

# Frome Town Council

## To Members of the Council Matters Committee

Kate Bielby, Jean Boulton, Colin Cobb, Gary Collinson, Toby Eliot, Pippa Goldfinger, Sheila Gore,  
Peter Macfadyen, Mel Usher (Chair), Heather Wride

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### Council Matters Committee Meeting

Wednesday 21 February 2018, 7pm  
Frome Town Hall, Christchurch Street West, Frome BA11 1EB

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#### On this month's agenda:

1. Apologies for absence, declaration of Cllrs interests and [minutes](#) from the last meeting on 1 November 2017
2. Questions and comments from the public and Cllrs
3. An update on the future of the Millennium Green, in particular the ancient Sycamore tree that recently shed a limb. Click [here](#) to read the report.
4. To review the management plan for The Old Showfield. Click [here](#) to read the report.
5. An update on expenditure and income against the budget and a forecast of the year end financial situation. Click [here](#) to read the report.
6. An update on the progress of PB projects in 2017/18 and plans for 2018/19. Click [here](#) to read the report.
7. To consider whether to recruit a new Marketing and Tourism Apprentice. Click [here](#) to read the report.
8. An update on Health and safety matters, including live insurance claims. Click [here](#) to read the report.
9. Cllrs will consider whether to appoint the Finance and Administration Apprentice to a new post called Finance Administrator. Because this item concerns a specific member of staff, this part of the meeting will be in confidential session and the press and public will be asked to leave.



Yours sincerely

A handwritten signature in black ink that reads "Paul Wynne".

Paul Wynne, Town Clerk.  
Frome Town Council,  
Frome Town Hall  
Christchurch Street West  
Frome  
BA11 1EB

14 February 2018

#### The next meeting will be at:

7pm on Wednesday 9 May 2018 at Frome Town Hall