

19/01/2017	Frome Town Council proposed budgets	17/18 prop	16/17	increase/ decrease	Details
<u>500</u>	<u>Environmental</u>				
4033	Community Open Spaces	37,700	40,000	-2,300	General maintenance of all of FTC's parks, play areas and green spaces, including repair of play equipment; any and all projects not covered by other funding. Also includes purchase of street furniture for FTC estate from 17/18 onwards, including bins & benches.
4035	Contracted Grass cutting & Hedge cutting	20,000	18,000	2,000	The contracted grass cutting of a) the amenity-cut parks and play spaces and b) the larger green spaces. Increased by £2,000 for 17/18 to reflect the imminent responsibility for Tower View, Packsaddle & Chapmans Close
4036	Contracted Bins & Litter collection	25,000	22,000	3,000	The contracted emptying of litter bins & litter picking across the FTC estate. Increased by £3,000 for 17/18 to reflect imminent (added) responsibilities - those above; and Millennium Green and the land above Rodden Meadow
4037	Contracted Toilet Cleaning & Servicing	20,000	20,000	0	The contracted daily opening; closing & cleaning of the public toilets in Victoria Park. Will be subject to Participatory Budget vote
4039	Floral supplies	5,000	5,000	0	Seasonal winter/spring and summer floral displays, including bulbs for parks and green spaces.
4050	PWLB repayments Old Showfield	7,262	7,262	0	Repayments to Public Works Loan Board. Loan taken out in respect of purchase of Old Showfield
4047	Repayment of LTA loan	1,000	1,000	0	Annual repayment of £10,000 to Lawn Tennis Association. Loan taken out in respect of Mary Baily tennis courts
4902	Play equipment (Capital)	500	25,000	-24,500	Agreed to transfer £15,000 for Participatory Budgeting Open Space (Tower View & Packsaddle play areas).
4038	Resurfacing of footpaths	0	20,000	-20,000	Footpaths completed 16/17
4041	Outdoor furniture	0	1,000	-1,000	Purchased 16/17
4027	IT	0	750	-750	Purchased 16/17
4913	Litter/Grit bin/signs/ Noticeboards(Capital)	0	5,000	-5,000	
4925	New vehicle	0	7,500	-7,500	Purchased 16/17
4908	Trees	12,000	15,000	-3,000	Tree surgery & tree planting across the FTC estate, and tree projects elsewhere in the town. Also covers arborist surveys as required.
		128,462	187,512	-59,050	
<u>501</u>	<u>Environmental Team</u>				
4001	Salaries	130,830	121,600	9,230	Additional 1/2 day for one Ranger plus all Rangers regraded plus 1% NJC increase all staff + ers nics inc
4008	Training/Travel & Subsistance	4,000	4,800	-800	Rangers training. Note that land-based training is frequently more expensive than other types of training; and often essential before work can be completed in a public setting
4435	Victoria Park Office	2,000	3,000	-1,000	Essential running costs of VP office, including Rangers' mobile phones
4029	Equipment & Vehicle Fuel	1,500	1,500		Fuel for Rangers's vehicles, tools & equipment - including mower.
4028	Equipment & Vehicle maintenance	5,500	6,500	-1,000	Covers all servicing, maintenance and repairs of FTC vehicles and equipment, including annual winter service for equipment
4006	Uniform for Town Rangers	1,600	1,600		Covers uniform for Rangers @ £400 allowance per Ranger
4007	PPE for Town Rangers & Volunteers	1,000	500	500	Essential Personal Protective Equipment for Rangers. Increased by £500 for 17/18 to allow FTC to buy additional PPE for volunteer groups working with FTC
4040	Supplies & Consumables	1,000	2,500	-1,500	Supplies for minor maintenance such as nuts, bolts, screws, and paint etc.
