

## Agenda item 10

### For information - Health & Safety Update

Author: Chris Stringer, Environment Manager

#### Summary

This standing report to the Council Matters committee provides updates on the following:

1. Health and Safety incidents
2. Liability claims
3. Property claims
4. Risk management
5. Training

#### 1. Health and safety incidents

A part of the wall and the pillar at the Town Hall car park was knocked down by a lorry delivering to FTC on Thursday 24 May (see 3. below). No one was injured.

#### 2. Liability claims

##### Existing claims

The accident at the Old Showfield reported in September 2016 remains with Zurich, our insurance provider. The accident along the riverside path between Weylands and Welshmill that was reported in December 2017 is also with Zurich.

##### New claims

Nothing to report.

#### 3. Property claims

##### New

The accident referred to in 1. above has been a difficult case to sort out. It has taken five weeks to reach a settlement with the delivery company's insurance provider, who initially refused to accept the quotes we received. A stonemason has now been instructed to complete the repairs to the wall and the pillar.

#### 4. Risk management

The Risk Management Strategy is due to be updated this calendar year and this will include re-adoption by Council of the Risk Register. Meanwhile, drafting risk assessments for all events, using equipment and all types of activities carried out by staff and volunteers continue.

## 5. Training

Training is being organised for the new full-time and part-time Ranger. 'Working fairly' training was organised for community groups in the town and seven members of staff attended too. We are also organising training for staff on public speaking and using Excel.