

Agenda item 7

For information – health and safety update

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Summary

This standing report to the Council Matters Committee provides updates on the following:

1. Health & Safety (accidents and incidents)
2. Liability claims
3. Property claims
4. Risk management
5. Training

1. Health & Safety

Accidents and incidents

We've received a report of an accident in the children's play area at Packsaddle.

We're looking into this now and, as and when appropriate, an update will be brought to the committee.

2. Liability claims

Existing claims

The accident at the Old Showfield reported in September 2016 remains with Zurich, FTC's insurance provider.

The accident along the riverside path between Weylands and Welshmill that was reported in December 2017 is also with Zurich.

New claims

The Council hasn't received any new claims since the last Council Matters meeting on 31 October 2018.

3. Property claims

Nothing to report.

4. Risk management

Site risk assessments for New Road and the Dippy were formally approved at the last Council Matters meeting on 31 October 2018.

FTC attended a meeting of the Safety Advisory Group to review the town's fireworks event at the Old Showfield.

Risk assessments for the town's Christmas event were finalised with advice from the Police.

5. Staff Training

In progress / ongoing

- Peter W: ILCA and SLCC Clerk's Qualification
- Mary D: Administrative Assistant Diploma
- Kate H: Masters in Community Regeneration
- Anna F: Certificate in Social Enterprise Support

Completed

- Sean P, Chris S, Hannah P, Rachel G, Laura H, Mary D: Emergency Chair evacuations from the Town Hall (Refresher)
- Dave K, Mark B: Climbing trees and aerial rescues
- Dave K, Jane L: First Aid at Work (Refresher)
- Emma P: Bid writing course
- Hannah P, Sarah W: The Essential Clerk Pt. 3 Finance
- Jamie L, Mary D, Vivienne W: Case for support
- Kate H: attended Locality conference
- Paul W, Sarah W: attended SLCC Regional Training Seminar

Booked

- Jay H, Toni D, Sean P: Cross-cutting and chainsaw maintenance