

# FROME TOWN COUNCIL

*making Frome a better place*

## Minutes of a meeting of the EAC Committee

**25 February 2015 at 7pm**

**Assembly Rooms Christchurch Street West, Frome BA11 1EB**

**Present:**

Councillors: Dave Anderson; Eve Berry; Graham Burgess; Adrian Dobinson; Toby Eliot; Tricia Golinski; Damon Hooton; Peter Macfadyen; Nick White; Cara Honey (Mayor for Young People); Alex Shingler (Deputy Mayor for Young People).

In attendance: Paul Wynne (Town Clerk), Peter Wheelhouse (Economic Development & Regeneration Manager), Jenny Hartnoll (Community Health and Wellbeing Officer for the 3 Mendip GP Federations), Kate Hellard (Community Projects Officer), Anna Francis (Energy and Recycling Officer), Ruth Knagg (Community Projects Officer), Allan Bennett (Planning & Regeneration Apprentice); Rebecca Krzyzosiak (Administrator).

**10 members of the public**

Minute Ref	Agenda Item	Action
2015/01/EAC	<p><b>1 QUESTIONS, COMMENTS AND INFORMATION FROM THE PUBLIC</b></p> <p>Nothing was raised.</p>	
2015/02/EAC	<p><b>2 SHORT TALKS FROM: Jenny Hartnoll, Community Health and Wellbeing Officer for the 3 Mendip GP Federations</b></p> <p>Jenny explained that there were many health groups in Frome which benefitted the community and helped those with long-term and shorter term health conditions to engage with others forge real friendships and support each other. She noted that many people have approached her and she has directed them to these groups and also supported MS sufferers, for example, to set up their own group. The project has helped bring people together who did not necessarily feel they fitted into a certain bracket of 'health'.</p> <p>Jenny said that there are now various types of group:</p> <ul style="list-style-type: none"> <li>• A self-management group for those managing with pain.</li> <li>• A talking café for people to didn't feel they belonged to a particular health group, but needed support from others.</li> <li>• Healthy Mondays meet up group.</li> <li>• A health group dedicated to Leg Ulcers.</li> </ul> <p>Jenny said that FTC had part funded the project's new Volunteer Coordinator and this would enable work to continue and expand by facilitating health groups and help volunteers to start up new initiatives. Jenny said there are a lot of people out there who are</p>	

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	<p>proactive in wanting to support others.</p> <p>The Volunteer Coordinator will also continue to help groups find funding, and have resources in place that mean health and well-being is enhanced. For example, free access to the gym for the Leg Ulcer Group, resulting in an improvement in the general health and well-being of its members.</p> <p>Cllr White asked whether the groups have to pay to use venues such as the medical practice. Jenny explained that they did and accessing venues had been an issue – especially for bigger groups – but that the medical practice did provide free administrative support.</p> <p>Cllr Macfadyen said he felt it is one of the best things FTC has been involved in and he said he wanted to see Frome being a dementia-friendly town.</p> <p>Cllr White asked if Jenny was taking advantage of Greenstrand – she said she was.</p> <p>Cara Honey asked if schools could help with the involvement in the groups and Jenny said that they had trained up youth champions and was working with the College and with a lesbian, gay and transgender group at the Youth Café at Routes.</p>	
<p><b>2015/03/EAC</b></p>	<p>The Chair formally opened the Council meeting at 7.25pm.</p> <p><b>3 a. APOLOGIES</b> Apologies of absence were received from Cllrs Usher and Dobinson.</p>	
<p><b>2015/04/EAC</b></p>	<p><b>3 b. DECLARATION OF INTERESTS</b> A declaration was received from Cllr Hooton who has a seat on MDC that his view on any items on this agenda as an FTC member were not necessarily those as his role as an MDC Cllr.</p>	
<p><b>2015/05/EAC</b></p>	<p><b>3 c. MINUTES</b> The minutes of the External Committee meeting held on 17 December 2014 were approved as a true record of the meeting and signed by the Chair, Cllr Elliot.</p>	
<p><b>2015/06/EAC</b></p>	<p><b>4 AN UPDATE ON WHAT THE COUNCIL IS WORKING ON AT THE MOMENT</b> Ruth Knagg the Community Projects Officer announced a licence (from the asset protection team) from Network Rail to oversee the</p>	