4901	Equipment replacement	5,000	10,000	-5,000	Replacement tools & small equipment, including brushcutters; leaf blowers & chainsaws. Also covers hand tools such as drills, pruning saws & scythes. Decreased for 17/18 following investment in 15/16 and 16/17
		152,430	152,000	430	
1001	INCOME Rent received	2,500	2,500	0	Victoria Park café rent. Final year - dependent on Participatory Budget voting 17/18
<u>600</u>	<u>Well-being</u>				
4326	Frome Festival	10,000	10,000		Multi year agreement

4327	Frome Carnival	1,500	1,500		Multi year agreement
4325	Christmas switch on event	6,000	8,000	-2,000	Similar event as Dec 2016
4333	Christmas lights	10,000	15,000	-5,000	New contract to be negotiated for 17/18
4320	Community events	0	10,000	-10,000	Transferred to Participatory Budgeting
4715	Twinning	500	500	0	Twinning expenses nominal amount
4719	Sustainability Projects & Contracts	20,000	28,000	-8,000	Waste reduction/campaigns & promotion /events & training /School Energy & transport work /Business engagement & audit /Sustainable Transport programme /Misc plastic & food waste collections / Energy & Retrofit projects
4720	Community Group Grants	17,000	55,000	-38,000	£7k Small community grants / £10k for organisations that don't fit into Crowdfunder (majority of grant funding replaced by Crowdfunder)
****	Harry's Hydro	8,000	0	8,000	Multi year agreement Harry's Hydro underwriting
*****	Crowdfunding	25,000		25,000	NEW
*****	Participatory Budgeting	45,000		45,000	NEW £15k Play Equipment (4902/500) £10k Community Events (4320/6000) £20k Town Events (4320/700)
*****	Purple Elephant	8,000		8,000	NEW 1st of 3 yr multi year agreement; core costs to prepare a programme of events, fundraise
*****	Active and In Touch	3,000		3,000	NEW 1st of 3 yr multi year agreement; core costs incl office space rent, photocopying etc
*****	Mendip YMCA	7,000		7,000	NEW 1st of 3 yr multi year agreement
*****	Frome Community Education	6,000		6,000	NEW 1st of 3 yr multi year agreement
*****	Arts Panel Recommendations	0			NEW - Partnership with University of Bath - marketing 'intern' to deliver events promotion, mentoring scheme for young people & performing arts workshops in schools (in addition to walking/cycling promotion). To be funded by grant from Mendip Tourism (£8.5k already secured) & s.106 agreement funding (part of Mendip Lodge Hotel contribution)
4725	Contract fundraiser	20,000	10,000	10,000	Contract fundraiser - Community Groups yr 2 of 2 (£10k) + specific fundraising capacity for FTC (£10k) which need income target
4729	Community group development	10,000	9,500	500	Training incl training the trainer, 1st Aid, DBS checks, volunteer management & support community groups to be grant ready and increase capacity to meet demand.
4730	Community database	0	5,000	-5,000	Town Digital Hub not progressed 17/18
4731	Engaging Young People	8,000	6,000	2,000	Make It Happen conference March 2018 for young people (£6k) and projects generated (£2k). Currently delivered by Purple Elephant but to go out to tender.
4724	Health and Well-being project volunteer co-ordinator	10,000	10,000	0	1st of 3 yr multi year agreement part fund Frome Medical Practice Health & Well Being volunteer co ordinator
4732	Volunteer Bureau	0	5,000	-5,000	Volunteer base developed 16/17
*****	Volunteer Frome	20,000		20,000	NEW 3 YEAR AGREEMENT to implement and maintain the project VOLUNTEER FROME (£16k) plus deliver Voluntea In The Park (£4k)
4750	CCTV funding	8,422	8,200	222	Service Level Agreement Mendip CCTV funding (yr 2 of 4) notified by user group of 17/18 funding required
4790	School crossing patrol	5,520	6,150	-630	FTC fund 50% of 1 School Crossing Patrol person per school which tops up shortfall of SCC funding SCC committed for 17/18
4052	Fair Frome	15,000	15,000	0	Multi year agreement
4057	CAB	6,000	8,000	-2,000	Multi year agreement
4060	Sport and Leisure	12,000	12,000	0	Facilitate sports forum/training/ sports taster sessions (£3k) This Girl Can Campaign (£3k)and participation activities incl use of tennis courts (£3k) facilitate, support, planning & match funding ie lights at Oakfield School (£3k)
4061	Facilitate the Well Being Forum	1,500	1,700	-200	Panel support and newspaper communication ie quarterly adverts in local paper
4053	PWLB repayments Cheese & Grain building	78,917	78,917	0	Cheese & Grain building Public Works loan repayments
*****	PWLB repayments Cheese & Grain Tower	8,277		8,277	NEW Cheese & Grain Tower Public Works Loan repayments £130k loan over 20 yrs
4440	Community Toilet Scheme	5,000	5,000	0	£500pa per business signed up to the scheme
		375,636	308,467	67,169	

610	Frome Town Hall				
4499	Renovation of Frome Town Hall	0	115,000	-115,000	Renovation completed Feb 2017
4505	Utilities	29,150	4,500	24,650	Full year rates/elect/gas/water (16/17 only 3 mths)
4510	PWLB repayments Frome Town Hall	42,670	44,745	-2,075	Frome Town Hall Public Works loan repayments
4520	Telephone/ Broadband/ Equip hire	17,660	10,060	7,600	Phone system/Broadband/photocopier & staff mobiles (incl long term tenants usage which will be offset in rental charges)
4530	Building maintenance	14,250	5,000	9,250	Minor building maint FTH plus cleaning contract
		103,730	179,305	-75,575	
1060	INCOME Office space hire	20,720	4,850	15,870	(16/17 figures based on 3 mth's figures and original building layout prior to renovation)
