

# FROME TOWN COUNCIL

*making Frome a better place*

## Minutes of a meeting of Frome Town Council

Wednesday 24 July at 7pm  
Frome Medical Practice, Enos Way, Frome. BA11 2FH

**Present:**

Councillors: Dave Anderson; Eve Berry; Toby Eliot; Pippa Goldfinger; Tricia Golinski; Damon Hooton; Claire Hudson; Peter Macfadyen; Dickon Moore (Chair); Mel Usher  
Alex Shingler

**In attendance:**

Tracy Aarons (Mendip District Council), Caroline Wood (Somerset Standard), Paul Wynne (Town Clerk), Peter Wheelhouse (Economic Development & Regeneration Manager), Simon Woollen (Grounds & Properties Manager), Sarah Hobbs (Community Projects Officer), Laura Poulton (Administration Officer)

7 Members of the public

Minute Ref	Agenda Item	Action
<b>2013/46/FC</b>	<p><b>1 QUESTIONS, COMMENTS AND INFORMATION FROM THE PUBLIC AND COUNTY AND DISTRICTS CLLRS</b></p> <p>Charles Wood queried if One Frome would have community participation. Cllr Usher confirmed that this was something that the members of One Frome are working towards.</p> <p>Gill Fone requested that the tree planted by MDC by the Jenson Button Bridge in the Market Yard car park be watered. The Grounds and Properties Manager confirmed that the Outside Services team would do so.</p> <p>Cllr Hooton noted that at the next meeting of the MDC Scrutiny board they would be discussing the taxi policy.</p> <p>Cllr Moore noted that he had given his support to the placement of a blue plaque the Frome Train Station in recognition of the start of the journey Leonard Woolf made to propose to his wife, Virginia. He also noted that he had produced a Frome tie that is now on sale and all money raised would go to his three chosen charities.</p>	<b>SW</b>
<b>2013/47/FC</b>	<p><b>2 SHORT TALKS FROM:</b></p> <p><b>a. Tracy Aarons, MDC Corporate Manager, Built Environment</b></p> <p>Tracy gave a presentation about the Mendip Health and Wellbeing board. The purpose of the board is for health, social care, children’s services, local councillors and public representatives (via the Local Healthwatch) to work together to plan actions that will improve health and then to deliver these actions.</p>	

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	<p>Through their research they had found that what would improve health and wellbeing was a better sense of community, people taking responsibility for their own health, services to be joined up and more focus on young people. Out of this they had identified three priority areas:</p> <ol style="list-style-type: none"> <li>1. People, families and communities take responsibility for their own health and wellbeing</li> <li>2. Making families &amp; communities resilient and giving them the ability to thrive, and</li> <li>3. Giving people the ability to live independently.</li> </ol> <p>The biggest health issues effecting health in East Mendip are; heart failure, asthma, hypertension and numbers of inadequate cervical screens. Each ward in Frome has been categorised into priorities for different health issues. For example, the Park ward has a high priority for the elderly.</p> <p>Members of the Mendip Health and Wellbeing board, which includes Cllr Golinski, were focusing on working together to continue to support existing projects and create a Mendip Action Plan.</p> <p>Cllr Usher asked Tracy if there was any further funding available to them. Tracy confirmed that they had only been given a fixed sum. However she was looking into other funding options. Cllr Usher also noted that FTC would be keen to work with the Mendip Health and Wellbeing board as part of the resilience centre planned for Frome. Tracy confirmed that would be very useful for their work and encouraged the Cllrs to attend one of their future meetings.</p> <p>Cllr Anderson queried why they had not involved the schools on the board. Tracy confirmed that the schools were unwilling to become part of the board and they were instead building links with them through the Mendip Family Focus project.</p> <p><b>b. Presentation of Apprenticeship certificate to Jamie Thomas</b> Jamie was unable to attend due to work commitments. The Grounds and Properties Manager accepted his certificate for completing his intermediate level apprenticeship in horticulture on Jamie’s behalf from the Mayor of Frome.</p>	<b>PWy</b>
<b>2013/48/FC</b>	<p><b>3 a. APOLOGIES</b> The Chairman formally opened the Council meeting at 7.45pm and apologies of absence were received from Cllrs Bullen, Burgess, Dobinson, Godman, Sprawson – White and White.</p>	

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<p><b>2013/49/FC</b></p>	<p><b>3 b. DECLARATION OF INTERESTS</b>  A declaration was received from Cllrs Hooton and Hudson who have seats on MDC that their view on any items on this agenda as an FTC member were not necessarily those as their role as an MDC Cllr.</p>	
<p><b>2013/50/FC</b></p>	<p><b>3 c. MINUTES</b>  The minutes of the Annual Frome Town Council meeting held on 22 May 2013 were approved as a true record of the meeting and signed by the Chair.</p>	
<p><b>2013/51/FC</b></p>	<p><b>4 REVIEW OF PREVIOUS ACTIONS AND WHAT IS COMING UP NEXT TIME</b>  Cllr Golinski requested that the bus service to the Frome Medical Practice is added as an action.</p> <p>Cllr Hooton noted that he and MDC officers were due to meet to discuss the s106 agreement from the Steiner School in Frome which would focus on the travel plan.</p> <p>The Economic Development &amp; Regeneration Manager noted that Tracy Aarons had confirmed she would investigate into further s106 agreements and would come back to future committee meetings. He also provided a verbal update on the Mendip Economic Development Strategy. He had met with Keith Thomas and Tom Killen at MDC to discuss the strategy since its publication. An Economic Development Officer had been appointed and once in place the strategy could be further implemented. The EDRM would be attending a further meeting on 8 Aug.</p>	<p><b>PWy</b></p>
<p><b>2013/52/FC</b></p>	<p><b>5 LEADER'S UPDATE INCLUDING PROGRESS ON WORKING WITH MDC</b>  Cllr Usher outlined his paper to Cllrs and noted the following items:</p> <ul style="list-style-type: none"> <li>• A planning application for the development at Saxonvale was still awaited and further discussions were hoped for with MDC</li> <li>• The EDRM had a meeting scheduled to discuss s106 agreements for the town centre</li> <li>• £20,000 from the New Homes Bonus had been secured for the river corridor project</li> <li>• The Dippy will soon be transferred to FTC</li> </ul> <p>The EDRM noted that the Landscape Group who are responsible for the street cleaning in the town centre are expecting the community to monitor the contract. He noted that he had agreed to email the contract manager daily with any issues and would encourage others to email the Town Centre Manager if they notice anything</p>	

