Frome Town Council (FTC) are looking to fund applications of £5-£6k which demonstrate

* Improved Physical, Mental, Emotional Health, and Environmental or Economic outcomes.
* Direct, positive, impact for Frome residents.

We would welcome any supporting information: photographs or a short film to support this application.

For more information, please see the Terms and Conditions guidance which can be found at [www.frometowncouncil.gov.uk/grants](http://www.frometowncouncil.gov.uk/grants).

|  |  |  |
| --- | --- | --- |
| Name of Organisation |  | |
| Name of Project or Activity |  | |
| What is the delivery time scale of your Project or Activity | Start (mm/yyyy) | Finish (mm/yyyy) |
|  |  |
| Amount of funding requested from FTC |  | |

Contact Details

|  |  |
| --- | --- |
| Name of the person making the application |  |
| Position in organisation |  |
| Email address |  |
| Telephone number |  |

Organisation details

|  |  |
| --- | --- |
| Address |  |
| Website |  |
| Social media links |  |
| Description of organisational purpose |  |

Please tell us in no more, than 500 words, about your project. How will your project be delivered? How does it meet the strategic objectives of FTC?

Project Details

How much will your project cost and how will you use the money?

|  |  |
| --- | --- |
| What is the total cost of your project? |  |
| How much Funding would you like from FTC? |  |
| Where will the remaining funding come from? Is this funding confirmed? (if not please tell us when you expect to receive confirmation) |  |

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| --- | --- | --- | --- |
| **Budget** (please provide a full budget breakdown for your project in the following table) | | | |
| **Title** | **Description** | **Total amount** | **Amount requested**  **From FTC** |
|  |  |  |  |
| Management costs |  |  |  |
| Training |  |  |  |
| Office costs (rent, telephone etc) |  |  |  |
|  | Sub Total |  |  |
| Salaries |  |  |  |
| Expenses (travel etc) |  |  |  |
| Venue hire |  |  |  |
| Materials |  |  |  |
| Publicity |  |  |  |
| Volunteer expenses |  |  |  |
| Other (please specify) |  |  |  |
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|  | Sub total |  |  |
|  |  |  |  |
|  | TOTAL |  |  |

Please tell us more about why there is a need for this funding; what is the evidence of need for this work? Are there other funding sources?

How will your project be financially sustainable after the life of this funding?

How will you work in partnership with other organisations and how does your project fit with other similar initiatives?

How will you measure the impact of your project?

Who are the beneficiaries of your project? What is the direct positive impact for Frome residents?

**Declaration**

|  |  |
| --- | --- |
| We confirm that all the information contained within this application is true and accurate to the best of our knowledge and belief, and that we are authorised to submit this application on behalf of the group.  We have read and agree to abide by the terms and conditions ([view here](https://www.frometowncouncil.gov.uk/wp-content/uploads/2021/05/Substantial-Grants-TCs-2021.pdf)).  (please click/tick box to agree) | |
| We agree to crediting Frome Town Council for the funding for this project through our communications and are happy for FTC to share stories and grant feedback through their communications.  (please click/tick box to agree) | |
| We are happy to arrange visits by FTC staff and councillors to our project while it is being delivered  (please click/tick box to agree) | |
| We have provided copies of the following necessary documents (refer to Grant Application Information) to support the application (please click/tick as appropriate):  Accounts  Bank statement or paying-in slip  Constitution  (to double check bank details)  NB. Scanned copies are acceptable if you send your application by email.  **Applications will not be taken to committee without all these supporting documents** | |
| Signature 1 (person submitting form)  Signature 2 (Chair or senior representative of the organisation)  **Typed entries acceptable for email applications** |  |
| Date: | |

Please return your completed application form to:

Frome Town Council,

Frome Town Hall,

Christchurch St West,

Frome,

Somerset

BA11 1EB

01373 465757 [info@frometowncouncil.gov.uk](mailto:info@frometowncouncil.gov.uk)