



# FROME TOWN COUNCIL

## Annual Report 2010 - 2011



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A copy of this document is also available in different formats such as large print, Braille, audio or in a different language, please contact the office if this is required.

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# INTRODUCTION

## About This Report

This Annual Report informs readers of what Frome Town Council has done in the last year, a summary of its budgets, details of Council Members and the wards they represent.

The Report is based on the Council's financial year which runs from 1<sup>st</sup> April 2010 to 31<sup>st</sup> March 2011; however it also includes information based on the Civic year which covers the period from May 2010 to April 2011

## Consultation, Feedback and Accessibility

A copy of this document is also available in different formats such as large print, Braille, audio or in a different language, please contact the Town Council office if this is required.

We welcome any views on this Annual Report and on the services provided by the Town Council. Members of the public are also invited to attend every Council meeting to ask questions, make comments and raise matters of local interest.

Please send any comments to Vernon Anderson, the Chief Executive at 5 Palmer St, Frome, BA11 1DS or phone 01373 465757 or email to [admin@frome-tc.gov.uk](mailto:admin@frome-tc.gov.uk).

## Frome Town Council's Commitment

Frome Town Council recognises that we need to consider the impact of our actions on others and the environment around us. As a result a Strategic Plan for the period 2008-2011 (shortly to be reviewed) has been founded in the belief that our actions will help to protect and wherever possible enhance environmental quality. In addition, and of equal importance, our decisions will be made ethically. The Strategic Plan sets out the Council's strategic aims, objectives, policies and actions that we believe will help to make Frome a better place to live.

## Four Corporate Aims

1. Better Use of Resources
2. A Sustainable and Enjoyable Environment
3. A Safe Place to Live
4. Partnership with the Community

## Mission Statement

*'Frome Town Council will work for and with local people to make Frome a better place'*

# FROME TOWN COUNCIL

## Background

Frome Town Council was formed in 1974 following the reorganisation of local government in England. Before this, Frome Urban District Council was the administrative body in the area.

Frome Town Council is the parish authority for the town of Frome and is the largest of the 52 parishes in Mendip district.

It is the third tier of local government, after the County Council and the District Council. Its legal powers are granted to it and regulated by various Government Acts.

## Services

Below details some of the functions of Frome Town Council:

- Provides grants and support to local voluntary or other organisations who demonstrate significant local benefit e.g. youth activities, Police Community Support Officers, activities for older residents, the Frome Festival, school crossing patrols and other public events which encourage visitors to the town, help retailers and entertain residents
  
- Manages and maintains Victoria Park, Mary Baily Playing Field, Welshmill Playing Field, Weylands, Chateau Gontier Walk, Murrhardt Gardens, Zion Path, Rodden Meadow at the end of Willow Vale and Merchants Barton public conveniences
  
- Provides and maintains floral displays in the town and Victoria Park and is involved with Britain in Bloom
  
- Provides Christmas lights displays in the town events and organises the annual Frome Christmas Spectacular
  
- Provides 7 allotment sites which are administered by Frome Allotments Association:
  - Cranmore View
  - Queens Road
  - North Hill
  - Mendip View
  - Orchard Street
  - Welshmill
  - Vallis Road

- ☑ Funds provision and maintenance of the Town entry signs, street furniture, signposts, bollards, seats, bus shelters, litter bins, dog bins and grit bins
- ☑ Provides funding for new street lights and reports street light faults to Somerset County Council's contractors and protects existing important Cockey lamps
- ☑ Considers every planning application submitted and passes its views back to the relevant authority
- ☑ Supports the Town Mayor and a Town Crier as part of the civic and social life of the town
- ☑ Provides partnership funding for town CCTV coverage, as part of community safety and anti-social behaviour reduction initiatives with Mendip Community Safety Partnership
- ☑ Supports provision of 'Alcohol Restricted Zones', giving police increased powers to tackle anti-social behaviour related to excessive drinking
- ☑ Supports Town Twinning activities
- ☑ Leases the Cheese & Grain building from Mendip District Council and sub-lets it to Cheese & Grain Ltd as a community facility and provides funding
- ☑ Promotes Frome to visitors and provides information to residents through the Frome Information Centre.
- ☑ Reports blocked drains, overhanging hedges, waste issues, highway faults to the relevant authority on behalf of the town
- ☑ Provides member support for committees, forums and working parties; appoints representatives to local organisations and special interest groups
- ☑ Lobbies relevant agencies and third parties on issues of the day that are important to the community

## REPORT FROM THE MAYOR 2010-2011



This has been an amazing, eye-opening year and I have loved every minute of it. Being the Mayor is a huge honour and has been a very steep learning curve.

The Town's motto is Time Trieth Troth. This means, time will tell how trustworthy you are. I said at the beginning of my year in office that I wanted to engage with the people of Frome, to reach out to every community and to build partnerships with organisations in the town. I wanted to show during my time as Mayor that for local residents, it was worth putting your trust in the Town Council and in the position of Mayor. I wanted to make sure the residents of Frome felt

listened to and that equally they knew they could trust me to be proactive on their behalf.

As you will see from the full list of engagements throughout the year (appendix i) it has been a very eventful year. It made me realise the reason most Mayor's don't put up for a second year because it's just so incredibly busy.

I have attended a varied programme of events throughout the year ranging from attending the Town Crier competition at Victoria Park, to Civic Services in our neighbouring towns, with many local charity events in between – I never thought I would be doing Zumba Fitness session in a Mayoral chain!

In June I was lucky enough to represent the town on a twinning trip to Chateau Gontier in France, where I got to meet the Mayor's from our other twin towns and to discuss how we can work more closely together for the benefits of all the towns.

In July I hosted our Civic Service at which I was privileged to present Sally White and Alan Fone with Civic Awards for their outstanding services to the town. There is such community spirit within Frome with many people helping to serve others and taking care of the town we cherish, so it was really something to be able to formally recognise two of these such people.

September saw the Cobble Wobble being held in Frome for the second year running. I made it up the hill





albeit with some assistance from our trusty Fire Crew. This too was another great afternoon and for those of you who have not yet been to a Cobble Wobble; it's an amazing sight with athletes sprinting up in under 25 seconds, only to be followed by the Pope cycling up the hill!

At the end of November was our Christmas Spectacular which was another great afternoon despite being bitterly cold – at least it didn't rain! Various community groups got involved and made it a day to remember and I was pleased to present the winners of my Christmas card competition with their prizes and it was very moving to sing carols in the town centre with the Christmas tree like a welcoming beacon on North Parade – yes we are still working on getting it back into the Market Place where so many of you have asked for it to return.



In January our Information Centre moved from the Round Tower into the library, this has increased our footfall to the centre which can only be good news. With threats to the closure of our local libraries, we are working closely with Somerset County Council to ensure this service remains open as much as possible.

At the end of January I held a charity Burns Night fundraiser in aid of the Dorset and Somerset Air Ambulance. The evening was a great success with a mixture of poetry, haggis and dancing.



Referring back to my original statement of local residents feeling listened to and putting their trust in the Town Council, I think I can say that I have been very pro-active on their behalf this year.

When I came to office I was the youngest member of the council and at that point and I wanted to engage with people in a way that many of my peers communicate; social networking. This led me to set up my Frome Mayor

Facebook page, which until it was taken down at the start of purdah before the elections, had 2600 friends. Allowing for a percentage of those to be outside of

Frome, I believe I was communicating with 10% of the population of Frome on a regular basis, which is a fantastic contact rate. I am pleased to hear that this is a service that will continue with the Council and the new Mayor. I have learnt that people are hungry for communication, for involvement and to have their say – but on their own terms - social networking sites and the internet are key to this. So please continue to tell Frome Town Council what you want for this wonderful town, working together, with all parts of the community, we can continue to *“make Frome a better place”*.

Cllr Helen Sprawson-White, Mayor of Frome 2010-11

### **Summary of Mayoral Engagements**

There were a total of 157 Mayoral events, 119 of these were in Frome, 29 in other Somerset areas and 9 outside of Somerset. A complete list is at appendix i.

The Mayor, Cllr Helen Sprawson-White, attended 135 of these engagements, the Deputy Mayor, Cllr David Oakensen attended 18, they both attended 2 together. Cllr. Damon Hooton attended 2 engagements.



## WHERE AND WHO ARE WE?

### Town Council Offices

5 Palmer St, Frome, BA11 1DS

Tel: 01373 465757

Fax: 01373 453704

The Town Council's office in Palmer Street is open to the public between 9.00am and 5.00pm Monday to Friday.



From April 2010 until December 2010, the Frome Information Centre was located at the Round Tower. From January it moved to the Library. The opening hours are 9.30 am to 5.00pm Monday to Friday and 9.30 to 4.00 on Saturday.

We provide comprehensive information, but if we are not able to help we should be able to put you in touch with someone who can.

Frome Library, Justice Lane, Frome, BA11 1BE

Tel: 01373 465757

Fax: 01373 453704

### Town Council Members

The Town Council has 17 Town Councillors elected for a term of four years. The last Town Council elections were in May 2007 and by the time this report is published there will be a new administration in place as the local elections are scheduled for May 2011.

Councillors have to act within the ethical framework laid down by law and all sign a Code of Conduct. They have decided to remain unpaid, and currently do not receive any attendance allowance or payments for their duties, which they undertake on a purely voluntary basis. The Mayor receives a small allowance to cover the expenses of this public office.

The Civic year runs from May to April with the election of the Mayor, who is the Chairman of the Council, and the Deputy Mayor taking place at the statutory Annual Town Council Meeting each May. These roles are filled by Councillors who have been nominated and voted for by their fellow Councillors.

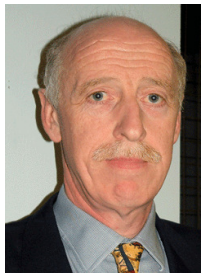
The town is split into six areas, known as wards.

