

FROME TOWN COUNCIL
making Frome a better place

EXTERNAL AFFAIRS COMMITTEE

Wednesday 3 September 2014, 7pm

Saxonvale Centre, Garsdale, Frome. BA11 1RZ

Members of the External Affairs Committee are:

Dave Anderson; Eve Berry; Graham Burgess; Adrian Dobinson; Toby Eliot; Tricia Golinski;
Damon Hooton; Mel Usher; Nick White

and

Cara Honey (Mayor for Young People); Alex Shingler (Deputy Mayor for Young People)

AGENDA

1. Questions, comments and information from the public
2. Short talk from Bob Sargent, Friends of the River Frome
3. Apologies for absence, declaration of members' interests and minutes from the last meeting on 25 June 2014
4. An update on what the Council is working on at the moment
5. Markets in Frome. A strategic approach.
6. A New Beginning - Investment in and around the Cattle Market Car Park
7. Update and next steps for Vision for Frome
8. A decision on the next round of Community Grants
9. An update on the activities of the Community Projects Officer
10. Website - review of the first few weeks and next steps
11. The next meeting will be at 7pm on Wednesday 22 October 2014, Assembly Rooms

Yours sincerely



Paul Wynne, Town Clerk
Frome Town Council, 5 Palmer Street, Frome, BA11 1DS
27 August 2014

FROME TOWN COUNCIL

making Frome a better place

AGENDA

- 1 Questions, comments and information from the public**
- 2 Short talk from Bob Sargent, Friends of the River Frome**
- 3**
 - a. Any apologies for absence?**
 - b. Cllrs to declare any interests on the agenda**
 - c. To consider and approve the minutes of the last meeting held on 25 June 2014**

FROME TOWN COUNCIL

making Frome a better place

4 An update on what the Council is working on at the moment

SUMMARY OF RESOLUTION	MINUTE NO.	CMTEE	MEETING DATE	RESPONSIBILITY	PROGRESS REPORT	Target Date
Walking and Cycling Working Group	2014/38	EAC	25/06/2014	Ruth Knagg	On agenda	03/09/2014
Heart of Wessex Local Action Group	2013/54	EAC	26/06/2013	Peter Wheelhouse	Work has been proceeding on a Local Development Strategy – the ERDM has supported this work. The Strategy is due to be submitted to Defra for sign off on 5 September.	
Open Spaces	2014/38	EAC	25/06/2014	Ruth Knagg	On agenda	03/09/2014
Garston Road play area	2014/38	EAC	25/06/2014	Ruth Knagg/Paul Wynne	No progress since last meeting. In discussion with Bloor Homes over restrictions created by underground water tank. Ruth has informed local residents.	
Palmer Street resurfacing	2013/74	EAC	04/09/2013	Peter Wheelhouse	We are awaiting the completion of a revised design and cost estimates for the resurfacing work by the County Council following our earlier agreement on the scope of works with them. Our expectation is that this will be completed this month. Resurfacing expected this financial year.	22/10/2014
Riverside Project (Henley Way/Welshmill Lane)	2014/38	EAC	25/06/2014	Ruth Knagg	On agenda	03/09/2014
Community Grants	2014/37	EAC	25/06/2014	Ruth Knagg	On agenda	03/09/2014
Apprenticeship programme	2014/35	EAC	25/06/2014	Peter Wheelhouse	Frome College, our partners in this project, are expected to start the recruitment process for the Coordinator position this month	
Foundry Barton and Henley Way	2014/38	EAC	25/06/2014	Paul Wynne	Acquisition proceeding. Awaiting action from MDC.	
The Showfield	2014/38	EAC	25/06/2014	Paul Wynne	Discussions with Agricultural Society are on-going over the acquisition, meanwhile on site improvements funded by the s106 agreement are on hold	
Cultural Quarter		EAC		Peter Wheelhouse	On agenda	03/09/2014
Car Club		EAC		Anna Francis		22/10/2014
Review of Greenstrand support	2014/24	EAC	30/04/2014	Paul Wynne		22/10/2014
Participate Frome		EAC		Kate Hellard		22/10/2014
Parking Strategy		EAC		Patrick Moss		22/10/2014
Presentation from Martin Dimery and Bob Morris about the Frome Festival 2014		EAC				22/10/2014

Key

	Overdue
	On going (on schedule)
	Action required
	Upcoming item
	Presentation planned

FROME TOWN COUNCIL

making Frome a better place

5 For Decision – Markets in Frome – a strategic approach

Author: Economic Development & Regeneration Manager

Summary

The purpose of this report is to set out a proposal for research with market stall holders and shoppers into their perception of the existing town centre markets and potential improvements. This will help to identify the action required to further develop Frome as “the market town”. Taking forward this work is an important element of FTC’s “Strategy for Success”.