1061	INCOME Elliot building hire	4,000	1,100	2,900	(16/17 figures based on 3 mth's figures and original building layout prior to renovation)
1062	INCOME Meeting room hire	30,680	7,670	23,010	(16/17 figures based on 3 mth's figures and original building layout prior to renovation)
1063	INCOME Council Chamber hire	31,720	7,930	23,790	(16/17 figures based on 3 mth's figures and original building layout prior to renovation)
1064	INCOME Café	6,300	615	5,685	(16/17 figures based on 3 mth's figures and original building layout prior to renovation)
1065	INCOME Car parking	1,200	1,490	-290	(16/17 figures based on 3 mth figures full paid parking/17/18 allowing for 60% free visitor parking)
		94,620	23,655	70,965	
700	Prosperity				
4320	Town events	0	20,000	-20,000	Transferred to Participatory Budgeting
4066	PWLB repayments Garsdale	29,520	29,520	0	Land at Garsdale Public Works loan repayments
4122	Economic & Community Research	500	500	0	Town Centre Benchmarking
4132	Self-build housing project	0	10,000	-10,000	Anticipated £28k costs of Little Keyford Lane Phase 2 (preparation of planning application) to be funded by Locality grant
4133	Campaigning for better quality development	0	8,000	-8,000	Project completed 16/17
4134	Public Realm Design	0	10,000	-10,000	16/17 £10,000 budget to be earmarked for 17/18 expenditure. Development of design guidelines for town centre public realm and landscaping to include Market Place, Market Yard and other places
*****	Micro enterprises support	15,000		15,000	NEW Combination of BID & Public Realm Design 16/17 budgets - This programme will support businesses & community enterprises to include Frome Business Breakfast, Discuss & Do, Shop Local programme, BID (subject to outcome of feasibility study), support for 'youth enterprise' in partnership with Frome College, training & mentoring programme & Business In The Community Fair
*****	Work experience/apprenticeship coordinator	10,250		10,250	NEW Funding for previous 2 yrs from EMR (now expended). Will involve supporting pre-apprenticeship work experience (World of Work project), apprenticeships and International Work Experience Project (initially involving employers & students in Murrhardt & Frome)
4135	Business/Community collaboration	0	8,000	-8,000	Incorporated into the Micro enterprise support
		55,270	86,020	-30,750	
800	Core Services				
4018	Meeting room hire	0	4,000	-4,000	FTC to hold all meetings in Town Hall
4301	Mayor's allowance	500	500	0	Recompense Mayoral duties expenses
4303	Cllr's allowances	500	500	0	Cllrs expenses incl carer's allowance
4312	Civic regalia	250	200	50	Mayor's chain repairs incl inscription & past Mayor's medal
4321	Election costs	500	1,000	-500	Build up EMR Elections in advance of 2019 town & district elections. £500 per year now needed for 2019 elections

		1,750	6,200	-4,450	
802	Central Team				
4001	Salaries & Wages	473,360	383,057	90,303	New Well Being Manager post/ full year costing of 3 posts contracted part way through 16/17, 1% NJC pay award plus increment increase for all staff and increased employers Nics
4008	Training/Travel & Subsistance	9,000	8,000	1,000	Staff & councillor training plus travel expenses & subsistance
4013	Information Centre Accommodation	0	4,700	-4,700	Information Centre Staff relocated to Town Hall no SCC rent of library space or b/band & phone required
4010	Saleable stock	0	2,500	-2,500	Information centre relocated to Town Hall (sale stock under review)
4023	Stationery/printing & postage	4,300	5,000	-700	Office stationery, postage, photocopying and printing
4024	Subscriptions & advertising	5,500	5,200	300	Membership fees and advertising including staff vacancies/survey monkey annual fee
4025	Insurance & bank chgs	11,750	11,750	0	Annual insurance fixed for 3 yrs, bank charges, credit card terminal rental and transaction charges
4027	IT & equip replacement	10,000	20,000	-10,000	IT support and IT equipment replacement plus software annual fees
4055	Audit fees - external	2,500	2,500	0	Fixed fee according to Precept band for auditing Annual Return.
4056	Audit fees - internal	1,500	1,500	0	Fixed quarterly Internal Audits
4058	Legal & professional fees	10,000	16,200	-6,200	Solicitors fees
4128	Marketing and Communication	30,000	30,000	0	Implement Marketing & communication strategy
		557,910	490,407	67,503	
1011	INCOME Info Centre shop sales	0	3,750	-3,750	Merchandise for sale at Town Hall under review
1016	INCOME Sale of Palmer Street	0	230,000	-230,000	Sale completed in 16/17
1018	INCOME Info Centre commission	0	2,000	-2,000	Information Centre relocated to Town Hall largest ticket sales commission National Express proposed library to take over service
1025	INCOME PV Income	6,800	6,800	0	Electricity generated sold back to the grid Capital investment (£32k) repaid June 17 income will offset C&G tower PWLB repayments
1090	INCOME Bank account interest	2,000	1,500	500	Short term investments
		8,800	244,050	-235,250	
900	Precept				
1076	INCOME Precept	1,193,268	1,139,706	53,562	17/18 Tax Base confirmed 8306.77 (8219.95 for 16/17) £5 onto £138.65 (£143.65) x 8306.77 = £1,193,268
	Budgeted expenditure	1,375,188	1,409,911	-34,723	
	Budgeted income	105,920	270,205	-164,285	
	General Reserves	30,000			General Reserves at the start of the financial year £249k
	Earmarked Reserves	46,000			Transfer EMRs into General Reserves 9010/901 (£10k) 9054/901 (£10k) 9021/901 (£10k) 9039/901 (£10k) 9051/901 (£6k)
	Deficit	0	0	0	