The Councillors formally (up until May 2011) representing each ward was as follows:

## Berkley Down Ward



Cllr Adrian Dobinson  
Rodden Cottage, Warminster Road, Frome, BA11 5LE  
07817 035580  
dobinsona@frome-tc.gov.uk  
Lib Dem



Cllr Peter John  
20 Orchardleigh View, Frome, BA11 3SB  
01373 461025  
Conservative



Cllr Brian Potter  
21 Whitestone Road, Frome, BA11 2DW  
01373 469972  
Lib Dem

## College Ward



Cllr Carole Bullen  
Flat 1 Montgomery Court, Frome, BA11 1QP  
01373 465969  
bullenc@frome-tc.gov.uk  
Conservative



Cllr Christine Cockroft  
16 Leversedge Road, Frome, BA11 2JD  
01373 467274  
Lib Dem



Cllr Andrew Earle  
Maple Leaf House, 1 Poplar Close, Frome, BA11 2UH  
01373 472408  
Lib Dem

## Keyford Ward



Cllr Felix Fitzpatrick  
16 Lime Close, Stonebridge, Frome, BA11 2TX  
01373 467381  
Conservative



Cllr Alvin Horsfall  
14 Paul Street, Frome, BA11 1DT  
01373 461446  
Lib Dem



Cllr David Oakensen  
35 Alexandra Road, Frome, BA11 1LU  
01373 473264  
Labour

## Market Ward



Cllr Karen Harvey  
Monmouth House, Cork Street, Frome, BA11 1BL  
01373 466477  
Lib Dem



Cllr Elizabeth John  
20 Orchardleigh View, Frome, BA11 3SB  
01373 461025  
Conservative



Cllr Philip Whitmarsh  
Willowbank Cottage, 39 Henley Way, Frome, BA11 3HY  
01373 463902  
Lib Dem

## Oakfield Ward



Cllr Maggy Daniell  
70 Oakfield Road, Frome, BA11 4JH  
07854 818286  
Lib Dem



Cllr Helen Sprawson-White  
14 Wallington Road, Frome, BA11 4JH  
01373 454289  
whiteh@frome-tc.gov.uk  
Lib Dem

## Park Ward



Cllr Damon Hooton  
169 Whatcombe Road, Frome, BA11 3AT  
01373 455743  
hootond@frome-tc.gov.uk  
Lib Dem



Cllr Claire Hudson  
169 Whatcombe Road, Frome, BA11 3AT  
01373 455743  
hudsonc@frome-tc.gov.uk  
Lib Dem



Cllr Pam Lee  
10 Castle Street, Frome, BA11 3BN  
01373 463584  
Conservative

## Town Council Staff

Chief Executive	Susan Wilthew (until 31 October 2010)
Interim Chief Executive	Roger Heath (from 1 November 2010 to 31 March 2011)
Chief Executive	Vernon Anderson (from 1 April 2011)
Deputy Chief Executive	Paul Wynne
Finance Administrator	Jackie Wheeler
Planning Administrator	Jane Llewellyn
Office Manager	Anji Whittamore
Mayor's Secretary	Tanya West
Information Centre Supervisor	Karen Clements (from April 2010)
Information Centre Assistant	Mary Hemmett (from April 2010)
Information Centre Assistant	Anne Gobey (from April 2010 until September 2010)
Information Centre Assistant	Gloria Buchan (from April 2010 until February 2011)
Information Centre Assistant	Olivia Dimery (from August 2010 until February 2011)
Information Centre Assistant	Tricia Mugridge (from February 2011)
Information Centre Assistant	Teresa Cotterell (from February 2011)
Grounds and Properties Manager	Simon Woollen
Leading Charge Hand	Steve Applegate
Open Spaces Assistant	Kevin Matthews
Open Spaces Assistant	Chris Philips (until May 2010)
Open spaces Assistant	Brian Humphreys (from October 2010)
Park Patrol/Admin Support	Caroline Stevens
Park Patrol	Emrys Davies

## TOWN COUNCIL MEETINGS

The Town Council met seven times and had three main Committees. The Policy and Finance Committee, had four Sub Committees. These Committees made decisions under their remitted powers or made recommendations for ratification by Full Council.

1. Policy and Finance Committee
  - Personnel Sub Committee
  - Grants Sub Committee
  - Civic Affairs Sub Committee
  - Christmas Spectacular / Christmas Lights Sub Committee (disbanded in January 2011)
2. Recreation and Properties Committee
3. Planning and Economic Development Committee

All Council and Committee meeting were open to the public to attend. On every agenda there was 10 minutes included for members of the public to speak and make comments.

During the Civic year 2010/2011, each Committee held the following number of meetings (including extraordinary meetings but excluding those meetings that were cancelled due to being inquorate):

Full Council	7
Policy and Finance Committee	7
Recreation and Properties Committee	7
Planning and Economic Development Committee	14
Personnel Sub Committee	1
Grants Sub Committee	5
Civic Affairs Sub Committee	3
Christmas Spectacular Sub Committee	5



## **Frome Town Council Committee Members (as at 31<sup>st</sup> March 2011)**

### **Policy and Finance Committee**

Cllr Claire Hudson (Chairman)  
Cllr David Oakensen (Vice Chairman)  
Cllr Helen Sprawson-White  
Cllr Karen Harvey  
Cllr Damon Hooton  
Cllr Peter John  
Cllr Philip Whitmarsh

### **Planning and Economic Development Committee**

Cllr Damon Hooton (Chairman)  
Cllr Adrian Dobinson (Vice Chairman)  
Cllr Carole Bullen  
Cllr Felix Fitzpatrick  
Cllr Elizabeth John  
Cllr Pam Lee  
Cllr Philip Whitmarsh

### **Recreation and Properties Committee**

Cllr Karen Harvey (Chairman)  
Cllr Andrew Earle (Vice Chairman)  
Cllr Maggy Daniell  
Cllr Felix Fitzpatrick  
Cllr Alvin Horsfall  
Cllr Peter John  
Cllr Brian Potter

### **Personnel Sub Committee**

Cllr Karen Harvey (Chairman)  
Cllr David Oakensen  
Cllr Claire Hudson  
Cllr Helen Sprawson-White  
Cllr Philip Whitmarsh

### **Grants Sub Committee**

Cllr David Oakensen (Chairman)  
Cllr Maggy Daniell  
Cllr Felix Fitzpatrick  
Cllr Elizabeth John  
Cllr Alvin Horsfall

### **Civic Affairs Sub Committee**

Cllr Helen Sprawson-White (Chairman)  
Cllr Karen Harvey  
Cllr Hooton  
Cllr Oakensen  
Cllr E John

### **Christmas Spectacular Sub Committee**

Cllr Helen Sprawson-White (Chairman)

Cllr Pam Lee

Cllr Damon Hooton

This Sub-Committee is also made up from representatives in the community.

### **Councillors' Attendance at Meetings during the Civic Year 2010/2011**

<b>Councillor</b>	<b>Total Number of Meetings Summoned</b>	<b>Total Number of Meetings Attended</b>	<b>Total Number of Apologies Tendered</b>
<b>Bullen, C</b>	21	18	3
<b>Cockroft, C</b>	7	2	0
<b>Daniell, M</b>	19	17	1
<b>Dobinson, A</b>	18	8	9
<b>Earle, A</b>	14	12	0
<b>Fitzpatrick, F</b>	33	30	2
<b>Harvey, K</b>	24	18	5
<b>Hooton, D</b>	34	29	5
<b>Horsfall, A</b>	18	5	3
<b>Hudson, C</b>	15	12	3
<b>John, E</b>	29	11	18*
<b>John, P</b>	21	13	8
<b>Lee, P</b>	26	21	4
<b>Oakensen, D</b>	23	22	0
<b>Potter, B</b>	14	10	4
<b>Sprawson-White, H</b>	23	17	6
<b>Whitmarsh, P</b>	30	22	8

Please note the above data excludes meetings that were inquorate.

\*due to ill health.

## COMMITTEE REPORTS

### Planning and Economic Development Committee Report

#### *Consultation Responses*

Frome Town Council is consulted on and receive copies of all planning applications submitted to Mendip District Council within the Parish of Frome.

Within the last 12 months the Planning Committee considered 260 applications; 81% of recommendations made by Frome Town Council were in accord with Mendip District Council. These applications ranged from general householder applications to major development sites.

Another important part of the Committee's role was to make responses on the policy documents that influenced the planning decisions that are made and we responded to the consultations on the Local Development Framework.

To further strengthen the Town Council's role in the planning system the Planning Committee instigated the production of a Design Statement for the town. A Design Statement is a very important document, with the aim of safeguarding the town's local character and to encourage sensitive, high quality design where new development occurs and to encourage further regeneration of the town and surrounding area. Once it is produced it will be adopted by the Local Planning Authority as supplementary planning guidance.

#### *Litter and Dog Waste Bins*

The planning committee had a budget to provide litter bin and dog waste bins within the town. At the request of residents it provided seven new litters bins and five new dog waste bins last year.

#### *Grit bins*

23 grit bins were placed around the town last winter so that residents had access to grit in icy conditions, a further 15 applications will be considered before next winter.

Stores of grit were also purchased so that the outside services team could where appropriate assist with the clearing of snow & ice.



### *Cockey Lamps*

The art nouveau style lamp standards known as Cockey Lamps, are unique to Frome and are located throughout the town, there are 77 original lamps still remaining that we have recorded so far. They were originally made by Cockey as gas lamps, some as early as 1831 and 25 of the lamps are listed as being of architectural and historical importance.



The Planning Committee arranged to photograph and record all the lamps, and applied to English Heritage to get the remaining unlisted lamps listed so they can be preserved for future generations.

### **Recreation and Properties Committee Report**

#### *Château Gontier Walk*

This area was acquired by the Town council in autumn 2010 and re-laid to a new design by February 2011. This has been well received by the public and the grass area has become an informal “village green” used for picnic lunches as well as the newly installed benches.