Background/discussion

Frome Independent is perceived to be a success in a number of ways: scale, variety, opportunities for new business start-ups, support for local producers, street entertainment and the number of visitors. It is also helping to raise the profile of Frome. It is a curated market - stall holders are selected specially to help develop the market as a regional destination. Quite deliberately, it is not designed to be a general market selling goods that people want to buy on a day-to-day basis; it is intended to offer different products and experiences that you would not see/enjoy on a typical day in the town centre.

Some people have criticised the approach of the Frome Independent because they feel it discriminates against some local businesses that may offer something more ordinary but nonetheless needed. But the popularity of the Frome Independent with stall holders (there is a waiting list of 1200!), local residents and visitors cannot be denied.

So where does that leave the other markets operating in the town - the Wednesday and Saturday People's Market, the Frome Country Market held on a Thursday and the various other markets that operate out of the Cheese & Grain? Anecdotally, some people in the town are expressing the view that with the advent of the Frome Independent and other markets in the region (e.g. the very lively Wednesday and Saturday markets in Wells) that Frome Markets are starting to fall behind in terms of the quality and range of products and experiences that people can enjoy. Others are fiercely supportive.

Perceptions matter in today's retail market and when it comes to promoting the town it is important that we have a clearer idea of what people think. Without that information, it is impossible to know whether there is a need for change and further investment.

Conclusions

For that reason, I am recommending that Frome Town Council, in cooperation with the market operators, including the Frome Independent, commissions some research to understand what shoppers and market businesses think about the current arrangements for Frome’s Town Centre markets and how they could improve. This would include those people who use the town centre but do not currently shop in any

FROME TOWN COUNCIL

making Frome a better place

of the markets. It is recommended that volunteers are recruited to undertake the research - we will need to be prepared to make a contribution to their expenses for this purpose. We should also seek a contribution from the market operators.

Depending on the research results, we will then have an evidence base on which to develop our markets that will help to build Frome's competitiveness as "the market town". The research can be completed by the end of November 2014 to provide an opportunity for reflection and planning ahead of the spring/summer season of 2015.

Recommendations

1. The Economic Development & Regeneration Manager make contact with local market operators to secure their support for a survey on local markets and a contribution to the costs of paying volunteer expenses
2. A brief to be prepared with a view to completing the research by the end of November 2014
3. A contribution by FTC to the cost of paying volunteer expenses up to a maximum of £500 utilising the Market Regeneration EMR
4. Come back to EAC in December with a strategy to create Frome as "the Market Town"

6 For Information – Update on a proposed ‘Cultural Quarter’

Author: Economic Development & Regeneration Manager

Summary

This report is intended to brief Councillors on discussions regarding the development of a 'Cultural Quarter' (this name may change) in the area north of the River Frome. This area already includes a range of cultural and heritage attractions including Black Swan Arts, Frome Museum, Frome Information Centre and the Cheese & Grain arranged around the Cattle Market Car Park. The report highlights the partnerships that are already being forged; a proposal to secure funding from the Arts Council for a feasibility study and the role Frome Town Council is playing.

Background/discussion

The Draft Neighbourhood Plan already recognises the significance and potential of the area around the Cattle Market Car Park. The Plan highlights that this area is already an important arrival point for visitors and there is a need for improvements in terms of further landscaping and signage that might better connect the various attractions and facilities in this part of town. It also indicates that the Town Council will work with Mendip District Council to scope out a plan for the longer term development of this area as a cultural destination.

It was resolved at Internal Affairs Committee (IAC) on 11 June that a package of measures including signage and landscaping would be developed (as part of a discussion on a s106 agreement) to improve this area as part of a wider strategy to improve the tourism infrastructure of the town. IAC also resolved that District Councillors would be consulted with a view to a s.106 contribution relating to the

FROME TOWN COUNCIL

making Frome a better place

former Mendip Lodge Hotel site being used to help implement these works. Since then, District ward Councillors have indicated their support for this initiative and a costed scheme is being worked up.

