

Frome Town Council budgets and forecast

Appendix 6

		2015/16	2015/16		
		Budget at 1 April 2015	Forecast at 31 Oct 2015	2015/16 Explanatory Notes / reason for change	Strategic Plan Ref
501	<u>Democratic Management & Civic</u>				
4018	Meeting room hire	2,500	4,500	Hall hire for council meetings / Increased additional larger panel mtgs	2.7.1/5.2.2
4301	Mayor's allowance	500	500	Recompense Mayoral duties expenses	
4303	Cllr's allowances	500	500	Cllrs travel & printing claims incl dependants allowance	
4312	Civic regalia	200	200	Mayor's chain repairs incl inscription & past Mayor's medal	
4321	Election costs	5,000	5,000	Add to EMR for 2015 town & district elections.	
		8,700	10,700		
502	<u>Town Events</u>				
4320	Town events	15,000	14,000	Frome Festival (£10k), Frome Carnival (£2k), events in open spaces including Boyle Cross, Welshmill & Rodden Meadow (£3k). Reduced because no Boyle Cross event envisaged 15/16	2.6.2/5.2.1
4325	Christmas Extravaganza	12,000	12,000	Health & safety, Fees for organiser/on-site labour, contribution to acts & staging etc.	2.6.2
4333	Christmas lights	16,500	14,500	Year 2 of 3 year contract / Reduced because contract re-negotiated	2.6.2
		43,500	40,500		
503	<u>Community Support</u>				
4715	Twinning	500	500	Nominal amount for expenses	
4719	Sustainability Projects & Contracts	20,650	14,000	Car club prom/Re Use shop/Events & Training/Draft proofing/Business Audit/Welcome Pack/Expert support & research/ Reduced because grant funding available for budgeted projects	2.4.3/5.1.2/ 2.4.4/2.4.5/1.3.
4720	Community Group Development & Grants	65,000	65,000	Green Strand/ Youth Provision/ FTC grants (inter-generational) and community group development	2.1.1/2.2.5/2.5. 1/5.2.1/2.7.2
4723	Community Engagement	20,000	20,000	Volunteer development/promoting engagement/intergenerational projects/practical participation - youth mayor, volunteer bureau.	2.1.4/2.5.1/5.2. 1/ 2.7.1
4724	Well-being Volunteer Co ordinator	10,000	10,000	Part fund Frome Medical Practice Health and Well Being volunteer co ordinator	2.7.2
4750	CCTV funding	8,100	8,186	Service Level Agreement/Index Linked increase (final year of SLA)	
4790	School crossing patrol	6,150	5,520	Top up Somerset County Council funding for School Crossing patrols/Reduced in line with SCC joint funding	

		130,400	123,206		
<u>504</u>	<u>Grounds & Property Maintenance</u>				
4033	Community Open Spaces	38,000	38,000	All FTC open spaces, facilities and play equipment maintenance	3.3.4
4035	Contracted grass cutting/street cleansing	45,000	44,000	Ground maintenance and street cleansing contracts. Reduced because existing contracts re-negotiated through to March 2016	3.3.1/ 3.3.3
4039	Floral supplies	2,000	2,000	Reduced as focussing on more sustainable planting in Town Centre.	3.1.1
4908	Trees	15,000	6,000	Maintenance and new planting/ Reduced because tree survey to be commissioned from EMR	2.2.4
		100,000	90,000		
1001	INCOME Rent received	2,500	2,500	Victoria Park café rent.	
<u>505</u>	<u>Capital & Land Aquisitions</u>				
4050	PWLB repayments (Old Showfield)	7,000	0	Reduced because sale occurred later than planned, therefore no interest payment necessary	
4902	Play equipment (Capital)	20,000	16,000	Play equipment replacement/ Reduced although possible equipment required at Tower View should FTC aquire the area	2.2.1
4913	Litter/Grit bin/signs(Capital)	3,000	3,000	Replacement/new bins	
4925	Van (Capital)	4,000	4,000	purchase new vehicle 2015	
4930	Notice Boards	3,000	3,000	Replacement/new noticeboards	
		37,000	26,000		
<u>506</u>	<u>Town Centre</u>				
4066	PWLB repayments (Garsdale)	29,520	29,520	Garsdale Public Works loan.	
4122	Economic & Community Research	5,000	5,000	To enable further research to be undertaken with business community and users of the town centre to support economic development and town centre regeneration projects (£5k)	1.1.2/3.3.1
4125	Market Place Improvements	150,000	0	Sale of Palmer Street planned to fund this but sale unlikely to happen in 15/16	
4128	Marketing and communications	25,000	25,000	Communications contract and promotion of the town.	1.1.1/1.2.1

