Andy Palmer noted that there was confusion around bus routes in the around the town. He suggested signage and timetables could be improved.</p> <p>The recommendation were:</p> <ol style="list-style-type: none"> 1. Continue to work with FAVBUG and colleagues in Westbury to lobby for improvements. 2. Delegate to Deputy Town Clerk to submit report as FTC’s response to Bus Back Better with amendments referred to in this presentation 3. Endorse FAVBUG’s submission 	

	Proposed by Mark Dorrington, seconded by Paul Horton, agreed unanimously.	
2021/28/TM	<p>6. For ratification – Substantial grants Steve Tanner declared a prejudicial interest as he works for Fair Housing for Frome and took no part in the discussion.</p> <p>Anne Hills introduced the report.</p> <p>The recommendations were:</p> <ol style="list-style-type: none"> 1. Ratify the awards for substantial grants in table 1. 2. Delegate authority to the Community Development Manager to ensure the recommended conditions are met and review the impacts of this funding as appropriate. 3. Ratify the Mayor’s Grant awards detailed above <p>Proposed by Anne Hills, seconded by Scott Ward, agreed unanimously (Steve Tanner did not vote)</p>	
2021/29/TM	The next meeting will be at 7pm on Wednesday 6 October 2021, Frome Town Hall and Zoom.	

Table 1 - Agenda items

The Chair closed the meeting at 8.53pm