In parallel with this work, a partnership has emerged between Black Swan Arts, Frome Library, the Cheese & Grain and Merlin Theatre with a view to fully investigating the development of a 'Cultural Quarter' in the Cattle Market area of Frome. An application for Arts Council funding is currently being prepared to enable the partnership to complete a feasibility study. Frome Town Council has also been approached for its support – please refer to the report on this agenda by the Community Projects Officer and the recommendation by the Community Grants Panel that a contribution of £3k is made from the Community Grants pot. It is hoped that this will help to lever an estimated £49k from the Arts Council.

Overall, the aim is provide a blueprint for the regeneration of this area and be the basis for large-scale funding applications. The vision is to have an exceptional cultural destination for residents and visitors alike that encourages tourism, provides employment, attracts economic development and creates a centre of excellence for arts, performance and learning in the region. The Economic Development & Regeneration Manager has been playing a brokerage role – helping to bring partners together. The Senior Economic Development Officer at Mendip District Council has been briefed on the project and she expects the District Council to play their part in supporting the work of the Steering Group that will oversee the feasibility work. The EDRM has been invited by the partners to Chair that Steering Group which is expected to convene in January 2015.

A further update will be provided once the outcome of the Arts Council bid is known.

7 For Decision - Vision 4 Frome – Community plan update and review

Author: Community Projects Officer, Kate Hellard

Summary

I have reviewed the V4F Community Plan (2008) and worked closely with Charles Wood in doing so. The findings indicate that the vast majority of recommendations in the Plan remain valid and this is borne out when the Plan is compared with FTC's own Strategy for Success; the recommendations of the Participate Frome initiative and the youth services research. There remains a strong correlation between all four documents. There are some new projects which fit with the Plan's objectives, some minor alterations to be made to a couple of objectives and a couple of suggested new ones, including the 'young and old, old and new' divisions noted in Participate Frome.

The Community Plan remains a very valuable and valid resource in mapping, developing and shaping future services for Frome. It is a significant research project which is and can continue to be cited as 'evidence of need' by community groups and organisations applying for funding and reviewing services.

FROME TOWN COUNCIL

making Frome a better place

FTC has adopted and continues to ratify the Community Plan through its development of services and strategic approach to improvement in the town.

FTC's work, the youth services work and the two findings of Participate Frome demonstrate how the projects can be defined in many different ways to meet the same aims and objectives and these can be difficult to cross reference. Saying that, much of the work currently undertaken by Council Officers including the Town Centre Regeneration Manager, Community Projects Officers and Energy and Recycling Officer alongside the work of other voluntary and statutory organisations working in the town fall into the project headings as defined by the Vision 4 Frome Project list 2009.

In short, the V4F Community Plan remains valid and many of its projects have been or are being implemented. Inevitably, some areas of concern six years ago are no longer valid.

Recommendations

1. Publish a 'Community Plan Update 2014' as an attachment to the plan - this demonstrates continuing revision and validates its currency
2. Continue to use V4F Community Plan to inform development of projects in the town
3. Formally review the plan at the 10 year point
4. Recognise the value of the plan as a fundraising resource and to include a clear link to this on the website and to offer it to community groups and organisations as part of the fundraising support and advice

8 For Decision – Award of Community Grants

Author: Community Projects Officer, Ruth Knagg

Summary

The Grants Advisory Board has met to consider grants applications for the second time this financial year. The Board's recommendations are at Appendix 1 and it is recommended that Cllrs agree these.

Background/discussion

The total sum of grants available this year is £80,000 plus a further £10,000 via the new initiative, the Youth Bank. £10,000 is for Greenstrand's fundraising advice contract; £30,000 is available for project grants to be allocated over three grant rounds and £35,000 is available for partnership grants all to be allocated at this second round. £5,000 is allocated to support larger project development.

In the first round, £4,915 was granted to projects. The Board is now recommending a further £10,650 be allocated to projects. This leaves £14,434 for the final round to be considered in January 2015.

No Partnership grants were awarded in the first round and a total of £21,000 is recommended here. A further £8,000 may need to be drawn down by Harry's Hydro. This leaves £6,000 remaining unallocated.

