

# FROME TOWN COUNCIL

Minutes of a meeting of Frome Town Council

Wednesday 03 October 2018 at 7pm  
Frome Town Hall, Christchurch Street West, Frome BA11 1EB

**Present:**

Councillors: Rich Ackroyd (Chair), Kate Bielby, Jean Boulton, Colin Cobb, Mark Dorrington, Toby Eliot, Pippa Goldfinger, Sheila Gore, Peter Macfadyen, Mel Usher

**In attendance:**

Paul Wynne (Town Clerk), Jane Llewellyn (Planning and Development Manager), Mary Dy (Executive Assistant to the Town Clerk and Mayor), Laura Hales (Marketing and Communications Assistant), Rachel Griffin (Marketing and Communications Manager), Sarah Williams (Business Manager), Des Harris (MDC Cllr), Shane Collins (MDC Cllr), Martin Dimery (SCC Cllr), John Clarke (SCC Cllr)

8 members of the public

Minute Ref	Agenda Item	Action
2018/40/FC	<p>The meeting started at 7:03pm</p> <p>1a. Apologies for absence Received from Ali Barclay, Tricia Golinski, Nick White</p> <p>1b. Declaration of members' interests None was declared</p> <p>1c. Minutes from the last meeting on 4 July 2018 The word 'recommended' was added to minute 2018/38/FC, second paragraph of Agenda item 8.</p> <p>The minutes of the Frome Town Council meeting held on 04 July 2018 were approved as a true record of the meeting and signed by the Chair.</p> <p>Proposed by Toby Eliot, seconded by Kate Bielby, agreed unanimously.</p>	
2018/41/FC	<p>2. Questions and comments from the public and Cllrs Rich Ackroyd mentioned that he attended Somerset Skills and Learning's 10-year celebration and was pleased to hear that they had secured two more years of central government funding, with help from SCC.</p> <p>Mark Dorrington warmly welcomed Rich back from his month of cycling the Land's End to John O'Groats route in aid of the Missing Link project. Mark also commented on his presentation to MDC of</p>	

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	<p>the parking petition against Sunday charges in Frome; despite best efforts and objections, the charges will be going ahead.</p> <p>MDC Cllr Shane Collins mentioned: the intent to employ two more enforcement officers imposing on-the-spot fines for littering, etc; the Sunday parking charges are to be used to pay for their wages. Shane also mentioned that the Climate Uprising meetup went well and that notes are available on request.</p>	
<p>2018/42/FC</p>	<p><b>3. For decision – Influencing plans for Selwood Garden Village</b></p> <p>Jane Llewellyn presented the report and explained the project brief that will contract UWE to research best practice and local needs and wants from the community. She mentioned that the Mount area has been identified as the study area and will include observation, mapping, tracing movement, photography and analytical drawings. The report will also include information on best practice based on similar areas within the UK and Europe. Jane noted that revising the existing Neighbourhood Plan would not cover the area proposed as Selwood Garden Village as it extends beyond the current parish border.</p> <p>Jean Boulton was concerned that by choosing just one area, it would not be representative of the whole of Frome and suggested choosing two areas. Jane agreed that consideration should be given such that the wider town would also have representation; there was also an idea to break the Mount area down and look at two smaller areas.</p> <p>Mel Usher wanted to make sure that Selwood Parish is involved. Martin Dimery agreed.</p> <p>Des Harris wanted to know if transport was already considered as the brief made no mention of highways. Jane said an element of the survey of the Mount area will be looking at how people move within the area.</p> <p>David, a resident living next to the edge of the proposed area, was concerned that enacting a large-scale consultation would legitimise the development. Colin Cobb explained that this wasn't the intention and that researching what would be best for the town enabled FTC to respond both positively and negatively to any development across the town including any proposal from Selwood Garden Village.</p> <p>Alison Murdock (Fair Housing for Frome) echoed Jean's sentiments that we should explore the values of the town and also that we really should look at appropriate types of housing. Fair Housing for Frome are already looking into what the needs are; they are happy to work with the Council and the study group and would love to see any development fit the needs of vulnerable people.</p>	

