Appendix 2 Outstanding Actions and Forthcoming Items

	MINUTE NO.	CMTEE	STRAT REF	MEETING DATE	RESPONSIBILITY	PROGRESS REPORT	Target Date
Allocation of land supply for development in Frome	2014/60	FC		23/07/2014	Jane Llewellyn	MDC will shortly be running a wide-reaching programme of consultation. This will include drop-in events around the district where people can view the sites in question alongside the factors to be considered in each place, and raise any issues giving them their views.	
Market Place project	2014/61	FC		23/07/2014	Patrick Moss	A verbal update will be provided at the meeting.	18/03/2015
New Homes Bonus/Community Infrastructure Levy	2014/04/FC	FC		07/01/2015	Paul Wynne	Paul Wynne due to meet Stuart Brown on 13 March and will provide a verbal update.	
Monitoring of current litter situation in Frome	2014/07/FC	FC			Chris Stringer	Continuing to undertake weekly checks of the town centre and the wider town – including random locations/different times of the day and the week. We then inform MDC areas that are falling below standard. Additionally on site monitoring with MDC Officers & representatives from The Landscape Group – learning more about how MDC administers the contract.	
Neighbourhood Plan		FC			Jane Llewellyn	This has been submitted and a discussion is planned for the next Council meeting.	20/05/2015
Precept Demand and Budget		FC			Jackie Wheeler		07/01/2016
Sign off work programme		FC			Paul Wynne		07/01/2016
Annual Return and Review of Standing Orders		FC			Jackie Wheeler		20/05/2015
Sole managing trustee meetings		FC			Paul Wynne		01/07/2015
Annual Report		FC			Paul Wynne		01/07/2015

■■■	Overdue
■■■	On-going (on schedule)
■■■	Action required
■■■	Upcoming item
■■■	Presentation planned