

FROME TOWN COUNCIL

making Frome a better place

Minutes of a meeting of Frome Town Council

Wednesday 19 March at 7pm
Assembly Rooms, Christchurch Street West, Frome. BA11 1EB

Present:

Councillors: Dave Anderson; Carole Bullen; Graham Burgess; Toby Eliot; Pippa Goldfinger; Tricia Golinski; Damon Hooton; Claire Hudson; Peter Macfadyen; Dickon Moore; Mel Usher
Cara Honey (Mayor for Young People); Alex Shingler (Deputy Mayor for Young People)

In attendance:

Claire Wilson (Frome Standard), Paul Wynne (Town Clerk), Peter Wheelhouse (Economic Development & Regeneration Manager), Patrick Moss (Town Centre Regeneration Manager), Ruth Knagg (Community Projects Officer), Laura Poulton (Administration Officer)

11 members of the public

Minute Ref	Agenda Item	Action
2014/16/FC	<p>1 QUESTIONS, COMMENTS AND INFORMATION FROM THE PUBLIC</p> <p>Rachel Bodle asked whether the wider community could be involved in the Town Clerk's project approach in item 6. The Town Clerk agreed and noted that the list of sponsors was not exhaustive however at this early stage was primarily focused on officer contributions.</p> <p>A member of the public asked if FTC had considered the Public Office building as a suitable new location for the Police. The Town Clerk explained that he had spoken to the Police who were keen to retain a small site along Oakfield Road however there was a possibility of the Neighbourhood team having a base within the Public Office building.</p> <p>Cllr Hudson noted that the polling stations that used to be located at St John's and the Drill Hall would now be held in the Assembly Rooms as a more convenient location.</p> <p>Cllr Hooton noted that the transfer of the Dippy could only happen once the disposal of the land has been formally advertised. With regard to the Showfield, negotiations with FROGS were still on going.</p> <p>The Town Clerk explained that MDC were holding a meeting to discuss leisure provision in Frome on Tuesday 25 March at the Assembly Rooms. He noted that Cllr Siggs had requested a Town Cllr to sit on the panel and asked Cllrs if they would like to volunteer. Cllr Hudson expressed her disappointment in the fact</p>	

FROME TOWN COUNCIL

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	that the meeting had been arranged without FTC's involvement. Cllr Eliot explained that he was unsure what the meeting was for as this had not been made clear enough so felt he was unable to be on the panel. Cllr Bullen suggested the Town Clerk asked Cllr Berry due to her interest in sport and leisure provision.	PWy
2014/17/FC	<p>2 a. APOLOGIES</p> <p>The Chairman formally opened the Council meeting at 7.03pm and apologies of absence were received from Cllrs Berry, Boyden, Starkie, Sprawson – White and White.</p>	
2014/18/FC	<p>2 b. DECLARATION OF INTERESTS</p> <p>A declaration was received from Cllrs Bullen, Hooton and Hudson who have seats on MDC that their view on any items on this agenda as an FTC member were not necessarily those as their role as an MDC Cllr.</p>	
2014/19/FC	<p>2 c. MINUTES</p> <p>The minutes of the Frome Town Council meeting held on 8 January 2014 were approved as a true record of the meeting and signed by the Chair.</p>	
2014/20/FC	<p>2 d. MINUTES</p> <p>The minutes of the extraordinary Frome Town Council meeting held on 23 January 2014 were amended to reflect Cllr Burgess' comment in item 9 related to access in general and were then approved as a true record of the meeting and signed by the Chair.</p>	
2014/21/FC	<p>3 A QUICK UPDATE ON PREVIOUS ACTIONS AND A LOOK AT WHAT IS COMING UP</p> <p>The previous actions and upcoming items for future meetings were noted by Cllrs.</p>	
2014/22/FC	<p>4 FOR DECISION – MARKET PLACE IMPROVEMENTS</p> <p>Cllrs noted the paper.</p> <p>The recommendations were:</p> <ol style="list-style-type: none"> 1. Appoint IMA Transport Planning for detailed design of the Phase 1 works and tender and contract supervision 2. Allocate a budget of £31,000 for detailed design and supervision of the works using the Town Centre Improvements earmarked reserve <p>Proposed Cllr Burgess, seconded Cllr Goldfinger, agreed by majority.</p>	<p>PM</p> <p>PM/JW</p>