Before



After

#### *Welshmill walk*

The Town Council completed extensive work to Welshmill woodlands to raise the canopy over the lane to the required 18 feet as well as make safe the remaining area.



Before



After

*Welshmill play area*

All the equipment was bought up to the relevant safety standard as required; this included welding repairs on climbing frames and new chains and bushes to swings. The Town Council are currently working with Frome Open Grounds and Spaces (F.R.O.G.S) on a lottery bid to upgrade equipment in this area.



Before



After

*Floral*

The Town Council won a Silver medal in the Southwest in Bloom competition and worked with the Rotary Club to plant thousands of Crocus corms in North Parade and Welshmill. Working with the Chamber of Commerce has enabled businesses to sponsor the baskets and tubs for this season.

*Weylands*

This area was also acquired as part of the River Corridor, works have included cutting back the boundary hedge for the first time in many years allowing the residents on the adjacent housing estate some much needed light as well as improving their views. The river clearance was carried out by contractors on behalf of the Environment Agency whilst the Town Council is working with Prospects to ensure that the vegetation alongside footpaths are cut back and repaired.



### *Victoria Park and the Mary Baily Playing Field*

Park usage for events has increased dramatically now the café and refurbished facilities have become established. A new roundabout and all weather paths were installed in the Mary Baily Playing Field.

The old memorial corner has been cleared out and a bright new garden installed with large rocks donated from a local quarry. This area has been dedicated to Frome's twin town of Rabka-Zdroj.

### *Frome Cheese Show*

The Town Council was represented at the Cheese Show with an information stand for the first time in many years.



### *Carnival*

The Town Council entered the carnival winning a prize as well as raising money for local charities





## Policy and Finance Committee Report

This Committee was responsible for strategic delivery, risk management and internal controls, structures and processes, community focus and standards of conduct.

This included overseeing the implementation of the Strategic Plan which, in turn, oversaw the work of the Council.

Under the umbrella of the Strategic Plan, perhaps the key role of this committee was that it identified and proposed to Council the size of the precept and the way that money will be spent.

Frome Town Council does not receive any revenue support from central government, unlike the County and District Councils; neither does it receive any funding from local businesses and retailers via their payment of the non-domestic rate.

By law, all money that is disseminated by the Town Council has to be spent in the town to benefit the local community. For example, £35,000 was spent in 2010/11 on Christmas lights and the Frome Christmas Spectacular.

### *What We Did With Your Money*

Frome Town Council calculates the budget it needs for the next financial year based on planned income and expenditure, capital projects planned and the amount of reserves it holds.

The shortfall is the amount it receives from Council Tax payers and is called the precept, which for the period 1<sup>st</sup> April 2010 to 31<sup>st</sup> March 2011 was £776,788. The Town Council's portion of the average Band D Council Tax in Frome for 2010/2011 was £88.91.

Appendix ii shows budget and expenditure summary for 2010/2011 and the 2011/2012 budget.

### *Reserves*

At 31<sup>st</sup> March 2011 the Council's *General Reserves* stood at £435,490.

General reserves are needed to protect the Town Council from unexpected demands on expenditure or unexpected reductions in income. They operate so that the Council can continue to cover its commitments.

The Town Council's policy about the level of general reserves states that an absolute minimum amount equivalent to three months' spend and a maximum of eight months' spend is required. This range is approximately between £180,000 and £480,000.

*Earmarked reserves* are funds established over several years for large anticipated expenditure such as elections and for specific capital projects.

### *The Public Works Loan Board*

The Public Works Loan Board allows local authorities to borrow from Government at set interest rates. In the past loans have primarily been taken out to pay for capital works needed to the Cheese and Grain building. The current outstanding amount is £460,440.

### *Grants and Support to Community Organisations*

Every year the Town Council supports and provides grant aid to organisations in the town.

The Cheese and Grain, the biggest concert hall in this part of the country, received £35,000 towards its running costs as well as a rent free building that the Town Council restored.

We also provided essential funding to the Citizens Advice Bureau, the Police Community Support Officers, the Merlin Theatre, the Frome Festival, school crossing patrols, CCTV and many other organisations in the town. The funding for these other organisations range from theatre workshops for children to shopping support services for the elderly, many of them also provided a window display at the Town Council offices on Palmer Street displaying information on their projects and photographs of events.

A full list of grants given to local organisations in 2010/2011 can be found on the following page.

*Financial Support And Community Grants  
1<sup>st</sup> April 2010 to 31<sup>st</sup> March 2011*

<b>Organisation</b>	<b>Project Name</b>	<b>Grant Amount</b>
Cheese & Grain	Running costs, restoration and maintenance	£82,227.20
Police	PCSOs & Police Hut in Market Yd Car Park	£12,000.00
C.C.T.V.	Provision of CCTV cameras	£7,072.25
Mendip YMCA	Food voucher scheme for young people in need.	£250.00
Bath & District Cruse Bereavement Care	General costs to ensure the continued running of this service.	£300.00
Frome SODA (Society for Disabled Artists)	Expendable art materials.	£200.00
Frome Museum	Restoration of old OS maps of Frome.	£282.00
Frome Drama Club	To fund set-building equipment to create improved stage sets for productions.	£300.00
Home in Frome	Technical equipment for recording and storing their oral history project.	£150.00
Frome Gateway Club (Mencap)	Hire of special lift coach to enable summer day trip for members.	£300.00
Rook Lane Arts	Cost of mount boards & Saturday opening for Frome Schools Art Show.	£270.00
1031 (Frome) Sqn Air Training Corps	New sports equipment for cadets to use as part of DoE award and Btec in Public Services.	£268.35
Rowden House, Somerset Care	Hire of special lift coach to enable summer day trip for residents.	£300.00
Frome Selwood Tennis Club	Junior tennis school and taster sessions for adults - open to all irrespective of income.	£1,096.00
Age Concern Frome	General costs to ensure the continued running of this service.	£1,500.00
Frome Army Cadet Force	New and replacement musical instruments for The Silver Bugles cadet band.	£1,000.00
Wessex Counselling Service	General costs to ensure the continued running of this service.	£1,000.00
Jackdaws Educational Trust	Opera Plus - Production of the Magic Flute in association with 3 Frome schools and to take place at the C&G.	£770.00
Frome Association for Holiday Activities	General costs to ensure the continued running of this service.	£5,000.00
Spellbound (the youth section of Frome Amateur Operatic Society)	Performance of Guys and Dolls and associated workshop activities.	£3,000.00
Young People Frome	General costs to ensure the continued running of this service including employing a co-ordinator for 15 hours each week.	£7,500.00
Skill Force Development	Residential programme for young people during the summer where they can learn skills and work towards awards like DoE etc.	£2,151.45
Victim Support in Somerset	General costs to ensure the continued running of this service.	£500.00
Parachute Productions	Musical and visual large scale puppetry performance for young people to participate in.	£2,000.00
Mount Community Association	Summer activities for children under 9 and their families from the Mount estate.	£1,000.00

Frome Community Productions CIC (Frome FM)	To fund H&S training for studio managers, studio maintenance, website maintenance and part studio rental. 3 year agreement.	£7,500.00
Frome Festival	Prior existing agreement to help ensure the continued running of the festival.	£6,000.00
Black Swan Guild	Black Swan Arts Manor exhibitions programme plus associated programme of existing education and outreach work.	£1,000.00
Mendip Citizens Advice Bureau	Prior existing agreement to help ensure the continued running of this service.	£7,000.00
Jack in the Box Toy Library	Prior existing agreement to help ensure the continued running of this service.	£2,000.00
Merlin Theatre	Prior existing agreement to help ensure the continued running of this service.	£3,000.00
St. John's School	School crossing patrol	£920.00
Selwood Middle School	School crossing patrol	£920.00
Oakfield School	School crossing patrol	£920.00
Vallis First School	School crossing patrol	£920.00
St Louis School	School crossing patrol	£920.00
Christchurch CofE First School	School crossing patrol	£920.00
<b>Total</b>		<b>£162,457.25</b>

### *Managing Risk*

This falls into three categories.

*Financial risk* management means we make sure we follow financial procedures and that we get adequate quotes for work, for example, like any other well run organisation. But it also includes, removing as much risk as possible for our investments, our day to day banking and reducing the potential for fraud to an absolute minimum. Frome Town Council did not have any money invested with Icelandic Banks during this period.

*Operational risk* revolves around Health and Safety, insurance and data protection and really means that we don't put ourselves or the public in danger as a result of our work and that if accidents do happen then we are adequately insured. We hear a lot about "health and safety gone mad" but to the Town Council health and safety means that, for example, the Council's park staff check on a daily basis that the swings and slides in the park are safe, the toilets clean and events such as the Christmas Spectacular and the Cobble Wobble are staged with an objective of minimising risk.

Managing *reputational risk* is less well known. This involves consulting and reviewing our policies and plans, telling people what we've done and, sometimes, what we can't do. It also includes explaining how we plan to spend the funding we receive from residents via the Council Tax and generally, being and being seen to be, professional and democratic.

We use the media, our website and publications such as this Annual Report to channel a lot of this type communication. But we are aware that everything

Councillors and staff do and say can have a bearing on our reputation and we take care about how we are perceived.

## **CLOSING STATEMENT**

Thank you for taking the time to read this Annual Report. If you would like any further information about Frome Town Council, then please feel free to contact the office on telephone 01373 465757 or email to [admin@frome-tc.gov.uk](mailto:admin@frome-tc.gov.uk).

Frome Town Council also has a website. The site provides all sorts of information whether you are a Frome resident, a visitor to Frome or just interested in community activities. Find out what is currently happening in the town of Frome including the latest news, details of events, local services, tourist information, Frome Town Council business and lots more.