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	<p>works Mindest were doing to progress the footpath link at Henley Way had been received.</p> <p>ClIr Hooton asked if there was an update on the Tower View Open Space. The Town Clerk said he had received no update from MDC. ClIr Golinski asked about progress on the Station Approach project, and its funding. Patrick Moss advised that the s106 money had been committed and would provide an update at the next meeting.</p> <p>Patrick was asked to report back to the committee in April.</p> <p>The Town Clerk was asked for an update on the Garston Road play area, he reported that there had been no progress since the last meeting and was still awaiting MDC to announce a meeting with developers over altering the s106. It was agreed the Town Clerk and Mayor Macfadyen should draft a letter to MDC urging progress.</p>	<p style="text-align: center;"><b>PM</b></p> <p style="text-align: center;"><b>PMc/PWy</b></p>
<p><b>2015/07/EAC</b></p>	<p><b>5. REPORT ON YOUTH SERVICES IN FROME AND HOW FTC CAN CONTRIBUTE:</b></p> <p>Kate Hellard the Community Projects Officer proposed four streams of work for FTC on youth provision:</p> <ul style="list-style-type: none"> <li>• Youth Providers Forum.</li> <li>• Youth Activities Programme.</li> <li>• Youth Bank Promotion.</li> <li>• Youth Council reviewed.</li> </ul> <p>ClIr Elliot noted that the report demonstrated a much more strategic approach than just outsourcing activities.</p> <p>ClIr White asked if FTC was actively looking to broaden out the groups that deliver activities to young people. The CPO said she was, and noted the boxing club, the youth band and the netball club had initiated positive networking relationships.</p> <p>ClIr Elliot noted and explained that the change of strategic approach was not taking away funding, it was just being more clever with the money for youth provision.</p> <p><i>The recommendations were:</i></p> <p>1. £8k is allocated to the Youth Bank from the Youth Provision EMR.</p>	

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	<p>2. £10k is allocated from the Community Develop budget (503/4720) to deliver youth activities and the youth providers' forum.</p> <p>3. Community Projects Officer to coordinate and steer youth provision, working with the youth mayor and engaging young people.</p> <p>Proposed Cllr Hooton, seconded Cllr White, agreed unanimously.</p>	<b>KH</b>
<b>2015/08/EAC</b>	<p><b>6. UPDATE ON THE LATEST FOR VALLIS YOUTH AND COMMUNITY CENTRE</b></p> <p>The Town Clerk gave an update on discussions with the YMCA regarding the Frome Youth and Community Centre. Significant funds are needed to repair the building and SCC (the owner) has decided it is unlikely to provide funding to repair the roof. It is uncertain as to whether the Mendip YMCA will take on the tenancy given the need to spend heavily of refurbishment of the roof.</p> <p><i>(Following the meeting the Town Clerk was informed by Mendip YMCA that they had agreed to take on the lease and invest in repairing the roof).</i></p>	
<b>2015/09/EAC</b>	<p><b>7. INFORMATION ON THE CAR CLUB, ITS COSTS AND BENEFITS, HOW TO JOIN AND WHERE THE CARS ARE LOCATED</b></p> <p>Anna Francis, the Energy and Recycling Officer, gave a brief presentation about the car club and explained that the vehicles can be used by businesses and for personal use. There are plans to provide a car seat by mid-March. There are also further plans to acquire a hybrid 5 door vehicle. Anna highlighted a big electric car event planned for the end of March showcasing converted electric vehicles. The car club is also keen to make a link with Jenny Hartnoll and volunteer drivers to use the vehicles.</p> <p>Cllr Macfadyen asked if numbers of people who use the vehicles could be recorded. Anna Francis explained they would be and that it was part of the grant funding conditions. Anna agreed to provide these at the next meeting and thereafter at six-monthly intervals.</p>	<b>AF</b>
<b>2015/10/EAC</b>	<p><b>8. TO DECIDE ON COMMUNITY GRANTS APPLICATIONS</b></p> <p>Ruth Knagg, the Community Projects Officer, presented the grants recommended by the Grants Advisory Board for approval.</p>	

