

Agenda item 9

For information – Update on staff changes

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This is a standing item on the Council Matters agenda and provides an update on staff changes since the last meeting.

Starters/leavers and updates

- Anna Francis has taken a sabbatical for 12 months. Her last day will be Friday 25 September
- Marketing and Communications Officer Laura Hales has returned from maternity leave and is currently working two days a week. From November 2020 this will increase to three days a week
- Beccy Byrne, Laura's maternity leave cover, will be continuing her role as Marketing and Communications Officer on a full time basis until March 2021. She will complement Laura Hales' hours (creating 1 FTE) and provide backfill for Rachel Griffin while Rachel is working on the Western Warehouse project
- Emma Parker has increased her hours by 7.5 until March 2021. Emma will now be working Tuesdays, Thursdays and half a day on Fridays to part backfill for Anna Francis. Emma will focus on walking and cycling and the school street project.
- Viv Whitaker has altered her working days and will now be working Wednesdays, Thursdays, and Fridays

Staff training since last report July 2020

- Laura Flaherty: CIPD Foundation Diploma in Human Resource Practice. Laura has passed the first four assessments. The fifth is due mid-October. Laura will complete the course in March 2021.
- David Krzyzosiak: At the time of writing David was completing a week's course on chainsaw use and tree works.