

## Agenda item 9

### For information – Health & Safety update

Author: Chris Stringer, Environment Manager

#### Summary

This standing report to the Council Matters Committee provides updates on the following:

1. Health & Safety (accidents and incidents)
2. Liability claims
3. Property claims
4. Risk management
5. Training

#### 1. Health & Safety

##### Accidents and incidents

One of the pillars in the car park at the Town Hall was damaged when someone drove into it. We have been in contact with the driver of the car; and are now in contact with their insurance company.

#### 2. Liability claims

##### Existing claims

Nothing new to report:

- The accident at the Old Showfield reported in September 2016 remains with Zurich, FTC's insurance provider.
- The accident along the riverside path between Weylands and Welshmill that was reported in December 2017 is also with Zurich.

##### New claims

The Council hasn't received any new claims since the last Council Matters meeting on 20 February 2019.

#### 3. Property claims

We're progressing our claim in respect of the accidental damage at the Town Hall first reported at February's Council Matters meeting.

#### 4. Risk management

Site risk assessments for the Old Showfield were formally approved at the last Council Matters meeting on 20 February 2019.

#### 5. Staff Training

##### In progress / ongoing

- Peter W: ILCA and SLCC Clerk's Qualification
- Kate H: Masters in Community Regeneration
- Anna F: Certificate in Social Enterprise Support

## Completed

- Hannah P: AAT Professional Diploma in Accounting - Level 4
- Hannah P: Payroll – Annual reporting & tasks webinar
- Paul W attended and presented at the NALC national conference
- Vivienne W attended a 2-day Facilitators course
- Vivienne W attended a Good Business Bootcamp course
- Jacky and Steve attended Manual Handling Training and Fire Safety Training courses
- Support Stewards Ali, Steve, Chloe W, Pearl and Mandy attended Manual Handling training and Fire Safety training
- Laura H attended Fire Safety training