FROME TOWN COUNCIL

making Frome a better place

Youth Bank projects totalling £1,300 were funded in the first round, and a further £1,981 is now recommended for funding which will leave £6,719 to be allocated in January 2015.

An amount of £5,000 is assigned from the total grants budget aimed at encouraging and supporting larger project development to be carried out by partnerships of Frome community groups with a view to bidding for larger external grant funding. The Board recommend, that £3,000 of this fund be used to contribute towards a feasibility study for a Cultural Quarter for Frome.

Recommendation

Agree the recommendations of the Grants Advisory Board at Appendix 1.

9 For Information – Update on Open Spaces

Author: Community Projects Officer, Ruth Knagg

Area	Task	Status
Rodden Meadow	Final drawing by NVB	Complete
	Liaise with Somerset Wildlife Trust re. implications of 'Magnificent Meadows' status	On-going
	Consult residents re. guideline for path cutting by The Landscape Group	Complete
	Liaise re. new fencing. Possibly willows. Involve Julian Hight	Autumn 2014
	New benches	In place by end of October 2014
Phase 2	Changes to pathway to Wallbridge - identify ownership, gain permissions, open up views to river & access	Spring/Summer 2015
	Open up river bank access	2015/16
Plan and run series of events	FROGS walks	Part of a programme all over Frome
	Picnic & games – 11 October 2014	Will also be used as a celebration of volunteering
Millennium Green	Agreed plan of work with the Trust	Complete

FROME TOWN COUNCIL

making Frome a better place

	Arrange management & insurance	Autumn 2014
	Further opening up to link Rodden Meadow and Millennium Green	Autumn/Winter 2014
Community Orchard (at Birchill)	Scything workshop	September 20 2014
	Tree planting (possible further fundraising)	Spring 2015
Phase 2	Improvements to river bank access	Summer/Autumn 2015
Victoria Park		
Consultation on current plan	Further consultation with specific stakeholders e.g. St Johns Church, Tennis Club & public	Complete. Additionally, have agreed that the Apothecary Garden will be sited in Victoria Park
	Request NVB to do a feasibility study including topographical survey, tree survey, drainage assessment etc.	Drainage assessment done as part of MUGA planning. Remaining work Spring 2015
	Drainage work in Mary Baily Playing Field	Draining for MUGA to be delivered concurrently with MUGA build
MUGA	Planning application submitted	Live on Mendip website
	MUGA build	Due to begin mid October 2014
	Path network changes linking MUGA to gates	Now to be delivered concurrently with MUGA
Costed masterplan	NVB to provide for overall plan	Autumn/Winter 2015
Dippy		
Immediate liaison	Licence to work	Complete
	Consult with MCA and help form volunteer committee.	Complete
	Wildlife walk followed by survey	Complete
	Residents litter picking	Complete
	Fly tipping & horse grazing	Conversation on-going
Masterplan	Management plan that balances needs of people and wildlife – led by NVB	MCA map due to be received soon to inform NVB

FROME TOWN COUNCIL
making Frome a better place

	Signage for ownership	Awaiting freehold transfer (hopefully October 2014)
	Access consultant re. new gates/ramp etc. (via NVB)	To be done following transfer
	Seek advice on the culvert	On-going with MCA
	Dog mess/litter solutions	On-going with MCA
Showfield	Continue transfer discussions	On-going
	Masterplan drawing by NVB	In progress, lower priority given slow developments over transfer
River Corridor	Henley Way to Welshmill	
	Unlock s106 monies	Awaiting response from Rossetti House
	Plans to MDC to draw down the grant	Contract for £20k grant signed
	Commission project management	Friends of River Frome
	Construction work (complete Nov 2014)	MindSet to begin work Sept 8 2014
Walking & Cycling Routes		
Saxonvale path	Designate public right of way	Cannot progress with landowners. Watching brief on any plans submitted re. Saxonvale site
Cottle's Oak	Clear right of way or re-route	Ascertain ownership
Path school field at Weylands	Liaise with schools and SCC	School against the idea. SCC to be contacted direct
Portway crossing	Developers are constructing	Date for construction TBC
Manor Road roundabout	Permissions to be sought	
Church St contraflow		Highways won't agree to this
Promotion	Co-ordinate with Anna/Jane & Peter.	
Missing Link		
	Liaise with MDC re. land transfer	Transfer has happened
	Construction work	Team onsite from Aug 18 2014

FROME TOWN COUNCIL

making Frome a better place

Adderwell/Southfield Farm routes	Liaise with developers & look for funding opportunities	Friends of the River Frome leading on this
----------------------------------	---	--

10 For Decision – Further Development of the Council’s websites

Author: Planning & Regeneration Apprentice

Summary

The purpose of the report is to update Councillors on the development of the two new websites – Frome Community and Discover Frome. It is recommended that a small working group is established to review the work that has been undertaken and decide next steps.