FROME TOWN COUNCIL

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<p>2014/23/FC</p>	<p>5 FOR DECISION – CREATION OF A FROME COMMUNITY HUB</p> <p>The Town Clerk explained that SCC had approached FTC about the possibility of acquiring the building once Social Services had vacated the building. He explained that the building offered an exciting opportunity as a community hub as well as a base for FTC.</p> <p>Cllr Bullen requested that access is carefully considered if FTC were to take on the building.</p> <p>The recommendations were:</p> <ol style="list-style-type: none"> 1. Approve spend on a structural survey and a valuation to be sourced from Office Relocation EMR 2. To bring to the next meeting a report identifying: <ul style="list-style-type: none"> • The findings of the structural survey and the DV’s report • Possible funding sources for purchase and their revenue implications • A discussion on possible additional future uses to create a community hub • A business plan on running costs, potential income and timetable <p>Proposed Cllr Hooton, seconded Cllr Eliot, agreed unanimously.</p>	<p style="text-align: center;">PWy</p>
<p>2014/24/FC</p>	<p>6 FOR DECISION - THE PROJECT APPROACH TO DELIVERING THE FTC ACTION PLAN</p> <p>The Town Clerk explained that the approach had been developed to manage more coherently the number of projects that needed to be completed in 2014/15. The project approach had grouped projects under one of five headings; identifying a manager and a sponsor to enable smooth ways of reporting back and keeping track of progress. Therefore removing the fatigue of overlap for officers.</p> <p>Cara Honey, Mayor for Young People, asked to be a co-sponsor with Cllr Eliot for ‘Assisting Young People to deliver their goals’.</p> <p>The recommendations were:</p> <ol style="list-style-type: none"> 1. Adopt the project approach and expect a summary report on progress at the next Council meeting in May 2. Identify a Cllr for each project team <p>Proposed Cllr Hudson, seconded Cllr Goldfinger, agreed unanimously.</p>	<p style="text-align: center;">PWy</p>
<p>2014/25/FC</p>	<p>7 FOR DECISION - CALENDAR OF MEETINGS FOR CIVIC YEAR 2014/15</p> <p>The Administration Officer updated Cllrs as the Football Club had</p>	

FROME TOWN COUNCIL

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	<p>been confirmed as the venue for the Frome Town Council meeting on January 7 2015. She noted that the venue had been offered free of charge and FTC would only need to pay for catering.</p> <p>The recommendation was to agree dates and venues of Council and committee meetings for 2014/15.</p> <p>Proposed Cllr Eliot, seconded Cllr Hooton, agreed unanimously.</p>	
2014/26/FC	<p>8 FOR INFORMATION – UPDATE ON PLANS FOR THE ANNUAL TOWN MEETING</p> <p>Cllrs noted the paper.</p> <p>Cara Honey (Mayor for Young People) and Alex Shingler (Deputy Mayor for Young People) requested that they be allowed to give a presentation at the meeting. Cllrs agreed that this would be a welcome addition to the agenda.</p>	
2014/27/FC	<p>9 FOR INFORMATION – MDC DECISION TO AGREE THE PLANNING APPLICATION FOR HOUSING AT SOUTHFIELD FARM</p> <p>Cllr Burgess explained that FTC had tried to get an alternative pedestrian access point agreed as part of the application however the developers said the footpath along the main road was adequate. Since the planning application was approved £100,000 had been offered by the developer to add a pedestrian access at a later point. The Economic Development & Regeneration Manager noted that a formal agreement had not yet been drafted. He and other FTC officers were trying to establish the scale of the contribution that could be secured and would inform Cllr of their progress.</p> <p>Cllr Usher suggested that FTC make contact with MDC with regard to when they will release money from the new homes bonus as the site at Southfield Farm would contribute a further £3 million for the new homes bonus.</p> <p>Cllr Hudson suggested a meeting be arranged with key people at MDC to inform them of what Frome needs and wants and then tie them to a commitment.</p>	<p>PWh</p> <p>PWh</p>
2014/28/FC	<p>12 DATE OF NEXT MEETING</p> <p>The next meeting will be at 7pm on 21 May 2014, Assembly Rooms</p> <p>Cllrs Hooton and Hudson gave their apologies for meetings scheduled between 2 & 26 April.</p>	

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The Chair closed the meeting at 8.21pm