

Frome Town Council

Making Frome a better place

To Members of the Council Co – ordination Committee:

Gary Collinson, Jean Boulton, Kate Bielby, Mel Usher, Nick White, Peter Macfadyen, Pippa Goldfinger, Sheila Gore, Tim O'Connor, Toby Eliot

Council Co - ordination Committee Meeting:

Wednesday 15 June 2016, 7pm
Saxonvale Centre, Garsdale Frome BA11 1RZ

On this month's agenda:

1. This is the first meeting of this committee and the first item of business will be to elect the chair and vice chair
2. The chair will explain the way they would like to run the committee meetings
3. The vice chair will explain the remit of the committee. Click [here](#) to read the full remit (pg. 7)
4. Apologies for absence and declaration of Cllrs interests
5. Questions and comments from the public
6. Paul Wynne will give an update on the Frome Town Hall project for information and lead a discussion on ways to use the various rooms. Click [here](#) for the summary report
7. Jackie Wheeler will give an update on various financial matters for information. These will include investments, payments over £500 made in the last two months, reserves and the significant items of income and expenditure. Click [here](#) for the summary report and financial tables
8. Paul Wynne will give an update on the roles and responsibilities of the Council's staff. Click [here](#) for a table showing these for each member of staff
9. Chris Stringer will give a short pictorial presentation on some of the work that is happening on FTC's open spaces
10. Review of how the meeting went



The next meeting will be at:

7pm on 24 August 2016 at the
Saxonvale Centre.

Yours sincerely

Paul Wynne, Town Clerk.
Frome Town Council,
5 Palmer Street,
Frome BA11 1DS
8 June 2016