

Agenda item 7

For information - Health & Safety Update

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Summary

This standing report to the Council Matters committee provides updates on the following:

1. Health and Safety incidents
2. Liability claims
3. Property claims
4. Risk management
5. Training

1. There has been one health and safety incident to report. At the Breaking the Mould conference, the caterer cut her finger on a knife. The wound was dressed by one of our First Aid trained staff and logged in the Accident Book.

2. Liability claims

- Existing

The accident at the Old Showfield reported in September 2016 remains with Zurich, the Council's insurance provider.

The accident along the riverside path between Weylands and Welshmill - reported to the Council in December 2017 - is also with Zurich.

- New

Nothing to report.

3. Property claims

- Completed

The toddler swings in Mary Baily were replaced on 23 April.

- New

The Council's Transit van windscreen was smashed overnight on Tuesday 24 April 2018. This has been reported to Zurich in the expectation that the windscreen will have been replaced before the meeting.

4. Risk management

New risk assessments are being prepared for servicing the fountain in the Market Place.

5. Training

- FTC staff have now completed their GDPR training
- Most front facing staff have received training in how to deal with challenging customers and difficult situations
- Laura Flaherty has had HR training as part of her professional development
- Seven staff have received training in public speaking led by Cllr Jean Boulton
- Three of the four town rangers have been trained to work in confined spaces, enabling them to help look after the new fountain in the town centre
- Two of the rangers have been trained in traffic safety and working next to or on the roads (commonly known as Chapter 8 training)
- The other two rangers will have their Chapter 8 training during May