Background

On the 21 May Councillors were given a presentation on the two new websites that were in development and the responses informed the design process. Both websites have been online for seven weeks and have had on-going work done to improve the end user experience and streamline our web-management processes.

Frome Community has replaced the old Town Council website and hosts a wealth of information for local people. It will provide the framework for further community engagement work including the Community Groups Database.

Discover Frome is a completely new venture; the website has been built to provide a range of information on attractions, accommodation, events and other information of interest to a visitor.

Feedback

Feedback on the websites has been generally positive but we intend to undertake some further research to assess the level of awareness of the two sites and obtain some more structured feedback from users on content, ease of navigation etc.

Early suggestions for further improvement relate primarily to the Discover Frome site:

- Noticeboard needs to be updated often. This point has been addressed.
- Provide greater animation in terms of the ‘What’s On’ calendar. It has been designed so that the first two events in date order show on the home page of the websites (the rest are visible by clicking ‘View More...’) but this has resulted in longer events (with an earlier start date) taking precedence. We have established a solution to this and are in the process of implementing it. We are also making use of the Noticeboard and home page banner to highlight upcoming events.
- Informing users about the significance of the menu icon – the 3 bars seen in reactive view – the Welcome box on the home page now explains this feature
- Gallery – Frome in the News – these pdf documents are quite difficult to view within the gallery so we will provide links to the press coverage separately.
- More images should have captions. Zonkey are ensuring captioning is made easier for images displayed on the websites.

FROME TOWN COUNCIL

making Frome a better place

Community Groups Database

We have established some next steps for the development of a comprehensive Community Groups Database. These include to:

- Consult all current groups on the database's accuracy, functionality and suggestions for improvement. This will also be used to establish whether a CRM (Customer Relationship Management) system would be valued by those groups.
- Explore the use of current website functionality to provide a networking platform for a Skills Database and Forum. This will create a facility for FTC staff and members of the business and volunteer communities to collaborate on projects by offering their skills and expertise.

E-commerce facility for independent retailers

We are developing an online shopping facility for independent retailers which is intended to further raise the awareness of our excellent independent shops and enable local retailers to dip their toe into the online sales market. We are doing this with the help of [My High.St](#) – the indie shoppers' emporium. Retailers simply pay a small commission based fee (affordable compared to other e-commerce operators such as Amazon) when any of their goods are sold online. My High.St received very positive responses from local retailers when they visited retailers on 20 August and we will soon be providing more information about the facility on the Discover Frome website.

Further marketing

The websites have been advertised in the local press, on our Facebook and Twitter pages and in posters displayed in shop fronts but we intend to do more. Town Centre businesses will have a leaflet dropped through this week making them aware of the Discover Frome website and the new e-commerce functionality that will be provided. My High.St will also be meeting with independent retailers that week. We also intend to advertise the e-commerce facility in the local press.

Recommendation

Agree to delegate decisions regarding further development work and marketing of the websites to a small working group comprising Cllrs Eliot, Moore and Usher and the Planning & Regeneration Apprentice.

11 The next meeting will be at 7pm on Wednesday 22 October 2014, Assembly Rooms

FROME TOWN COUNCIL

making Frome a better place

3 c. To consider and approve the minutes of the last meeting held on 25 June 2014

