

Agenda item 9

For decision – Approval of chapters in the Constitution: Staff Handbook, Organisational Change Policy, Training Statement of Intent

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The following chapters have been reviewed to ensure that they are up to date and provide the correct information. These are:

Chapter	Update
4. Staff Handbook	The staff handbook was reviewed by our HR consulting company as recently as March 2018. A Breastfeeding Policy was also added, following Frome Town Hall's recognition as being 'Positive about Breastfeeding' in July 2018.
4a. Organisational Change Policy	Other than formatting, no amendments are recommended.
5. Training Statement of Intent	Other than formatting, no amendments are recommended.

All these chapters are available at our website [here](#).

Recommendation

Approve the chapters listed above as part of the Constitution.