Visit the website - [www.frome-tc.gov.uk](http://www.frome-tc.gov.uk)

Frome Town Council:  
5 Palmer Street, Frome, BA11 1DS

## Appendix I - FULL LIST OF MAYOR'S ENGAGEMENTS 2010/2011

Date	Event Details	Name of Attendee	Organisation	Venue
20/05/2010	Reopening of Lidl	Helen Sprawson-White	Lidl	Garsdale, Frome, BA11 1RX
21/05/2010	Investiture of the Chairman for 2010-2011	David Oakensen	Street Parish Council	Strode Theatre, Church Road, Street
22/05/2010	The Blessing of St. Aldhelm's Spring and Well Dressing	David Oakensen	PCC of St. John's Church Frome	St. John's Church
06/06/2010	Mayor's Sunday	Helen Sprawson-White & David Oakensen	Glastonbury Town Council	St. John's Church & Afterwards at the Town Hall, Glastonbury
09/06/2010	KidsOut Longleat 2010 - Official Send Off	David Oakensen	Rotary Clubs of Somerset, Dorset, Wiltshire, Bristol & Bath	Critchill School, Frome
09/06/2010	Children's Tennis Tournament (Little Aces) Prize Giving	Helen Sprawson-White	Selwood Tennis Club	Selwood Tennis Club
10/06/2010	Cobble Wobble Meeting	Helen Sprawson-White	Frome Town Council	Palmer Street Offices
11/06/2010	Presentation Evening	Helen Sprawson-White & Jon White	Frome Collegians Football Club	Cheese & Grain
12/06/2010	Open Day & 10th Anniversary Party	Helen Sprawson-White, Jon White, Megan & Owen	Dorset & Somerset Air Ambulance	Henstridge Airfield, Henstridge, BA8 0TN
18/06/2010	Dinner with Town Criers	Helen Sprawson-White & Jon White	Frome Town Crier	The Masons Arms
19/06/2010	Town Crier Competition	Helen Sprawson-White, Jon White, Megan & Owen	Frome Town Crier	Victoria Park
19/06/2010	Somerset Schools Folk Dance Festival & Afternoon Tea with Mayor of Wells	Helen Sprawson-White, Jon White, Megan & Owen	Dean & Chapter of Wells Cathedral	Little Theatre, Wells & Mayors Parlour
19/06/2010	Social Evening with Town Criers	Helen Sprawson-White, Jon White, Megan & Owen	Frome Town Crier	South Parade Club
24/06/2010 - 28/06/10	Quadripartite	Helen Sprawson-White & David Oakensen	Frome Town Council	Chateau Gontier
30/06/2010	Fifth Annual Media Arts Oscars 2010	Helen Sprawson-White & Guest	Frome Community College	Merlin Theatre, Frome
03/07/2010	Bonnie Baby Competition	Helen Sprawson-White	Frome Carnival Club	Victoria Park
08/07/2010	Opening of New Spa	Helen Sprawson-White & Claire Hudson	Homewood Park	Homewood Park, Hinton Charterhouse
08/07/2010	Art & Photography Exhibition	Helen Sprawson-White	Frome Community College	Frome Community College, Dance Studio
10/07/2010	Frome Festival Feast - Official Opening	Helen Sprawson-White	Frome Festival	Cheese & Grain



11/07/2010	Civic Service	Helen Sprawson-White	Frome Town Council	Christ Church & Assembly Rooms
13/07/2010	"A Taste of Palestine"	Helen Sprawson-White & Jon White	Frome Friends of Palestine	Masonic Hall
14/07/2010	Plaque Unveiling	Helen Sprawson-White	Friends of Frome Hospital	Frome Hospital
15/07/2010	Somerset PCT Bus	Helen Sprawson-White	NHS Somerset	Outside cheese & Grain
15/07/2010	Trophy Presentation at Netball Competition	Helen Sprawson-White	Frome Netball Club	Youth Club, Vallis Way
17/07/2010	Trinity School Fete	Helen Sprawson-White	Trinity School Association	Trinity School
17/07/2010	Launching of Boats to Celebrate the River Frome	Helen Sprawson-White	Moving Home Frome	Willow Vale
18/07/2010	Official Opening of the New Playing Facilities	Helen Sprawson-White	Frome Selwood Tennis Club	Frome Selwood Tennis Club
18/07/2010	Civic Service	Helen Sprawson-White & Guest	Trowbridge Town Council	St. James' Church
18/07/2010	Civic Service	David Oakensen	Bridgwater Town Council	St. Mary's Church, Bridgwater
20/07/2010	Sports Award Evening	Helen Sprawson-White	Frome Community College	Dance Studio, G Block, Frome College
20/07/2010	Preparenting Programme for Young People	Helen Sprawson-White	Somerset CC & Mendip DC	Oakfield School
30/07/2010	Centenary Celebration of Guiding	Helen Sprawson-White with Megan & Owen	Girl Guiding Somerset	Wells Cathedral & then Wells Museum
31/07/2010	Grand Opening of New Football Pitch	Helen Sprawson-White	Frome Collegians Football Club	Frome Football Club
05/08/2010	Performance of "Guys and Dolls"	Helen Sprawson-White & Megan White	FAOS	Memorial Theatre
07/08/2010	Meet The Mayor Session	Helen Sprawson-White	Frome Town Council & Police	Police Post, Market Yard
08/08/2010	Annual Civic Service	David Oakensen	Burnham-on-Sea & Highbridge Town Council	St. Andrews Church, Burnham on Sea
08/08/2010	Tea @ 3	Helen Sprawson-White, Jon White, Megan & Owen	Dorothy House Hospice	46 Nunney Road, Frome
18/08/2010	Meeting ref. Saxonvale	Helen Sprawson-White & Damon Hooton	St. James Investments	Rook Lane Chapel
26/08/2010	Children's Party in the Park	Helen Sprawson-White and kids	Wansdyke Play Association / Frome Community Learning Partnership	Victoria Park
28/08/2010	Annual Flower & Produce Show Prize Giving	Helen Sprawson-White & family	Frome & Selwood Horticultural Society	presentations at 3.30pm, if wants from 2.30pm she can look around. Event Selwood School
03/09/2010	Civic Reception	Helen Sprawson-White & Jon White	Warminster Town Council	Assembly Rooms, Warminster

03/09/2010	Opening of Skittle Alley	David Oakensen	Kingsway Club	Kingsway Club, Kingsway
04/09/2010	Meet The Mayor Session	Helen Sprawson-White	Frome Town Council & Police	Police Post, Market Yard
05/09/2010	Charity Beer Festival & Family Day	Helen Sprawson-White , John White, Megan & Owen	The Mayor of Wells	The Camelot Inn, Polsham
09/09/2010	Cheese & Cider Launch Party	Helen Sprawson-White	Merlin Theatre	Merlin Theatre, Frome
10/09/2010	Chairman's Lunch	Helen Sprawson-White	Frome & District Agricultural Society	Members Marquee, West Woodlands Showground
10/09/2010	Performance of 'From Broadway to Hollywood and Back'	David Oakensen & Daisy Edwards	Crewkerne Town Council	Victoria Hall, Market Square, Crewkerne
11/09/2010	Meet The Mayor Session	Helen Sprawson-White	Frome Town Council	Cheese Show - FTC Stand J23
17/09/2010	Presenting Awards to Cubs/Beavers/Scouts for Assisting with Civic Service	Helen Sprawson-White	10th Frome Scouts	Frome College
18/09/2010	Best Dressed Window Competition Judging	Helen Sprawson-White	Frome Carnival Club	Meet at Westway Footbridge
18/09/2010	Beer & Cider Fundraising Festival for Pakistan Flood Relief at The Lamb in Frome. Think it starts at 2.30pm	Helen Sprawson- White, Jon White, Megan & Owen	The Lamb Inn	The Lamb Inn, Christchurch St. East
19/09/2010	Frome Cobble Wobble Hill Climb Sprint & VIP BBQ	Helen Sprawson-White	Black Cannon Collective & FTC	Catherine Hill & Paul Street
19/09/2010	VIP Party for Cobble Wobble	Helen Sprawson-White	Black Cannon Collective & FTC	Archangel, King Street
20/09/2010	Meeting with Charles Wood ref. Vision 4 Frome	Helen Sprawson-White	Vision 4 Frome	Palmer Street Offices
20/09/2010	Mendip in Bloom Presentation	Helen Sprawson-White & Guest	Mendip in Bloom	Glastonbury Town Hall
20/09/2010	Promotion of Flu Campaign	Helen Sprawson-White	Frome Medical Practice	Frome Medical Practice, Park Road
20/09/2010	Promotion of Chlamydia Screening Campaign	Helen Sprawson-White	Frome Medical Practice	Frome Medical Practice, Park Road
24/09/2010	The World's Biggest Coffee Morning (raising money for Macmillan Cancer)	Helen Sprawson-White	Pinkies (nail/beauty bar)	PINKIES (nail/beauty bar) 21a Bath Street Frome Somerset BA11 1DJ
25/09/2010	Dorset & Somerset Air Ambulance - Civic Service Donation Presentation	Helen Sprawson- White, Jon White, Megan & Owen	Dorset & Somerset Air Ambulance	Henstridge Airfield, Henstridge, BA8 0TN
25/09/2010	Frome Carnival	Helen Sprawson-White and kids	Frome Carnival Charities Association	Various

