

FROME TOWN COUNCIL COMMUNITY GRANTS

Grants Criteria, Terms & Conditions

Small grants of up to £300 that will be considered on an ongoing basis by the Town Clerk, the Mayor and the Community Project Officer.

All grants can be for project, capital or, on occasions, core costs.

Grants awarded by FTC are public money, collected as part of the town precept and we are accountable to local people for all expenditure. Therefore we apply very stringent criteria to each application.

1. FTC's Corporate Strategy for 2016 – 2020 Strategy has three broad areas, one of more of which your project should address in order to qualify for funding.
 - Wellbeing
 - Prosperity
 - Environmental sustainability

Strategy area one: Wellbeing

FTC aims to see a flourishing and active community of people and organisations working together. Applicants that can demonstrate good networking & partnerships will therefore score favourably.

FTC wants to make the best use of resources to plug existing and emerging gaps in provision of projects that promote wellbeing. In 2016/17, areas of focus include (but are not restricted to):

- Mental health
- Literacy
- Respite care
- Projects for young men

FTC recognises the wellbeing aspect of the town's open spaces. Walking, cycling, and formal sports opportunities are important for both health and social connections.

FTC wishes to encourage participation beyond the 'usual suspects' by providing, for example opportunities for young people to be included in the town's decision making.

Strategy area two: Prosperity

FTC will support a thriving business community who are connected with each other and with the town, providing employment and prosperity. FTC will prioritise applications that:

- Support the implementation a 'Good Business' strategy, 'Good' being defined as acting in ways that are socially, economically, and environmentally sustainable.
- Promote Frome as destination for business or tourism
- Are educational beyond the school curriculum and foster life-long learning

- Enhance the cultural and artistic wellbeing of the wider community

Strategy area three: Environmental sustainability

FTC will favour projects that can demonstrate one or more of the following; whether as a central project focus or as part of their organisation's working ethos:

- Enhance attractiveness, variety and accessibility of green spaces
- Increased focus on renewable energy
- Capitalise on energy efficiency
- Reduce waste
- Improve community transport

2. Payment Requirements

- Grants should be spent for the purposes stated on the application only
- Frome Town Council reserves the right to recall any grant given to an organisation which ceases to operate during the financial year for which the grant has been given
- The Council reserves the right to request a copy of invoices/receipts as evidence that expenditure has been incurred and under spends may need to be returned

3. Publicity Requirements

- Frome Town Council expects its logo to appear on published information about the funded project
- For our own publicity material the Council may require photos with agreement from participants and may use the name of the organisation and project

4. Reporting back

Organisations receiving grants are required to report on how the funds are spent against the project criteria. A form can be provided if you do not have a suitable report form of your own. Further grants will not be awarded if reporting is missing.

5. Other Terms & Conditions

Please ensure that you can answer yes to the following statements before completing your application.

- a) Grant applications will only be considered where the project or activity directly benefits residents within the parish boundaries of Frome.
- b) The organisation has clearly defined aims and objectives
- c) The organisation has its own bank account with at least 2 authorised signatories (see exceptions below)
- d) Grants cannot cover costs that have already been incurred
- e) The organisation must be a non-party political and non-profit making. Individuals will not be funded
- f) The applicant must abide by all relevant laws and regulations. Frome Town Council reserves the right to request sight of the organisation's policies

- g) If the Council becomes aware of evidence of dishonesty or negligence which could bring the reputation of Frome Town Council into disrepute, action will be taken and the grant terminated
- h) Applicants must supply all supporting documents as required on the application form with their application

Exceptions

- For new groups that do not yet have bank accounts, small grants may be considered whereby the Town Council can order part or all of the resources for you
- New groups without bank accounts should provide a simple Business Plan stating aims and objectives together with a financial projection for the forthcoming year