Draft Minutes of a meeting of the External Affairs Committee		
<p>Wednesday 25 June 2014 at 7pm Saxonvale Centre, Garsdale, Frome. BA11 1RZ</p>		
<p>Present: Councillors: Dave Anderson; Eve Berry; Graham Burgess; Toby Eliot; Damon Hooton; Nick White Alex Shingler (Deputy Mayor for Young People)</p>		
<p>In attendance: Cllr Helen Sprawson White, Caroline Wood (Frome Standard), Faye Penfold, Paul Wynne (Town Clerk), Peter Wheelhouse (Economic Development & Regeneration Manager), Tessa Hibbert (Community Projects Officer), Laura Poulton (Administration Officer), Allan Bennett (Planning & Regeneration Apprentice)</p>		
<p>5 members of the public</p>		
Minute Ref	Agenda Item	Action
2014/28/EAC	<p>1 QUESTIONS, COMMENTS AND INFORMATION FROM THE PUBLIC Cllr Dobinson left the meeting at 7.15pm</p> <p>None was received.</p>	
2014/29/EAC	<p>2 SHORT TALK FROM STEVE MACARTHUR, CHEESE & GRAIN DIRECTOR Steve Macarthur was unable to attend the meeting.</p> <p>Cllr White raised some questions with regard to some of the financial information provided in Steve’s accompanying report. The Town Clerk offered to contact Steve and ask him to get in touch with Cllr White.</p> <p>Cllr White took the Chair and opened the meeting at 7.25pm.</p>	PWy
2014/30/EAC	<p>3 ELECTION OF THE EXTERNAL AFFAIRS COMMITTEE CHAIR AND DEPUTY CHAIR Cllr White proposed Cllr Eliot as Chair, seconded by Cllr Burgess, agreed by majority.</p> <p>Cllr Eliot proposed Cllr White as Deputy Chair, seconded by Cllr Anderson, agreed by majority.</p> <p>Cllr Eliot took the Chair.</p>	

FROME TOWN COUNCIL

making Frome a better place

2014/31/EAC	<p>4 a. APOLOGIES Apologies of absence were received from Cllrs Golinski and Usher.</p>	
2014/32/EAC	<p>4 b. DECLARATION OF INTERESTS None was received.</p>	
2014/33/EAC	<p>4 c. MINUTES The minutes of the External Affairs Committee meeting held on 30 April 2014 were approved as a true record of the meeting and signed by the Chair.</p>	
2014/34/EAC	<p>5 AN UPDATE ON WHAT THE COUNCIL IS WORKING ON AT THE MOMENT Cllr Sprawson White suggested that the colour coding on the update is only shown in one column of the table to ensure the information is clearer.</p> <p>Cllr Eliot asked about the progress of the play area at Garston Road. The Town Clerk explained that MDC were still in discussions with Bloor Homes to solve the issue of the water tank placement. Cllr Eliot asked about the Community Toilet Scheme. The Town Clerk explained that the recommendations were to retain the previous grant level and introduce a best toilet award.</p> <p>Cllr White noted that the statue of the WW1 soldier had been moved from Tyco and the work was happening at the Memorial Theatre to be ready for the statue to be installed. He noted that Frome Reclamation had been very generous in donating a large amount of materials.</p>	LP
2014/35/EAC	<p>6 FOR DECISION – PROPOSED APPRENTICESHIP PROGRAMME The Economic Development & Regeneration Manager explained that there was a clear need for a single point of contact for the programme.</p> <p>Cllr White asked if Frome College were going to be able to provide the facility for apprentices to learn at the College on their day release from their employment. Cllr Eliot explained that this provision would be a part of a future step.</p> <p>Alex Shingler, the Deputy Mayor for Young People, asked if he and the Mayor for Young People could be a part of the steering group. The EDRM agreed that one of them should be a part of the steering group and for them to decide who that should be.</p> <p>The recommendation was:</p> <ol style="list-style-type: none"> 1. That Councillors support entering into an agreement with 	PWh