26/09/2010	Civic Service	Helen Sprawson-White & Jon White	Somerset County Council	Church of St. Mary the Virgin, Cannington
27/09/2010	Somerset County Scout Council - AGM	Helen Sprawson-White	Somerset County Scout Council	The Standerwick Centre, Frome Market
01/10/2010	Critchill School Harvest Festival	David Oakensen	Critchill School	Critchill School, Frome
01/10/2010	Auction of Produce	David Oakensen	Critchill School	Royal Oak, Frome
02/10/2010	Meet The Mayor Session	Helen Sprawson-White	Frome Town Council & Police	Police Post, Market Yard
03/10/2010	Service of Thanksgiving & Reflection at Harvest Time	Helen Sprawson-White	The Chapter of Wells Cathedral	Wells Cathedral & after at Wells Town Hall
05/10/2010	Production of Jesus Christ Superstar	Helen Sprawson-White & Guest	FAOS	Memorial Theatre
06/10/2010	Ilminster Civic Evening with a performance of 'The Rivals'	David Oakensen & Daisy Edwards	Ilminster Town Council	The Warehouse Theatre, Brewery Lane, Ilminster & after at the Shrubbery Hotel
07/10/2010	Opening of Outside Classroom at Oakfield School	Helen Sprawson-White	Oakfield School	Oakfield School
08/10/2010	24 hour cycle event in aid of Help for Heroes	Helen Sprawson-White	Eyeteck Frome	Eyeteck
09/10/2010	Crocus Bulb Planting with the Rotary Club and School Kids	Helen Sprawson-White	Rotary Club	Victoria Park
10/10/2010	Council's Annual Civic Service	Helen Sprawson-White & Guest	B&NES	St. John's Church, Peasedown St. John, Bath
11/10/2010	Pharmacy at Asda Opening	Helen Sprawson-White	ASDA	Asda Frome
13/10/2010	Presentation by Brigadier Noble Royal Marines, the Commanding Officer of the RNAS Yeovilton	Helen Sprawson-White	The Wessex Reserve Forces and Cadets Association	Hobhouse Theatre, Bruton School for Girls
14/10/2010	Old Peoples Day, Sing Along & Lunch	Damon Hooton	Frome & District Day Centre	Assembly Rooms, Memorial Theatre Complex
20/10/2010	Centenary Year at the Ecos Site Celebration	Helen Sprawson-White	Frome Guides, Brownies and Rainbows	Dance Studio, G Block, Frome College
20/10/2010	Present Air Cadets with Certificates for Appreciation of Involvement at Civic Service & ATC Open Evening	Helen Sprawson-White	1031 (Frome) Squadron ATC	Drill Hall
21/10/2010	The Launch of 'The Frome Disability Directory'	Helen Sprawson-White	PACE Group (Personal Achievements & Creative Experience)	Gorehedge Communal Room
21/10/2010	Frome Gateway Club Awards Evening	Helen Sprawson-White	Frome Gateway Club	Trinity Church Hall

31/10/2010	Judging of Pumpkin Competition	Helen Sprawson-White	Catherine Hill Traders	Catherine Hill
31/10/2010	British Legion 90th Anniversary Frome Poppy Launch - Frome Swing Band Concert	David Oakensen	Poppy Appeal	Merlin Theatre, Frome
04/11/2010	Auction of Promises	Helen Sprawson-White	Debbie Shingler	Masons Arms, Frome
04/11/2010	A dance performance by the Mean Feet dance company and pupils from Selwood, Oakfield, Critchill schools and the College	David Oakensen	Frome Community Learning Partnership	The Merlin Theatre
05/11/2010	Production of Show Stoppers	Helen Sprawson-White and Guest	FAOS	Assembly Rooms, Memorial Theatre Complex
06/11/2010	Remembrance Event	David Oakensen	Chard Town Council	Guildhall, Fore Street, Chard
06/11/2010	Meet The Mayor Session	Helen Sprawson-White	Frome Town Council & Police	Police Post, Market Yard
07/11/2010	Sold Poppies for Remembrance	Helen Sprawson-White	British Legion Poppy Appeal	Asda Frome
07/11/2010	Centenary Celebration	Helen Sprawson-White	Portway Methodist Church	Portway Methodist Church
14/11/2010	Remembrance Day Parade & Service	Helen Sprawson-White	Frome British Legion	Keyford Drill Hall & March to Memorial outside Theatre
14/11/2010	Evening service	Helen Sprawson-White	Frome British Legion	St. John's Church
16/11/2010	Official Launch of the New Young Persons Clinic at Frome College	Helen Sprawson-White	Somerset Community Health	Frome College
17/11/2010	Enrichment Afternoon - Talk on Role as Mayor	Helen Sprawson-White	Oakfield School	Oakfield School
20/11/2010	National Service of the YMCA	David Oakensen	YMCA England	St. Mary's Church, Bridgwater
24/11/2010	Points West interview on how and why Frome is bucking the general trend and remaining buoyant in these dark economic days	Helen Sprawson-White	Points West	Town Centre
26/11/2010	Mayors Charity Ball	Helen Sprawson-White & Jon White	Yeovil Town Council	Westland Leisure Complex
27/11/2010	BBC Somerset Breakfast Show - Live plug for Christmas Spectacular	Helen Sprawson-White	BBC Somerset	Via Telephone
27/11/2010	Official Opening of M & Co.	Helen Sprawson-White	M & Co.	M & Co. Westway Precinct, Frome
28/11/2010	Christmas Spectacular	Helen Sprawson-White	Frome Town Council	Cattle Market Car Park and Market Place
01/12/2010	Wessex MS Therapy Centre Open Evening	Helen Sprawson-White	Wessex MS Therapy Centre	Wessex MS Therapy Centre, Bradbury House,

				Warminster
02/12/2010	First Day Opening of Frome Memory Café	Helen Sprawson-White	Alzheimer's Society	Trinity Hall
02/12/2010	Visit to School	Helen Sprawson-White	Critchill School	Critchill School, Frome
04/12/2010	Meet The Mayor Session	Helen Sprawson-White	Frome Town Council & Police	Police Post, Market Yard
04/12/2010	Official Opening of the Trinity School Christmas Fayre	Helen Sprawson-White	Trinity School	Trinity School
04/12/2010	City of Wells Christmas Concert	Helen Sprawson-White & Guest	City of Wells Council	Wells Town Hall
06/12/2010	Somerset County Council - Christmas Celebration Concert	Helen Sprawson-White & Guest	Somerset Music	Wells Cathedral
08/12/2010	VIP Lunch with the School Council	Helen Sprawson-White	St. Louis School	St. Louis School
11/12/2010	Frome Kumon Centre - Annual Presentation Award Ceremony	Helen Sprawson-White	Frome Kumon Centre	Frome Kumon Centre, The Welsh Mill, Park Hill Drive, Frome, BA11 2LG
13/12/2010	Community Performance of Christmas Plays	David Oakensen	Vallis First School	Vallis First School Hall
13/12/2010	Rotary Club of Frome 85th Anniversary Celebration Christmas Lunch	Helen Sprawson-White	The Rotary Club of Frome	The Standerwick Centre, Frome Market
14/12/2010	Frome Community College - Young Photographer of the Year	Helen Sprawson-White	The Rotary Club of Frome	Rook Lane Chapel
15/12/2010	Thank You Day	Helen Sprawson-White	Critchill Court	Critchill Court
15/12/2010	Christmas Carol Service & Meet the Patients & Staff	Helen Sprawson-White & maybe kids	Frome Community Hospital	Frome Community Hospital
16/12/2010	Christmas Event	Helen Sprawson-White	Greenhill Grange Residential Home	Greenhill Grange Residential Home
17/12/2010	Carol Service followed by Sherry & mince pies & presentation award for long service to a volunteer	Helen Sprawson-White	The Blue House, Frome	The Blue House, Frome
17/12/2010	SODA Christmas Lunch	Helen Sprawson-White	Society of Disabled Artists, Frome	Adult Learning, Frome College (behind the Merlin)
19/12/2010	To do a reading at the Carol Service	Helen Sprawson-White	St. John's Church	St. John's Church
20/12/2010	Raffle & Social Afternoon	Helen Sprawson-White	Belmont Villa Care Home Ltd.	Belmont Villa Care Home, Weymouth Road
25/12/2010	Christmas Day Visit	Helen Sprawson-White	Frome Community Hospital	Frome Community Hospital
29/12/2010	Pantomime Production of Jack and the Beanstalk	Helen Sprawson-White, Jon White, Megan & Owen	FAOS	Memorial Theatre

31/12/2010	On Air Discussion between to talk about all the major things that have happened in Frome in 2010.	Helen Sprawson-White	BBC Somerset	Via Telephone
08/01/2011	Meet The Mayor Session	Helen Sprawson-White & Mary & Jamie	Frome Town Council & Police	Police Post, Market Yard
12/01/2011	Celebrating 20 years since the formation of our parent company 'Somerset Care'	Helen Sprawson-White	Critchill Court	Critchill Court
13/01/2011	Official Opening of Frome Information Centre in the Library	Helen Sprawson-White	Frome Town Council	The Library, Frome
29/01/2011	Charity Burns Night Celebration	Helen Sprawson-White & Jon White	Frome Town Council	Cheese & Grain
01/02/2011	Stakeholder Meeting - Future of Black Swan Arts	Helen Sprawson-White	Black Swan Trustees	Black Swan Complex, Justice Lane
03/02/2011	New Frome Active Booklet Launch	Helen Sprawson-White	Frome Active	Rook Lane Chapel
05/02/2011	Meet The Mayor Session	Helen Sprawson-White & Mary	Frome Town Council & Police	Police Post, Market Yard
06/02/2011	1031 (Frome) Squadron ATC 70 Years of Air Cadets Celebration	Helen Sprawson-White	1031 Frome Sqn ATC	Drill Hall
11/02/2011	1031 (Frome) Squadron Christmas Meal	Helen Sprawson-White & Jon White	1031 Frome Sqn ATC	Orchardleigh Golf Club
12/02/2011	Interview with Frome FM	Helen Sprawson-White	Frome FM	Frome FM, The Old Fire Station
18/02/2011	Zumbathon' fundraiser for Dillon Chapman	Helen Sprawson-White, Jon White, Megan & Owen	Body Basics	Frome Town Football Club
19/02/2011	Fundraising Bag Packing	Helen Sprawson-White	Ward 32 Bristol Hospital	Sainsbury's Frome
19/02/2011	Charity Ball	Helen Sprawson-White and Jon White	Bath City Council	The Guildhall, Bath
25/02/2011	Civic Reception & Civic Awards Presentation	Helen Sprawson-White & Dot Cretney	Westbury Town Council	The Laverton, Bratton Road, Westbury
27/02/2011	A Celebration of Axbridge Community	David Oakensen	Axbridge Town Council	Church of St. John the Baptist, Axbridge
01/03/2011	Frome Retail Group Meeting - Frome Chamber cheque presentation for monies raised for the Christmas Lights Appeal from business people in Frome	Helen Sprawson-White	Frome Retail Group/Chamber of Commerce	Studio Prints, Westway Precinct
01/03/2011	Bath & North East Somerset Council's Annual Civic Reception	Helen Sprawson-White & Guest	Bath & North East Somerset Council	The Roman Baths & Pump Room, Bath
03/03/2011	Meet with Hayesdown First School about Dog Fouling Survey	Helen Sprawson-White	Hayesdown First School	Hayesdown First School