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	that is below to standard for this to be reported on. Cllr Hooton also noted that a review of the contract is due to come before the scrutiny board at MDC.	PWh/KC
2013/53/FC	<p><b>6 TO AGREE THE ANNUAL REPORT 2012/13</b></p> <p>The Town Clerk explained that this document is produced annually for circulation to the public. For 2013 he suggested that with the help of the Administration Officer they produced a designed summary of the report for publication.</p> <p>Cllr Hooton requested that the contact telephone number for himself and Cllr Hudson be corrected.</p> <p>The recommendations were:</p> <ol style="list-style-type: none"> <li>1. Adopt the draft Annual Report for 2012/13</li> <li>2. Produce a designed summary annual report for wider distribution.</li> </ol> <p>Proposed Cllr Hooton, seconded Cllr Goldfinger, agreed unanimously.</p>	PWy/LP
2013/54/FC	<p><b>7 PAUSING THE PALMER STREET PROJECT AND INVESTIGATING THE FROME HUB</b></p> <p>The recommendations were:</p> <ol style="list-style-type: none"> <li>1. Note that the Palmer Street project has been put on hold</li> <li>2. Investigate the possibility of working with other public sector service providers to create a Frome Hub in the library building</li> <li>3. Bring back to a future meeting firm proposals over the Frome Hub</li> </ol> <p>Proposed Cllr Eliot, seconded Cllr Macfadyen, agreed unanimously.</p>	PWy
2013/55/FC	<p><b>8 REVIEWING SOME CHAPTERS OF THE CONSTITUTION</b></p> <p>The recommendation was for the constitution to be reviewed again in 2014.</p> <p>Proposed Cllr Golinski, seconded Cllr Hooton, agreed unanimously.</p>	
2013/56/FC	<p><b>9 FILLING THE VACANCY ON THE INTERNAL AFFAIRS COMMITTEE</b></p> <p>Cllr Usher proposed Cllr Macfadyen fill the vacancy on the Internal Affairs Committee this was seconded by Cllr Anderson and agreed unanimously.</p>	
2013/57/FC	<p><b>10 RESULTS FROM MDC LOCAL LEGACY FUND APPLICATIONS AND NEXT STEPS FOR UNFUNDED PROJECTS</b></p> <p>The Economic Development &amp; Regeneration Manager explained to</p>	

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	<p>Cllrs that after speaking with Tracy Aarons, Corporate Manager for the built environment at MDC the two applications were unsuccessful mainly due to the fact the projects did not have planning permission therefore would be too high a risk for MDC to fund.</p> <p>The recommendations were:</p> <ol style="list-style-type: none"> <li>1. Note the decisions by MDC</li> <li>2. Endorse the approach to work with Friends of the River Frome to deliver as much of the footpath project as possible</li> <li>3. Bring further proposals to Council regarding the other two applications following feedback from MDC on their decisions</li> <li>4. Request MDC make known their plans for 2014/15 and release funds from the New Homes Bonus</li> </ol> <p>Proposed Cllr Usher, seconded Cllr Goldfinger, agreed unanimously</p>	<p style="text-align: center;"><b>PWh</b></p> <p style="text-align: center;"><b>PWy</b></p>
<p><b>2013/58/FC</b></p>	<p><b>11 TO REQUEST EXEMPTION FROM FINANCIAL REGULATIONS TO APPOINT LANDSCAPE ARCHITECTURE SERVICES TO CONTINUE WORK ON THE TOWN CENTRE REMODELLING PROJECT</b></p> <p>Cllr Hooton noted that if FTC were to go out to tender again then additional costs would likely to be incurred. Cllr Goldfinger also noted that Landscape Projects would only be obliged to provide pdf's of their design working which would cause additional delays for the project as a new company would have to re draw the plans.</p> <p>The recommendation was for Cllrs to approve exemption from the requirement to obtain competitive quotations in terms of the appointment of Landscape Projects to manage the next stage of work on the Frome Town Centre re-modelling project.</p> <p>Proposed Cllr Hooton, seconded Cllr Macfadyen, agreed by majority.</p>	<p style="text-align: center;"><b>PWh</b></p>
<p><b>2013/59/FC</b></p>	<p><b>12 DATE OF NEXT MEETING</b></p> <p>The next meeting will be at 7pm on Wednesday 18 September at Frome Medical Practice</p>	

The Chair closed the meeting at 8.25pm