4129	Neighbourhood Plan Implementation	50,000	50,000	NPlan amendments following Public Hearing ,marketing & legal work to secure buy-in of landowners,developers & investors after Saxonvale Prospectus publication	1.4.3/2.3.3/2.3.4/
4136	River Corridor	15,000	10,000	Pump prime new bridge/signposting & PR of routes /Reduced because projects planned didn't come forward	2.2.3
		274,520	119,520		
<u>507</u>	<u>Cheese & Grain</u>				
4053	PWLB repayments	78,917	78,917	Cheese & Grain building Public Works loans.	
4420	Cheese & Grain Property Maint	3,000	1,500	Reduced to nominal amount as FTC retain liability for the tower only.	
		81,917	80,417		
<u>508</u>	<u>Accommodation</u>				
4013	Information Centre	4,700	4,700	Information Centre library space rental/ phone lines	
4430	Town Office	3,750	13,000	Apr - June Town Office/This budget has increased as planned move to Frome Town Hall has been delayed	
4435	Victoria Park Office	3,000	2,500	Reduced because Victoria Park office used as a base rather than full time office for Park Rangers	
		11,450	20,200		
<u>509</u>	<u>Toilets</u>				
4440	Toilets	5,000	5,000	Community toilet scheme.	3.5.1
<u>510</u>	<u>Frome Town Hall</u>				
4505	Utilities	11,700	3,500	July - March utility costs/Reduced as limited electric/gas/water supply required July - March 2016	
4510	PWLB repayments	35,335	16,435	Public Works loan repayment/Reduced as only 1 repayment due 1 Jan 16 rather than 2 as budgeted due to draw down date	
4520	Telephone/ Broadband/ Equip hire	19,500	1,050	phones/b/band & equipment hire/Reduced as b/band installation and mthly costs required for Elliot building only July - March	
4530	Building maintenance	25,000	7,130	Contract cleaning plus minor maintenance/ Reduced to include Alderman clock repair and minor maintenance and security July - March	

4540	Marketing & Hub Mgmt	30,000	0	Frome Town Hall staff/Reduced to zero as no staff required until occupation
		121,535	28,115	
1060	INCOME Office space hire	11,725	0	80% occupancy /Reduced as no letting 2015/16
1061	INCOME Elliot building hire	4,175	1,250	complete building incl kitchen & wc /Reduced as Elliot building will be available to rent/hire Sept to March
1062	INCOME Meeting room hire	13,250	0	Costed at current FTC mtg room hire charges/Reduced as no letting 2015/16
1063	INCOME Council Chamber hire	27,300	0	Private function/mtg room/Sun am church hire/Registry office incl ceremonies/Reduced as no letting 2015/16
1064	INCOME Café	2,400	0	Based on VP café mthly rental/Reduced as no letting 2015/16
1065	INCOME Car parking	4,700	0	18 car parking spaces/Reduced as car parking included in Elliot building hire charges temporarily
1066	INCOME Group Subsidy	23,000	15,000	Reduced EMR Community Groups Subsidy required for PWLB repayment in January 2016 plus Elliot building set up costs
1067	INCOME FTC	31,000	0	Reduced no letting 2015/16
		117,550	16,250	
<u>801</u>	<u>Outside Services</u>			
4001	Salaries & Wages	103,000	100,000	Full compliment of staff now recruited
4008	Training/Travel & Subsistance	1,500	3,500	Increased due to new staff requiring essential training
4029	Equipment & Vehicle Fuel	9,500	5,500	reduced due to increase use of electric vehicle
4040	Supplies & Consumables	2,850	2,000	Cleaning supplies included in contractor charges
4901	Equipment replacement	4,000	4,000	Small equipment replacement
		120,850	115,000	
<u>802</u>	<u>Central Services</u>			