05/03/2011	Meet The Mayor Session	Helen Sprawson-White & Jamie	Frome Town Council & Police	Police Post, Market Yard
10/03/2011	30th Anniversary Celebration of Frome Talking Newspaper	Damon Hooton	Frome Talking Newspaper for the Blind	Mells Barn Social Club
12/03/2011	Frome Street Band entertaining and promoting FT cotton (the theme of the fortnight)	Helen Sprawson-White	Frome Fair-Trade Group	Westway Precinct
12/03/2011	A Talk by a Fair Trade Windward Island Producer with Q&A Session	Helen Sprawson-White	Frome Fair-Trade Group	Trinity Church Hall
13/03/2011	A Civic Service of Thanksgiving	Helen Sprawson-White, Jon White, Megan & Owen	City of Wells Council	St. Cuthbert's Church
15/03/2011	Civic Evening - Performance of Beauty & the Beast by Yeovil Amateur Operatic Society	David Oakensen	South Somerset District Council	Octagon Theatre, Yeovil
17/03/2011	School play "Everyman's Land"	Helen Sprawson-White, Jon White, Megan & Owen	Selwood Middle School	The Merlin Theatre
19/03/2011	Mayor's Charity Fair	Helen Sprawson-White	Cheese & Grain	Cheese & Grain
19/03/2011	Investiture Dinner of Brother Alan Egan RoH Deputy Grand Primo of the RAOB GLE	Helen Sprawson-White & Jon White	Royal Antediluvian Order of Buffaloes, Frome & Warminster Provincial Grand Lodge	Selwood School
20/03/2011	The Legal Service	Helen Sprawson-White and Guest	High Sheriff of Somerset	Wells Cathedral
23/03/2011	Open House Coffee Morning	Helen Sprawson-White	Longleat Court	Longleat Court
24/03/2011	Official Opening of New Building at Critchill School	Helen Sprawson-White	Critchill School	Critchill School, Frome
25/03/2011	25twentyfive Print Exhibition	Helen Sprawson-White	Black Swan Trustees	Black Swan Complex, Justice Lane
02/04/2011	Frome FM Fun Day - To Announce the Winners of the Painting Competition	Helen Sprawson-White	Frome FM	Westway Precinct
14/04/2011	Charity Auction	Helen Sprawson-White	Macmillian Nurses, Bath Cats and Dogs Home and Cottontails Rescue Centre	Masons Arms, Frome
17/04/2011	Visiting Danish Choir Concert	Helen Sprawson-White, Jon White, Megan & Owen	Christ Church	Christ Church, Christchurch Street West
18/04/2011	Launch of Mendip in Bloom	David Oakensen	Mendip in Bloom	The Cider House, Shepton Mallet
20/04/2011	Milestone Celebration of Delivery of Materials to Site for New Hydro-Therapy Pool	Helen Sprawson-White	Harry's Hydro	Critchill School, Frome

09/05/2011	Promotion Event to Encourage Nominations for Sainsbury's Charity of the Year	Helen Sprawson-White	Sainsbury's	Sainsbury's Frome
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## Appendix ii – Budget summary for 2010/11

See next page



	<u>Budget &amp; Actual 2010/11</u>		<u>Budget 2011/12</u>
	<u>Agreed Budget</u>	<u>Actual YTD</u>	<u>Next Year Budget</u>
<b>101 Corporate Management</b>			
4063 SPECIAL PROJECTS	10,000	0	0
4890 C SERV SALARY RECHARGE	128,454	135,148	133,172
4891 C SERV O'HEAD RECHARGE	30,750	30,388	37,854
<b>OverHead Expenditure</b>	<b>169,204</b>	<b>165,535</b>	<b>171,028</b>
1090 INTEREST RECEIVED	5,000	5,232	10,500
<b>Total Income</b>	<b>5,000</b>	<b>5,232</b>	<b>10,500</b>
<b>101 Net Expenditure</b>	<b>164,204</b>	<b>160,303</b>	<b>160,528</b>
<b>102 Democratic Rep'n &amp; Mgmt</b>			
4018 MEETING ROOM HIRE	1,000	981	375
4019 CARERS ALLOWANCE	120	59	120
4031 ADVERTISING (NEWSLETTER)	2,500	1,964	2,500
4048 WEBSITE	2,000	795	8,000
4321 ELECTION COSTS	4,000	0	5,000
4890 C SERV SALARY RECHARGE	49,000	51,554	50,800
4891 C SERV O'HEAD RECHARGE	11,730	11,592	14,440
4990 DEPRECIATION CHARGE	0	480	0
5020 TFR TO EMR ADMIN	0	4,000	0

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	<u>Budget &amp; Actual 2010/11</u>		<u>Budget 2011/12</u>
	Agreed Budget	Actual YTD	Next Year Budget
5120 TFR FROM EMR ADMIN ELECT LEGAL	0	0	0
<b>OverHead Expenditure</b>	70,350	71,424	81,235
<b>102 Net Expenditure</b>	70,350	71,424	81,235
<b>103 Civic Expenses</b>			
4301 MAYORS ALLOWANCE	1,200	1,199	1,200
4302 MAYORS SUNDAY	0	-30	0
4303 CLLR'S ALLOWANCES	425	280	850
4311 CIVIC FUNCTIONS	3,000	1,085	3,000
4312 CIVIC REGALIA	400	199	400
4320 TOWN EVENTS	14,000	13,201	14,000
4890 C SERV SALARY RECHARGE	4,900	5,155	5,080
4891 C SERV O'HEAD RECHARGE	1,173	1,159	1,444
<b>OverHead Expenditure</b>	25,098	22,249	25,974
1070 TOWN EVENTS INCOME	1,000	2,500	1,000
1075 SALE OF ASSETS	0	8,686	0
<b>Total Income</b>	1,000	9,186	1,000
<b>103 Net Expenditure</b>	24,098	13,063	24,974

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	<u>Budget &amp; Actual 2010/11</u>		<u>Budget 2011/12</u>
	<u>Agreed Budget</u>	<u>Actual YTD</u>	<u>Next Year Budget</u>
<b>104 Cheese &amp; Grain Trust Ltd</b>			
4799 CHEESE & GRAIN FUNDING	35,000	35,000	35,000
4890 C SERV SALARY RECHARGE	343	361	358
4891 C SERV O'HEAD RECHARGE	82	81	101
4990 DEPRECIATION CHARGE	0	4,496	0
<b>OverHead Expenditure</b>	<b>35,425</b>	<b>39,938</b>	<b>35,457</b>
<b>104 Net Expenditure</b>	<b>35,425</b>	<b>39,938</b>	<b>35,457</b>
<b>107 Funding of Outside Bodies</b>			
4715 TWINNING	5,000	2,567	15,000
4720 GRANTS GENERAL COMMUNITY FUNDI	60,000	55,638	60,000
4731 POLICE COMMUNITY SUPPORT OFFIC	12,000	0	12,000
4750 CCTV CONTRIBUTION	7,000	7,072	7,150
4790 SCHOOL CROSSING PATROLS	5,520	4,600	6,000
4890 C SERV SALARY RECHARGE	5,243	5,516	5,436
4891 C SERV O'HEAD RECHARGE	1,255	1,240	1,545
5021 TFR TO EMR COMMITTED EXP	0	12,590	0
5132 TFR FROM EMR PCSO UNIT	0	-2,000	0
<b>OverHead Expenditure</b>	<b>96,018</b>	<b>87,224</b>	<b>107,131</b>
<b>107 Net Expenditure</b>	<b>96,018</b>	<b>87,224</b>	<b>107,131</b>

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	<u>Budget &amp; Actual 2010/11</u>		<u>Budget 2011/12</u>
	<u>Agreed Budget</u>	<u>Actual YTD</u>	<u>Next Year Budget</u>
<b>108 Christmas</b>			
4325 CHRISTMAS SPECTACULAR	10,000	7,052	10,000
4333 CHRISTMAS LIGHTS	25,000	21,938	25,000
4890 C SERV SALARY RECHARGE	1,740	1,830	1,803
4891 C SERV O'HEAD RECHARGE	416	411	513
4990 DEPRECIATION CHARGE	0	1,310	0
<b>OverHead Expenditure</b>	<b>37,156</b>	<b>32,542</b>	<b>37,316</b>
1050 SPECTACULAR INCOME	1,250	1,015	500
1077 CHRISTMAS LIGHTS GRANTS RECEIV	1,000	1,185	550
<b>Total Income</b>	<b>2,250</b>	<b>2,200</b>	<b>1,050</b>
<b>108 Net Expenditure</b>	<b>34,906</b>	<b>30,342</b>	<b>36,266</b>
<b>109 Capital &amp; Projects - P &amp; F</b>			
4053 LOAN INTEREST PAID	26,008	26,008	24,889
4054 LOAN CAPITAL REPAID	19,936	19,936	21,055
4059 OFFICE RELOCATION	0	3,000	0
4900 CAPITAL T/OFFICE RELOCATE	0	0	0
4912 CAPITAL TOWN OFFICE EQUIP REP	1,500	273	2,000
4997 ASSETS CAPITALISED	0	1,250	0