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	<p>Cllr White asked for an annual update of Greenstrand’s involvement including the number of hours worked for the £10k cost. Ruth said that she would provide this and the funds raised to the next meeting.</p> <p><i>The recommendation was:</i></p> <p>Agree the recommendations of the Grants Advisory Board at Appendix 3.</p> <p>Proposed Cllr Burgess, seconded Cllr Golinski, agreed unanimously.</p>	<b>RK</b>
<p><b>2015/11/EAC</b></p>	<p><b>9. TO DECIDE TO GO OUT TO TENDER ON THE PHASE 1 MARKET PLACE IMPROVEMENTS</b></p> <p>The Town Centre Regeneration Manager Patrick Moss provided an update.</p> <p>Cllr Anderson declared he was not happy that a Bristol company was tendering for Frome work. It was acknowledged that the ethical decision making matrix should be followed to help decision making.</p> <p>Cllr Berry stated that the designs had been changed so many times and questioned whether this was what the public actually wanted. She explained that fumes from buses could be a health hazard; she also stated that free parking had been in the centre for centuries - so it should stay.</p> <p>Cllr Elliot said it is a project of many phases and it is about the redesign through the whole town centre, that people want different things and they don’t all agree. This was the most popular design by a long distance.</p> <p><i>The recommendation was:</i></p> <ol style="list-style-type: none"> <li>1. The Town Centre Regeneration Manager be authorised to seek tenders for the construction of Phase 1 of the Market Place scheme and identify a preferred contractor from the list of those that have pre-qualified.</li> </ol> <p>Proposed Cllr Elliot, seconded Cllr Golinski, agreed majority.</p>	<b>PM</b>

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	<p>CLlr Dobinson arrived 20.16pm.</p>	
<p><b>2015/12/EAC</b></p>	<p><b>10. TO DECIDE ON THE NEXT STAGE OF WORK ON PHASE 2 OF THE MARKET PLACE IMPROVEMENTS</b></p> <p>The Town Centre Regeneration Manager Patrick Moss gave a verbal summary and presentation about Phase 2 of the Market Place improvements.</p> <p>The aim is to reduce speeds in Market Place to make it a pedestrian friendlier place.</p> <p>CLlr Golinski noted that the “gateway” along North Parade should be further up the hill so that the national cycle path crossing of Bridge Street could be incorporated.</p> <p>CLlr White asked about the crossing at the end of King Street. Patrick Moss advised it was in Phase 2.</p> <p><i>The recommendations were:</i></p> <ol style="list-style-type: none"> <li>1. ‘Phase 2’ of the Market Place scheme, as presented, forms the basis for consultation with all key stakeholders.</li> <li>2. The results of that consultation are presented to the next EAC meeting in April 2015 with a view to a start being made on detailed design and the preparation of the necessary planning and other applications.</li> </ol> <p>Proposed CLlr Elliot, seconded CLlr Burgess, agreed majority.</p> <p>CLlr Dobinson left at 20.30</p>	<p><b>PM</b></p>
<p><b>2015/13/EAC</b></p>	<p><b>11. TO AGREE NEXT STEPS ON THE LANDSCAPING OF THE MARKET YARD CAR PARK</b></p> <p>The Town Centre Regeneration Manager Patrick Moss presented a basic premise of the remodelling of the Market Yard car park. This would benefit visitors arriving in Frome and also adjacent businesses. Venues would also benefit. It was noted that proposals will have to be discussed with stakeholders and MDC - as it is their car park.</p> <p>CLlr White noted before money is used to acquire a landscape architect FTC need MDC’s permission first to get clear steer for the project. The Town Clerk said that MDC had been enthusiastic about it and more detailed discussions will be held.</p>	

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	<p><i>The recommendations were:</i></p> <ol style="list-style-type: none"> <li>1. Agree next steps on the landscaping of the Market Yard car park.</li> <li>2. Authorise the Town Centre Regeneration Manager to consult on these proposals with Mendip District Council and other stakeholders.</li> <li>3. Approve the development of a design and commission landscape architects to develop a design for the Market Yard car park following a tender process utilising available s106 funding relating to the redevelopment of the Mendip Lodge Hotel site.</li> </ol> <p>Proposed Cllr Anderson, seconded Cllr Hooton, unanimous.</p>	<b>PM</b>
<b>2015/14/EAC</b>	<p><b>12. VERBAL UPDATE FOR INFORMATION ON THE CAMPAIGN TO BUY WHATCOMBE FIELDS</b></p> <p>Ruth Knagg the Community Projects Officer explained that the target for the campaign had been met. She was optimistic that contracts should be exchanged within six weeks.</p> <p>The meeting gave a round of applause.</p>	
<b>2015/15/EAC</b>	<p><b>13. The next meeting will be at 7pm on Wednesday 29 April 2015 at the Assembly Rooms Christchurch Street West, Frome BA11 1EB</b></p>	

The Chair closed the meeting at 8.40pm.