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	<p>Shane Collins said he'd written to Tracy Aarons (MDC Deputy Chief Executive) regarding timescales for phase 2 of the Local Plan and the reply was that they were expecting it to go to the inspector early next year.</p> <p>The recommendations were:</p> <ol style="list-style-type: none"> <li>1. Agree to the brief for the research project and the appointment of UWE to lead it</li> <li>2. Agree to a contribution of £3k to be drawn from the Saxonvale EMR</li> </ol> <p>Proposed by Pippa Goldfinger, seconded by Colin Cobb, agreed unanimously.</p>	
<p>2018/43/FC</p>	<p><b>5. For decision – Resurfacing footpath in Victoria Park</b> Paul Wynne presented the report that proposed to resurface the whole of the circular path around Victoria Park. The most competitive quote was within budget.</p> <p>Peter Macfadyen was surprised about the difference between the quotes this year and those in previous years. He asked for confirmation that the specification was adequate to create a smooth path suitable for wheelchairs and buggies. Paul said that the contractor had confirmed that it would.</p> <p>The recommendations were:</p> <ol style="list-style-type: none"> <li>1. Approve the project to resurface the circular path at Victoria Park as described in the report</li> <li>2. Use the s106 budget from the Trinity Park development for this purpose</li> <li>3. If MDC does not approve the use of the S106 budget, utilise the budget recently received from the NHS in reference to an uplift clause in the sale of part of Victoria Park in the 1990s</li> </ol> <p>Proposed by Kate Bielby, seconded by Colin Cobb, agreed unanimously.</p>	
<p>2018/44/FC</p>	<p><b>6. For decision – Approval of a Joint Committee for Boyle Cross</b> Shelia Gore presented the report proposing to establish a joint management committee with MDC.</p> <p>Des Harris mentioned he chairs the Project Group currently in place and notes this is a rare occurrence of MDC and FTC working well together. Mel Usher said the contract was over bureaucratic and the arrangement was “bound to end in tears.”</p>	

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	<p>Toby Eliot asked what would happen if FTC don't agree to the recommendations. Paul Wynne said that we would carry on as we currently do with MDC managing the area and applications for events, income from the events would not come to FTC and the community would not benefit. Also, FTC would probably have to continue to pay for maintaining the fountain.</p> <p>Peter Macfadyen wanted to make sure that the agreement included how all costs and profits would be shared. Paul said that that level of detail would be clarified in the Business Plan referred to in the contract.</p> <p>Mel Usher proposed to note the draft agreement instead, draft a more complete agreement with more details and clarified wording, and bring a revised document back to a future Council meeting. Peter Macfadyen seconded this motion and it was agreed unanimously.</p> <p>The revised recommendations were:</p> <ol style="list-style-type: none"> <li>1. Note the draft Joint Committee agreement and bring a revised document to a future Council meeting</li> <li>2. Delegate authority to the Deputy Town Clerk, in consultation with Cllrs Sheila Gore and Mark Dorrington, to work with MDC to agree a process for the use of the Boyle Cross area and to actively promote the area for events</li> </ol> <p>Proposed by Sheila Gore, seconded by Jean Boulton, agreed unanimously.</p>	PWh
2018/45/FC	<p>7. For decision – Appointment of Internal Auditor Councillors noted the report.</p> <p>The recommendation was to reappoint Fair Account as the Internal Auditor for Frome Town Council until the end of 2019/20</p> <p>Proposed by Kate Bielby, seconded by Sheila Gore, agreed unanimously.</p>	SW
2018/46/FC	<p>8. For decision – Adoption of Complaints Policy and Procedure Councillors noted the report.</p> <p>The recommendation was to approve and adopt the Complaints Policy and Procedure as part of the Constitution.</p> <p>Proposed by Mark Dorrington, seconded by Kate Bielby, agreed unanimously.</p>	
2018/47/FC	<p>9. For decision – Adoption of Volunteer Policy Councillors noted the report.</p>	

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	<p>The recommendation was to approve and adopt the Volunteer Policy as part of the Constitution</p> <p>Proposed by Peter Macfadyen, seconded by Toby Eliot, agreed unanimously.</p>	
2018/48/FC	<p>At this time, Cllrs next considered a report on cleaning of Frome Town Hall. As this item might include relations with a private company this part of the meeting was held in confidential session.</p> <p>The press and public left the meeting.</p>	
2018/49/FC	<p>Confidential session Rachel Griffin presented the report.</p> <p>The recommendations were proposed by Pippa Goldfinger, seconded by Colin Cobb, agreed unanimously.</p>	
2018/50/FC	<p>The next meeting will be at 7pm on Wednesday 5 December 2018 at Frome Town Hall</p>	

The Chair closed the meeting at 8:16pm