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	<u>Budget &amp; Actual 2010/11</u>		<u>Budget 2011/12</u>
	<u>Agreed Budget</u>	<u>Actual YTD</u>	<u>Next Year Budget</u>
5121 TFR FROM EMR COMMITTED EXP	0	0	0
5135 TFR FROM EMR OFFICE RELOC'N	0	-3,000	0
<b>OverHead Expenditure</b>	<b>47,444</b>	<b>47,487</b>	<b>47,944</b>
<b>109 Net Expenditure</b>	<b>47,444</b>	<b>47,487</b>	<b>47,944</b>
<b>201 Victoria Park</b>			
4036 PROPERTY MAINTENANCE	6,500	2,744	3,000
4037 GROUNDS GENERAL MAINTENANCE	5,000	3,127	5,000
4044 VICTORIA PARK CONTINGENCIES	500	0	0
4058 LEGAL/PROFESSIONAL FEES	2,000	0	2,000
4070 PUBLIC ENTERTAINMENT	1,000	604	1,000
4894 O/S SERV STAFF RECHARGE	30,474	18,211	31,845
4895 O/S SERV O'HEAD RECHARGE	6,514	16,903	6,398
4989 DEFERRED GRANTS RELEASED	0	-1,500	0
4990 DEPRECIATION CHARGE	0	24,555	0
5021 TFR TO EMR COMMITTED EXP	0	710	0
5122 TFR FROM EMR WORKSHOP	0	0	0
<b>OverHead Expenditure</b>	<b>51,988</b>	<b>65,355</b>	<b>49,241</b>
1005 CAFE SERVICE CHARGE	0	311	3,000
1020 TENNIS COURT FEES	3,000	1,812	2,500

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	<u>Budget &amp; Actual 2010/11</u>		<u>Budget 2011/12</u>
	Agreed Budget	Actual YTD	Next Year Budget
1021 PUTTING FEES	300	383	200
1022 OTHER SPORTS FEES	200	10	50
<b>Total Income</b>	<b>3,500</b>	<b>2,486</b>	<b>5,750</b>
<b>201 Net Expenditure</b>	<b>48,488</b>	<b>62,859</b>	<b>43,491</b>
<b>202 Mary Baily Playing Field</b>			
4035 MBPF MAINTENANCE	5,000	3,651	9,000
4037 GROUNDS GENERAL MAINTENANCE	3,000	576	3,000
4884 O/S SERV STAFF RECHARGE	15,237	9,106	15,922
4885 O/S SERV O'HEAD RECHARGE	3,257	8,452	3,198
4980 DEPRECIATION CHARGE	0	281	0
<b>OverHead Expenditure</b>	<b>26,494</b>	<b>22,065</b>	<b>31,120</b>
<b>202 Net Expenditure</b>	<b>26,494</b>	<b>22,065</b>	<b>31,120</b>
<b>203 Grounds General/Paths</b>			
4033 CGWALK/W'MILL/W'LANDS MAINT	0	8,742	15,000
4041 RABKA GARDENS	0	889	0
4047 ZION PATH	4,000	0	2,000
4049 RODDEN MEADOW	8,000	3,961	7,000
4884 O/S SERV STAFF RECHARGE	13,206	7,892	13,800

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	<u>Budget &amp; Actual 2010/11</u>		<u>Budget 2011/12</u>
	Agreed Budget	Actual YTD	Next Year Budget
4895 O/S SERV O'HEAD RECHARGE	2,823	7,325	2,772
5021 TFR TO EMR COMMITTED EXP	0	120	0
5128 TFR FROM EMR RABKA GDNS	0	-889	0
<b>OverHead Expenditure</b>	<b>28,029</b>	<b>28,040</b>	<b>40,572</b>
<b>203 Net Expenditure</b>	<b>28,029</b>	<b>28,040</b>	<b>40,572</b>
<b>204 Cheese &amp; Grain Property maint</b>			
4036 PROPERTY MAINTENANCE	10,000	1,283	3,000
4894 O/S SERV STAFF RECHARGE	2,032	1,214	2,122
4895 O/S SERV O'HEAD RECHARGE	434	1,127	428
<b>OverHead Expenditure</b>	<b>12,466</b>	<b>3,624</b>	<b>5,548</b>
<b>204 Net Expenditure</b>	<b>12,466</b>	<b>3,624</b>	<b>5,548</b>
<b>205 Capital &amp; Projects - R &amp; P</b>			
5121 TFR FROM EMR COMMITTED EXP	0	0	0
<b>OverHead Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>205 Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>206 Allotments</b>			
4037 GROUNDS GENERAL MAINTENANCE	5,000	1,965	4,000

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	<u>Budget &amp; Actual 2010/11</u>		<u>Budget 2011/12</u>
	Agreed Budget	Actual YTD	Next Year Budget
4894 O/S SERV STAFF RECHARGE	5,079	3,035	5,308
4895 O/S SERV O'HEAD RECHARGE	1,088	2,817	1,088
4990 DEPRECIATION CHARGE	0	182	0
5021 TFR TO EMR COMMITTED EXP	0	175	0
5121 TFR FROM EMR COMMITTED EXP	0	-40	0
<b>OverHead Expenditure</b>	<b>11,165</b>	<b>8,115</b>	<b>10,374</b>
1001 RENT RECEIVED	300	300	300
<b>Total Income</b>	<b>300</b>	<b>300</b>	<b>300</b>
<b>206 Net Expenditure</b>	<b>10,865</b>	<b>7,815</b>	<b>10,074</b>
<b>207 Toilets</b>			
4012 WATER RATES	1,670	1,196	1,250
4014 ELECTRICITY/GAS	3,000	1,087	1,500
4016 CLEANING MATERIALS	1,200	1,122	1,320
4036 PROPERTY MAINTENANCE	20,000	11,287	20,000
4038 MAINTENANCE CTRCTS	2,500	2,146	2,500
<b>OverHead Expenditure</b>	<b>28,370</b>	<b>16,837</b>	<b>26,570</b>
<b>207 Net Expenditure</b>	<b>28,370</b>	<b>16,837</b>	<b>26,570</b>

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	<u>Budget &amp; Actual 2010/11</u>		<u>Budget 2011/12</u>
	<u>Agreed Budget</u>	<u>Actual YTD</u>	<u>Next Year Budget</u>
<b>208 Floral Displays</b>			
4028 WATERING CONTRACT	0	11,400	10,000
4039 FLORAL SUPPLIES	18,500	9,103	18,500
4045 HANGING BASKETS	0	0	0
4894 O/S SERV STAFF RECHARGE	30,474	18,211	31,845
4895 O/S SERV O'HEAD RECHARGE	6,514	16,903	6,396
4990 DEPRECIATION CHARGE	0	240	0
5121 TFR FROM EMR COMMITTED EXP	0	0	0
<b>OverHead Expenditure</b>	<b>55,488</b>	<b>55,858</b>	<b>66,741</b>
1010 GRANT FUNDING	0	800	0
1045 Hanging Baskets Sponsorship	0	229	0
<b>Total Income</b>	<b>0</b>	<b>1,029</b>	<b>0</b>
<b>208 Net Expenditure</b>	<b>55,488</b>	<b>54,829</b>	<b>66,741</b>
<b>209 Capital &amp; Projects - R &amp; P</b>			
4901 CAPITAL EQUIP REPLACEMENT	2,000	20	2,000
4902 CAPITAL PLAY EQUIPMENT REPLACE	7,000	0	15,000
4908 CAPITAL TREES	15,000	8,727	15,000
4910 CAPITAL OPEN SPACES TENNIS COU	2,500	0	2,500

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	<u>Budget &amp; Actual 2010/11</u>		<u>Budget 2011/12</u>
	<u>Agreed Budget</u>	<u>Actual YTD</u>	<u>Next Year Budget</u>
4914 CAPITAL TOILETS REFURB	40,000	0	0
4915 CAPITAL VICTORIA PARK	0	0	0
4917 CAPITAL RIVER ENHANCEMENT	30,000	49,999	20,000
4923 CAPITAL SKATEPARK	0	0	0
4924 CAPITAL BANDSTAND	0	0	0
4925 CAPITAL VAN PURCHASE	0	0	5,000
4926 CAPITAL VPARK TEA SHOP	0	336	0
4990 DEPRECIATION CHARGE	0	5,780	0
4997 ASSETS CAPITALISED	0	18,501	0
5021 TFR TO EMR COMMITTED EXP	0	7,122	0
5025 TFR TO TENNIS CRT	0	2,500	0
5027 TFR TO EMR VP EQUIPT	0	1,130	0
5034 TFR TO EMR VICTORIA PARK	0	7,000	0
5121 TFR FROM EMR COMMITTED EXP	0	-1,500	0
5123 TFR FROM EMR SKATEPARK	0	0	0
5124 TFR FROM EMR BANDSTAND	0	0	0
5126 TFR FROM EMR VP TEA SHOP	0	-336	0
5139 TFR FROM EMR RIVER ENHANCEMENT	0	-50,000	0
<b>OverHead Expenditure</b>	<b>98,500</b>	<b>49,280</b>	<b>59,500</b>
<b>209 Net Expenditure</b>	<b>98,500</b>	<b>49,280</b>	<b>59,500</b>

