

Agenda item 8

For decision – Approval of Constitution chapters

Author: Paul Wynne, Town Clerk and Chloe Bray, Executive Assistant

The following chapters have been reviewed to ensure that they are up to date and provide the correct information. These are:

Chapter	Update
4b. Staff Expenses Policy	The last staff expenses policy was drafted in 2015. It is proposed that a standard mileage rate is agreed. Previously, there was an effective incentive to drivers with larger engines. Formatting was also updated. Available in Appendix 8.1 .
19. Community Engagement Strategy	Reviewed and originally brought to Town Matters on 14 November 2018. Further amendments to wording were recommended around participatory budgeting and this is now in place. Formatting was also updated. Available in Appendix 8.2 .

Recommendation

Approve the chapters listed above as part of the Constitution.