

## Outstanding actions and upcoming items

SUMMARY OF RESOLUTION	MINUTE NO.	MEETING DATE	RESPONSIBILITY	PROGRESS REPORT	TARGET DATE
Heart of Wessex Local Action Group	2013/54	26/06/2013	Peter Wheelhouse	Peter to update 22 July 2015	22/07/2015
Palmer Street resurfacing	2013/74	04/09/2013	Peter Wheelhouse	Start date early July for up to 4 wks	
Cultural Quarter	2014/47	03/09/2014	Peter Wheelhouse	Following discussion with the Arts Council for England, Black Swan Arts in partnership with Frome Library, Cheese & Grain and Merlin Theatre have resubmitted their application for funding for a feasibility study to fully investigate the development of a Cultural Quarter in the Cattle Market Car Park area of the town. The partners are liaising closely with FTC	
Markets in Frome	2014/46	03/09/2014	Peter Wheelhouse	Update due on 22 July. The Town Centre Community Coordinator is planning to put on new events in the town and support the development of markets.	22/07/2015
Community Database	2014/51	03/09/2014	Kate Hellard	Kate to give an update 22 July.	22/07/2015
Improvements to Market Place Phase 1 and 2	2014/75	17/12/2014	Patrick Moss	Update due on 22 July.	22/07/2015
Progress report on the Car Parking Strategy	2014/77	17/12/2014	Patrick Moss	Update due on 22 July.	22/07/2015
Progress report on Station Approach project	2014/76	17/12/2014	Patrick Moss		
Progress report on the landscaping proposals for the Market Yard	2014/77	17/12/2014	Patrick Moss	Update due on 22 July.	22/07/2015
Garston Road play area	2014/38	25/06/2014	Paul Wynne	Waiting for MDC planning dept. to contact Bloor to re-negotiate s106 agreement which Bloor have broken.	
Riverside Project (Henley Way/Welshmill Lane)	2014/38	25/06/2014	Chris Stringer	This project is virtually complete.	
The Showfield	2014/38	25/06/2014	Paul Wynne	Village Green application withdrawn, acquisition proceeding.	
Freehold transfer of the Tower View Open Space along with an appropriate dowry	2014/70	17/12/2014	Paul Wynne	Proposed this to MDC and await their response	
Freehold transfer Packsaddle Way/Pedlars Grove and Chapman's Close open spaces with dowry	2014/71	17/12/2014	Paul Wynne	Proposed this to MDC and await their response	
Recruit Town Hall and Community Information Manager	2015/6/IA C	03/02/2015	Paul Wynne	To be recruited when contracts are signed on Town Hall purchase	
Dog Control Orders			Chris Stringer	Chris to update on 23 September	23/09/2015
Appoint internal auditor			Jackie Wheeler	Annual decision to be made on 28 Oct 2015	28/10/2015
Monitoring of current litter situation in Frome	2014/61		Chris Stringer	On Agenda 10 June.	10/06/2015
Risk Register			Jackie Wheeler	Review and approve risk register.	24/02/2016
Neighbourhood Plan			Jane Llewellyn	Final amendments are being worked on with MDC prior to submission to the Planning Inspector.	22/07/2015
Saxonvale Project update			Peter Wheelhouse	On agenda for 22 July	22/07/2015
Review Standing Orders			Paul Wynne	On agenda for 10 June	10/06/2015
Review Code of Conduct			Paul Wynne	On agenda for 22 July	22/07/2015
Annual Report			Paul Wynne	To be approved by Council on 22 July	22/07/2015
Precept Demand and Budget			Jackie Wheeler	Annual decision to agree budget and precept	20/01/2016
Sign off work programme			Paul Wynne	Annual decision to agree budget	20/01/2016
Annual Return			Jackie Wheeler	2014/15 Annual Accounting and Governance Statements will be presented for Council approval on 25/05/2016 and submitted to the external auditors Grant Thornton no later than 01/06/2016	25/05/2016
Sole managing trustee meetings			Paul Wynne	FTC is sole managing trustee of two charitable trust and has to approve charity commission return annually	22/07/2015
Frome Town Hall			Paul Wynne	Council to agree to approve final design and costings and proceed to implementation of Phase 1	22/07/2015
Review Financial Regulations			Jackie Wheeler	Fin Regs are reviewed annually by Council	23/03/2016

### Key

	Overdue
	On going (on schedule)
	Upcoming item