4001	Salaries & Wages	342,500	343,500	Minor changes in staff hours	
4008	Training/Travel & Subsistance	7,850	7,000	Staff & Cllrs training, travel & subsistance/Reduced due to Government funding secured for Finance & Administration Apprentice/Cllr attendance at awards ceremonies and conferences	
4010	Saleable stock	2,500	2,500	Information centre merchandise purchased for resale	
4021	Telephone/b'band/equip hire	2,000	10,500	Costs Apr - June move to Frome Town Hall/Increased due to transfer back from Frome Town Hall for July - March	
4023	Stationery/printing & postage	5,000	5,000		
4024	Subscriptions & advertising	5,200	4,000	Membership fees and staff vacancy advertising	
4025	Insurance & bank chgs	11,750	12,250	Frome Town Hall and Old Showfield additional insurance to existing policy	
4027	IT & equip replacement	20,000	12,500	Reduced as EMR Website used for improvements EMR Website used for Town Digital Hub	1.2.1/1.4.3/5.2.1/ 5.2.2
4055	Audit fees - external	2,500	2,000	Fixed fee according to Precept band for auditing Annual Return no additional audit fees anticipated	5.1.2
4056	Audit fees - internal	1,100	1,100		5.1.2
4058	Legal & professional fees	15,000	15,000		
		415,400	415,350		
1011	INCOME Info Centre shop sales	3,750	3,750	Offset against saleable stock	
1016	INCOME Sale of Palmer Street	150,000	0	Based on valuation(s) sale of Palmer Street office 2016/17	
1018	INCOME Info Centre commission	3,000	2,000	National Express/Cheese Show/Bath & West ticket sales commission Cheese Show ticket sales down	
1025	INCOME PV Income	6,800	6,800	Cheese & Grain PV panels (capital investment March 2012 repayment payback Jan 2017)	
1090	INCOME Bank account interest	1,500	3,000	Investment return increased	
		165,050	15,550		
<u>900</u>	<u>Precept</u>				
1076	INCOME Precept	1,034,685	1,034,685		
	Budgeted expenditure	1,350,272	1,074,008		

	Budgeted income	285,100	34,300		
	Budget deficit	-30,487	-5,023	Required from the General Reserve	
		At 1 April 2015	At 31 Oct 2015		
<u>901</u>	<u>Farmarked Reserves</u>				
9003	Elections	20,066	20,066	2015 district and town elections	
9004	Market Regeneration	7,067	5,903	Market Regeneration	3.2.2
9006	Sports	9,037	9,037	Match funding for new tennis courts	2.5.1
9008	Machinery & Vehicle	24,445	0	Vehicle/machinery replacement	
9010	Play Equipment	31,165	22,995	Play equipment replacement	2.2.1
9011	Office Relocation	139,357	138,087	Relocation to Frome Town Hall	4.1.3/4.1.4
9012	Committed	3,644	3,644	Commitments from previous financial year (Deeds registering)	
9013	Litter bins and noticeboards	3,200	0	Litter/dog bins and noticeboards funded by County and District Councillors year ended 31 March 2015	
9015	CCTV	7,500	7,500	CCTV/Security	
9017	S106	78,501	78,201	Showfield adult fitness (£7k) VP shelter (£6k) Foundry Barton (£65k)	
9020	Market Place Improvements	289,223	280,116	Market Place #1 (£264k) Palmer St resurfacing (£16k)	3.1.1/3.3.2/3.4.1/3.3.5
9021	The Dippy	15,513	12,771	Dippy enhancement	
9022	Fair Frome	18,281	198	Fair Frome funding for 2015/16 (yr 3 of 3)	
9023	Youth Research & FE	44,500	26,713	Youth apprenticeship co ordinator funding and youth further education	1.4.1/1.4.2/1.4.3
9024	Youth Funding	3,878	2,378	Youth Council participation/Young People Frome/Youth Bank	
9038	Community Groups Subsidy	115,000	115,000	Frome Town Hall Community Groups subsidy	
9039	River Corridor	10,000	8,013	River Strategy & enhancement	2.2.3

9050	Twinning Thematic Networking	12,360	6,664	Twinned towns Thematic Networking	
9051	Neighbourhood Plan	14,310	14,310	Employment Land Study	
9052	Tourism	3,750	1,250	Tourist Information Map Boards	
9053	Trees	8,776	8,776	Tree survey	
9054	Open Spaces	30,000	30,000	Council owned Open Spaces including the Old Showfield, Rodden Meadow, the Dippy, and Welshmill areas	
9055	Website	10,000	10,000	Town Digital Hub	
	<u>General Reserves</u>				
310	General Reserves	255,834	255,834	Includes £50k 15/16 budget commitments	