

## Agenda Item 11

### For Information: New Starters & Leavers from July 2019

Author: Chloe Bray, Executive Assistant to the Town Clerk and Mayor

#### Summary

This report is intended to give an overview of changes to the staff structure since July 2019. If you have any enquiries regarding a specific role or individual, please email Sarah at [swilliams@frometowncouncil.gov.uk](mailto:swilliams@frometowncouncil.gov.uk) before the meeting.

#### New Starters from July 2019:

- Jess Francombe – Started 6 August (Children & Young People’s Project Officer)
- Hannah Stopford – Starting 1 October (Children & Young People’s Project Officer)
- Beccy Byrne – Started 2 September (Marketing & Communications Officer – Maternity Cover)

#### Leaving:

- Laura Hales – Maternity leave from October (Marketing & Communications Officer)

#### Returning to work:

- Laura Flaherty – Returning 30 September (Executive Assistant to the Town Clerk and Mayor)

#### Leaving and starting new role:

- Chloe Bray – Completing maternity cover for Laura Flaherty on 4<sup>th</sup> October.  
14<sup>th</sup> October starting new role of Marketing & Communications Assistant at 20 hours per week

#### Changes to role:

- Vivienne Whitaker – Reducing hours from full-time to 3 days per week