

Agenda item 4

For decision – Recording Cllrs votes in the minutes

Author: Paul Wynne, Town Clerk

Cllrs have requested to amend the way in which Cllrs votes are recorded in the minutes. Currently the proposer, seconder and whether it was not passed or whether it was agreed by majority/unanimously is recorded. In addition to this, I have been asked to also record those Cllrs who abstained and those that were against. The reasoning is to increase transparency.

The proposed wording for recording votes in the minutes shall be:

Proposed by x, seconded by x, agreed by majority/unanimously with Cllrs x voting against and x abstaining.

I have made a small amendment to paragraph 4.24 in the Standing Orders to reflect this which can be [viewed at Appendix 1](#).

Recommendations

1. Approve the wording for recording Cllrs votes in the minutes
2. Approve the amendment to the Standing Orders