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	<u>Budget &amp; Actual 2010/11</u>		<u>Budget 2011/12</u>
	<u>Agreed Budget</u>	<u>Actual YTD</u>	<u>Next Year Budget</u>
<b>300 Murhardt Gardens</b>			
4050 MURRHARDT GARDENS	3,000	87	5,000
4894 O/S SERV STAFF RECHARGE	5,079	3,035	5,308
4895 O/S SERV O'HEAD RECHARGE	1,088	2,817	1,088
<b>OverHead Expenditure</b>	<b>9,165</b>	<b>5,939</b>	<b>11,374</b>
<b>300 Net Expenditure</b>	<b>9,165</b>	<b>5,939</b>	<b>11,374</b>
<b>301 Planning, Consult'n, Licensing</b>			
4115 TOWN DESIGN STATEMENT	3,000	0	7,000
4890 C SERV SALARY RECHARGE	26,240	27,607	27,203
4891 C SERV O'HEAD RECHARGE	6,281	6,207	7,733
4990 DEPRECIATION CHARGE	0	1,880	0
5015 TFR TO EMR DESIGN SMT	0	3,000	0
<b>OverHead Expenditure</b>	<b>35,521</b>	<b>38,694</b>	<b>41,936</b>
1080 AGENCY INCOME T C RINGS	4,000	4,000	4,000
1081 AGENCY INCOME FOOTPATHS	0	0	0
<b>Total Income</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
<b>301 Net Expenditure</b>	<b>31,521</b>	<b>34,694</b>	<b>37,936</b>

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	<u>Budget &amp; Actual 2010/11</u>		<u>Budget 2011/12</u>
	<u>Agreed Budget</u>	<u>Actual YTD</u>	<u>Next Year Budget</u>
<b>309 Capital &amp; Projects - P &amp; E D</b>			
4115 TOWN DESIGN STATEMENT	0	-5,000	0
4118 CAPITAL ECONOMIC DEVELOPMENT	5,000	5,000	5,000
4913 CAPITAL LITTER BINS/SIGNS	4,000	-85	4,000
4916 CAPITAL STREET LIGHTING	5,000	0	5,000
4918 CAPITAL STREET FURNITURE	0	0	0
4919 CAPITAL TOWN ENTRY SIGNS	0	0	2,500
4921 CAPITAL GRIT BINS	0	0	1,500
4997 ASSETS CAPITALISED	0	7,616	0
5021 TFR TO EMR COMMITTED EXP	0	8,401	0
<b>OverHead Expenditure</b>	<b>14,000</b>	<b>13,952</b>	<b>18,000</b>
<b>309 Net Expenditure</b>	<b>14,000</b>	<b>13,952</b>	<b>18,000</b>
<b>801 Outside Services</b>			
4001 SALARIES & WAGES	72,500	60,337	76,000
4006 PROTECTIVE CLOTHING/H&S	850	428	500
4008 TRAINING	2,000	1,162	2,000
4012 WATER RATES	1,100	603	300
4014 ELECTRICITY/GAS	1,000	1,181	1,000
4021 TELEPHONE & FAX	700	589	750

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	<u>Budget &amp; Actual 2010/11</u>		<u>Budget 2011/12</u>
	<u>Agreed Budget</u>	<u>Actual YTD</u>	<u>Next Year Budget</u>
4034 COMMERCIAL UNIT	0	5,347	0
4038 MAINTENANCE CTRCTS	400	127	200
4040 SUPPLIES	1,200	1,227	1,500
4042 EQUIPMENT MAINTENANCE	2,000	2,931	3,000
4043 VEHICLE COSTS	5,500	5,642	3,500
4890 C SERV SALARY RECHARGE	29,082	30,597	30,150
4891 C SERV O'HEAD RECHARGE	6,962	6,880	8,570
4894 O/S SERV STAFF RECHARGE	-101,582	-61,185	-106,150
4895 O/S SERV O'HEAD RECHARGE	-21,712	-55,864	-21,320
4990 DEPRECIATION CHARGE	0	3,018	0
5121 TFR FROM EMR COMMITTED EXP	0	-400	0
5122 TFR FROM EMR WORKSHOP	0	-5,299	0
<b>OverHead Expenditure</b>	<b>0</b>	<b>-2,681</b>	<b>0</b>
<b>801 Net Expenditure</b>	<b>0</b>	<b>-2,681</b>	<b>0</b>
<b>802 Central Services</b>			
4001 SALARIES & WAGES	245,000	219,663	254,000
4004 AGENCY STAFF BOUGHT IN	0	38,105	0
4008 TRAINING	7,500	5,764	7,500
4009 TRAVEL EXPENSES	3,000	1,821	3,000

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	<u>Budget &amp; Actual 2010/11</u>		<u>Budget 2011/12</u>
	<u>Agreed Budget</u>	<u>Actual YTD</u>	<u>Next Year Budget</u>
4011 MDC RATES	800	1,784	1,000
4012 WATER RATES	200	83	150
4014 ELECTRICITY/GAS	2,000	2,485	2,750
4021 TELEPHONE & FAX	3,000	3,613	3,500
4022 POSTAGE	1,100	1,094	1,000
4023 STATIONERY/PRINTING	2,000	1,956	2,000
4024 SUBSCRIPTIONS	2,600	3,031	3,100
4025 INSURANCE	15,000	14,583	16,000
4026 OFFICE EQUIPMENT HIRE	4,000	4,879	4,500
4027 INFORMATION TECHNOLOGY	5,000	3,584	6,000
4030 ADVERTISING incl R'cruitment	750	1,502	2,000
4036 PROPERTY MAINTENANCE	5,000	9,089	7,000
4038 MAINTENANCE CTRCTS	800	1,028	800
4055 AUDIT FEES - EXTERNAL	2,500	2,500	2,500
4056 AUDIT FEES - INTERNAL	900	182	900
4057 ACCOUNTANCY SUPPORT	500	1,123	500
4058 LEGAL/PROFESSIONAL FEES	2,000	1,987	8,000
4890 C SERV SALARY RECHARGE	-245,000	-257,768	-254,000
4891 C SERV O'HEAD RECHARGE	-58,650	-57,959	-72,200
4990 DEPRECIATION CHARGE	0	4,534	0
5021 TFR TO EMR COMMITTED EXP	0	640	0

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	<u>Budget &amp; Actual 2010/11</u>		<u>Budget 2011/12</u>
	<u>Agreed Budget</u>	<u>Actual YTD</u>	<u>Next Year Budget</u>
5121 TFR FROM EMR COMMITTED EXP	0	0	0
<b>OverHead Expenditure</b>	0	9,314	0
1001 RENT RECEIVED	4,215	4,140	4,140
<b>Total Income</b>	4,215	4,140	4,140
<b>802 Net Expenditure</b>	-4,215	5,174	-4,140
<b>803 Frome Information Centre</b>			
4001 SALARIES & WAGES	52,000	38,030	40,000
4002 TICKET SALES	0	0	35,000
4003 FTC & FIC OFFICE LINK SET UP	0	3,079	0
4007 NATIONAL EXPRESS TCKTS	0	0	11,500
4008 TRAINING	600	95	600
4009 TRAVEL EXPENSES	500	151	250
4010 SALEABLE GOODS	1,500	5,532	8,500
4011 MDC RATES	0	1,881	0
4013 RENT PAYABLE	8,800	7,214	4,200
4014 ELECTRICITY/GAS	1,900	1,489	0
4021 TELEPHONE & FAX	100	3,000	3,500
4022 POSTAGE	400	63	50
4023 STATIONERY/PRINTING	3,300	800	6,000

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	<u>Budget &amp; Actual 2010/11</u>		<u>Budget 2011/12</u>
	<u>Agreed Budget</u>	<u>Actual YTD</u>	<u>Next Year Budget</u>
4025 INSURANCE	800	933	0
4030 ADVERTISING incl R'cruitment	5,000	2,285	5,000
4036 PROPERTY MAINTENANCE	300	1,623	0
4048 WEBSITE	500	160	0
4051 BANK CHARGES	450	282	450
4058 LEGAL/PROFESSIONAL FEES	3,350	509	0
4912 CAPITAL TOWN OFFICE EQUIP REP	0	825	0
4990 DEPRECIATION CHARGE	0	143	0
4997 ASSETS CAPITALISED	0	1,434	0
5016 TFR TO EMR TIC DEVT	0	25,000	0
5135 TFR FROM EMR OFFICE RELOC'N	0	-5,722	0
<b>OverHead Expenditure</b>	<b>79,500</b>	<b>88,788</b>	<b>115,050</b>
1010 GRANT FUNDING	0	10,000	0
1011 TIC SALE OF GOODS	0	10,502	0
1015 INFORMATION CENTRE INCOME	14,500	53	65,000
1019 TIC COMMISSION INCOME	0	2,873	0
1098 DONATIONS RECEIVED	0	1,000	0
<b>Total Income</b>	<b>14,500</b>	<b>24,429</b>	<b>65,000</b>
<b>803 Net Expenditure</b>	<b>65,000</b>	<b>64,359</b>	<b>50,050</b>

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	<u>Budget &amp; Actual 2010/11</u>		<u>Budget 2011/12</u>
	<u>Agreed Budget</u>	<u>Actual YTD</u>	<u>Next Year Budget</u>
<b>900 Precept</b>			
1076 PRECEPT	776,788	776,788	784,711
<b>Total Income</b>	<u>776,788</u>	<u>776,788</u>	<u>784,711</u>
<b>900 Net Expenditure</b>	-776,788	-776,788	-784,711
<b>901 Asset Mgmt Revenue Account</b>			
1990 CAPITAL CHARGES (INCOME)	0	-46,879	0
4801 DEP'N - BUILDINGS	0	11,043	0
4802 DEP'N L/H BUILDINGS	0	4,496	0
4821 DEP'N - VEHICLES/EQUIP	0	26,814	0
4841 DEP'N - INFRASTRUCTURE ASSET	0	4,326	0
4861 DEP'N - COMMUNITY ASSETS	0	200	0
4996 REVERSE DEPRECIATION	0	-46,879	0
4999 DEFERRED GRANTS TO CFA	0	1,500	0
<b>OverHead Expenditure</b>	<u>0</u>	<u>-45,379</u>	<u>0</u>
<b>901 Net Expenditure</b>	0	-45,379	0
<b>Total Budget Expenditure</b>	<u>929,381</u>	<u>824,179</u>	<u>982,109</u>
<b>Income</b>	<u>811,553</u>	<u>829,800</u>	<u>876,451</u>
<b>Net Expenditure</b>	<u>117,828</u>	<u>-5,621</u>	<u>105,658</u>