



Items to be discussed at Council meetings month by month

January

- Precept demand
- Action plan/Corporate Strategy
- Budget
- Staff Organisational chart review
- Calendar of meetings

February

- Financial regulations review
- Grants decision
- Risk Register
- Pensions scheme discretionary policy
- Ethical decision making matrix review

April

- Annual Town Meeting (organised by the Mayor)
- Annual report

May

- Annual Return
- Election of Mayor and Deputy Mayor
- Calendar of meetings
- Membership of Panels/Committees
- Review of constitution chapters on: Introduction, Standing Orders, information policy, publication scheme

July

- Meeting for MBPF & TALG
- Review of constitution chapters: Staff handbook, organisational change policy, training statement of intent, civic protocol, member and employee protocol, RFO protocol, member code of conduct, corporate governance policy, accessibility policy, community engagement strategy, media communications protocol and child and vulnerable adult protection policy.

October

- Appointment of Internal Auditor

December

- Grants decision