FROME TOWN COUNCIL
making Frome a better place

	<p>Frome College that will enable the establishment of a Frome Apprenticeship Programme. The main terms of that agreement would be:</p> <ol style="list-style-type: none"> a. A contribution of £30,000 by the Town Council from the Youth & FE EMR, 50% at the start of the programme and the balance at the beginning of Year 2 subject to satisfactory progress being demonstrated b. Frome College’s recruitment and employment of a part-time coordinator and full-time administrator (employed as an apprentice) both on an initial 2 year contract c. Frome College’s provision of accommodation and other support services to the programme d. The establishment of a Programme Steering Group comprising Cllr Eliot (as project sponsor) and the EDRM representing the Town Council, the Mayor or Deputy Mayor for Young People representing the Youth Council and Frome College to oversee the delivery of the programme <p>Proposed Cllr Burgess, seconded Cllr Anderson, agreed unanimously.</p>	<p>JW</p> <p>PWh</p> <p>PWh</p>
<p>2014/36/EAC</p>	<p>7 FOR DECISION - ALLOCATING £3300 FROM THE GENERAL RESERVE TO INSTALL ONE LITTER/DOG BIN IN EACH WARD Cllr Hooton arrived at 8.15pm</p> <p>Cllr Sprawson White explained that she had been contacted by residents requesting more litter bins are provided. She noted that there was a lack of litter bins especially on new developments. She spoke to Liz Dawson at MDC who said that MDC would empty the bins if FTC provided them.</p> <p>Cllr White felt that it was a huge sum of money for just six bins. The Town Clerk explained that FTC would have to purchase a specific type of litter bin otherwise MDC would not empty them.</p> <p>The recommendations were:</p> <ol style="list-style-type: none"> 1. Acknowledge there is an issue with littering and dog fouling across the town <p>Proposed Cllr Hooton, seconded Cllr Eliot, agreed unanimously.</p> <ol style="list-style-type: none"> 2. Propose to Council on 23 July to transfer £3,300 from the General Reserve to a bin budget <p>Proposed Cllr Hooton, the proposal was not seconded.</p>	

FROME TOWN COUNCIL
making Frome a better place

	<p>3. Cllrs to undertake a community engagement exercise to identify where there is a lack of bins coupled with littering and identify one new bin location for each ward. This decision might need to come back to EAC for approval where demand exceeds supply, for example</p> <p>Proposed Cllr Hooton, the proposal was not seconded.</p> <p>4. Suggest to MDC and potential developers that when major planning applications are considered by the planning authority, that developers are encouraged to provide adequate litter bin provision</p> <p>Proposed Cllr Hooton, seconded Cllr White, agreed unanimously.</p> <p>5. Continue to work with other interested groups, residents and traders in the town to actively promote keeping Frome tidy through various campaign projects including art work to be displayed across the town</p> <p>Proposed Cllr Hooton, seconded Cllr White, agreed unanimously.</p> <p>Cllr Sprawson White and Alex Shingler, Deputy Mayor for Young People left the meeting at 8.26pm</p>	<p style="text-align: center;">JL</p> <p style="text-align: center;">PM</p>
<p>2014/37/EAC</p>	<p>8 FOR DECISION – AWARD OF COMMUNITY GRANTS</p> <p>Cllr White enquired as to what Frome Happy Nappies had applied for funding for. The Community Projects Officer explained that the organisation promotes the use of real nappies and they required the funding to purchase trial kits and to make available free samples.</p> <p>Cllr Anderson asked what the White Horse and Decorative Fine Arts Society was given funding for. The CPO explained it was to stage some lectures in Frome.</p> <p>Cllr Berry asked what the Frome Roller Disco would receive funding from the youth bank grant. The CPO explained it was to buy the equipment that could then be hired at the events.</p> <p>The recommendation was to agree the recommendations of the Grants Advisory Board.</p> <p>Proposed Cllr Burgess, seconded Cllr Hooton, agreed unanimously.</p>	
<p>2014/38/EAC</p>	<p>9 FOR INFORMATION - UPDATES FROM THE COMMUNITY PROJECTS OFFICERS AND ENERGY AND RECYCLING OFFICER</p>	

FROME TOWN COUNCIL
making Frome a better place

	<p>Cllrs noted the updates from the Community Projects Officers and the Energy and Recycling Officer.</p> <p>Cllr Burgess noted that the Energy Vehicle Event which the Energy and Recycling Officer had helped to organise was happening at the Cheese & Grain on 4 July.</p> <p>Cllrs requested that the Community Projects Officer email them with the date and detail of the Big Picnic at Rodden Meadow.</p> <p>The Town Clerk thanked the Community Projects Officer, Tessa Hibbert, for all her hard work as she had accepted another position and would be leaving at the beginning of July. He wished her the best of luck.</p>	RK
2014/39/EAC	<p>12 DATE OF NEXT MEETING The next meeting will be at 7pm on 3 September, Saxonvale Centre</p>	
<p>The Chair closed the meeting at 8.41pm</p>		