

# Frome Town Council

## To Members of the Council Matters Committee

Sheila Gore, Rich Ackroyd, Lizzie Boyle, Sara Butler (Chair), Anita Collier, Rob Collett, Maxine Crawley, Mark Dorrington, Nick Dove, Anne Hills, John Nelson (Deputy Chair), Andy Palmer, Steve Tanner, Andy Wrintmore

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### Council Matters Committee Meeting

Wednesday 4 November 2020, 7pm  
Zoom: Register here <https://bit.ly/3kDeNPo>

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#### On this month's agenda:

1. Apologies for absence, declaration of Cllrs interests and approval of the minutes from the last meeting on 23 September 2020
2. Questions and comments from the public and Cllrs
3. Update on the work of the Communications and Marketing team
4. FTC's financial position at the end of September for approval
5. What has been happening recently in the parks and green spaces

\*if the Chair feels it appropriate there will be a five minute refreshment break\*

6. Site management plans for The Dippy and Tower View for approval
7. Update on what's been happening at the Town Hall
8. H&S update – outstanding claims, accidents and risk management activity
9. Staff update – starters and leavers



Yours sincerely

Handwritten signature of Paul Wynne

Paul Wynne, Town Clerk.  
Frome Town Council,  
Frome Town Hall  
Christchurch Street West  
Frome  
BA11 1EB

28 October 2020

#### The next meeting will be at:

7pm on Wednesday 24 February 2021, venue is to be confirmed